



Date December 19, 2016

RESOLUTION APPROVING AMENDMENT TO THE PROCEDURAL & ADMINISTRATIVE RULES OF THE URBAN DESIGN REVIEW BOARD

WHEREAS, the City Urban Design Review Board has the authority under Section 2-1055 of the Des Moines Municipal Code to adopt rules for the orderly conduct of its meetings and for the gathering of information, subject to final approval of such rules by the City Council; and,

WHEREAS, on March 24, 2003, by Roll Call No. 03-624, the City Council approved the current Procedural & Administrative Rules of the Urban Design Review Board; and,

WHEREAS, at its regular meeting on December 6, 2016, the members of the Urban Design Review Board voted 6-0 in support of a motion to amend paragraph 4 of the Board's rules as follows, to permit the Commission greater flexibility in scheduling its meeting times:

- 4. Regular Meetings: All meetings shall be subject to the Iowa Open Meetings Law and held in a place accessible to the general public and handicapped residents. Regular meetings shall be held on the first and third first Tuesday of each month at 7:30 a.m. The UDRB will have at least 20 regularly scheduled meetings each year, with no more than 2 regularly scheduled meetings in any month. The UDRB shall adopt a schedule of meetings for the following year at its first meeting in December.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, that the proposed amendments to the procedural rules of the Urban Design Review Board are hereby approved.

MOVED by \_\_\_\_\_ to adopt.

FORM APPROVED:

Roger K. Brown, Assistant City Attorney

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Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, COLEMAN, GATTO, GRAY, HENSLEY, MOORE, WESTERGAARD, and TOTAL.

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED

Mayor

City Clerk