

Date June 26, 2017

**APPROVING AN EXCEPTION TO THE PROCUREMENT ORDINANCE
COMPETITIVE RFP PROCESS FOR GOOD CAUSE AND ACCEPTING PROPOSAL
OF LYLE SUMEK ASSOCIATES, INC. TO PROVIDE STRATEGIC PLANNING
CONSULTING SERVICES AND AUTHORIZING CITY MANAGER TO NEGOTIATE
AND EXECUTE CONTRACT FOR THE PROVISION OF SAME**

WHEREAS, it is a priority of the City Council and the City Manager to update the City of Des Moines Strategic Plan; and

WHEREAS, the City Council desires to develop a strategic planning process that would clarify the Council's vision for the community and provide a focused course of direction to City staff; and

WHEREAS, on April 6, 2016, by Roll Call No. 16-0592, the City Council approved an exception to the competitive RFP process under the Procurement Ordinance for good cause and approved a contract with Lyle Sumek Associates, Inc. to provide strategic planning services, which services have been completed under that contract; and

WHEREAS, the City Manager has determined that Lyle Sumek Associates, Inc. would continue to provide the best chance in prioritizing the City Council's goals and producing a working plan due to Mr. Sumek's extensive and unmatched experience in working with local government officials, including Mr. Sumek's outstanding performance under the previous contract with the City; and

WHEREAS, the City Manager recommends that the procurement of such consulting services be exempted from the competitive Request for Proposals process for good cause shown, pursuant to Section 2-710(b) of the Municipal Code of the City of Des Moines, based upon the extensive experience of Mr. Sumek; and

WHEREAS, Lyle Sumek Associates, Inc. has submitted a proposal to continue to facilitate the strategic planning process in the amount of not to exceed \$60,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that good cause has been shown to exempt the procurement of strategic planning consulting services from the Procurement Ordinance competitive Request for Proposal process.

BE IT FURTHER RESOLVED that the proposal submitted by Lyle Sumek Associates, Inc. is hereby accepted and the City Manager is authorized and directed to negotiate and execute an agreement with Lyle Sumek Associates, Inc. to provide strategic planning consulting services as described above for and on behalf of the City of Des Moines, subject to approval as to form by the Legal Department, and the City Clerk is authorized to attest to his signature.



Roll Call Number

Agenda Item Number

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BE IT FURTHER RESOLVED that the City Manager is authorized to execute up to 4 one year renewals of the agreement with Lyle Sumek Associates, Inc. for an annual amount of up to \$60,000 for and on behalf of the City of Des Moines, subject to approval as to form by the Legal Department, and the City Clerk is authorized to attest to his signature.

Moved by _____ to approve.

APPROVED AS TO FORM:

Ann DiDonato
Ann DiDonato
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GATTO				
GRAY				
HENSLEY				
MOORE				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk