



Roll Call Number

Agenda Item Number

26

Date November 7, 2016

**RESOLUTION APPROVING MEMORANDA OF UNDERSTANDING
WITH POLK COUNTY HEALTH SERVICES AND WITH POLK COUNTY HOUSING
TRUST FUND FOR CONTINUUM OF CARE ADMINISTRATIVE SERVICES**

WHEREAS, the City of Des Moines is the recipient of federal Continuum of Care funding from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, said funds are provided by the City to the Polk County Continuum of Care (COC) Board to provide Continuum of Care support staff services for supportive housing programs for Des Moines' homeless population; and

WHEREAS, the functions and duties of the COC Board require office space for COC staff; meeting space and equipment for COC Board meetings; copying services, scheduling, coordinating, and compiling minutes and meeting notes for Board meetings; and other similar services; and

WHEREAS, the Polk County Housing Trust Fund (PCHTF) and Polk County Health Services are each willing to provide an in-kind match to the City's Continuum of Care funding, equivalent in value to the amounts of \$1,500.00 and \$19,909.00 respectively, by performing administrative services and providing office space and materials for the COC Board; and

WHEREAS, as required by HUD, the terms of agreement between the City and the PCHTF, and between the City and Polk County Health Services, are set forth in each Memorandum of Understanding on file in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that:

1. The Memorandum of Understanding between the City of Des Moines and Polk County Housing Trust Fund, for the provision of administrative services to assist in the operation of the Continuum of Care Board, is hereby approved, in substantially the form on file in the office of the City Clerk and subject to approval as to form by the Legal Department.
2. The Memorandum of Understanding between the City of Des Moines and Polk County Health Services, for the provision of administrative services to assist in the operation of the Continuum of Care Board, is hereby approved, in substantially the form on file in the office of the City Clerk and subject to approval as to form by the Legal Department.

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3. The City Manager is hereby authorized and directed to execute each Memorandum on behalf of the City of Des Moines, and the City Manager and his designee(s) are authorized and directed to administer the terms of each Memorandum, and to approve and execute minor amendments to each Memorandum, and to return major amendments to each Memorandum to the City Council for consideration and approval.

(Council Communication No. 16- 630)

MOVED BY _____ TO ADOPT.

APPROVED AS TO FORM:

Glenna Frank

Glenna Frank
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GATTO				
GRAY				
HENSLEY				
MOORE				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk