



Roll Call Number

Agenda Item Number

41

Date November 20, 2017

Application from Historic East Village, Inc. requesting approval to display holiday lighting on trees along East Locust Street through January 14, 2018.

Moved by _____ to receive, file, and approve.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GATTO				
GRAY				
HENSLEY				
MOORE				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk



City of Des Moines
Application for Permission to Temporarily Place
Banner(s) or Item(s)
Over/Across Public Street and/or Right-of-Way

Please submit application 45 days in advance
(Print or Type)

Applicant: HISTORIC EAST VILLAGE INC.

Address: PO BOX 93904, DES MOINES, IA 50393

Contact Person: CHRIS LORANG **Alternate Contact** RYAN BOMER

Daytime Phone: 515-770-5279 **Cell Phone:** 515-246-6323

E-Mail Address: PRESIDENT@EASTVILLAGE DESMOINES.COM **Fax:** NA

Date(s) the banner(s) or item(s) will be displayed: FROM APPROXIMATELY
NOVEMBER 17, 2017 THROUGH JANUARY 14, 2018

Purpose of the banner(s) or item(s): HOLIDAY LIGHTING OF TREES ALONG EAST
LOCUST ST AS IN PREVIOUS YEARS

**Preferred Location: Please provide a map or diagram of the street indicating
banner location.** TREES WILL BE LIT ON BOTH SIDES OF EAST LOCUST ST FROM E 1ST
TO E 7TH STREETS

How will the banner(s) or item(s) be anchored?
LIGHTS WILL BE WRAPPED AROUND TREE TRUNKS AND CANOPIES AS IN PREVIOUS YEARS

If you plan to anchor to the utility pole, please provide written permission from the utility company or from the City (if poles are City-owned). Such permission is not a substitute for meeting the requirements for receiving this permit.

Size of banner(s) or item(s):
NA

Specifications of banner(s) or item(s):

Type of Material: COMMERCIAL GRADE, SEALED "LED" LIGHTS

Number of grommets used to secure banner or item:
NA

**Sketch of banner or item design: Will you need electricity provided for your
item? If electricity is necessary, how would it be obtained:**

WE WILL NEED ELECTRICITY FROM EXISTING GRID AND OUTLETS IN PLANTERS AS IN PREVIOUS YEARS

FILED
2017 NOV -9 AM 11:40
CITY CLERK
DES MOINES, IA

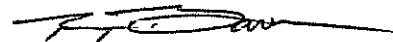
Indemnification:

To the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Des Moines, Iowa against any and all claims, demands, suites, or loss, including any and all outlay and expense connected therewith, by reason of personal injury, bodily injury or death, and property damage, which arises out of the Applicant erecting, displaying, maintaining and removing banner or item display.

Insurance:

A Certificate of Insurance to demonstrate compliance with these requirements shall be submitted to the City's Risk Management Office. Applicant shall purchase and maintain during the period of the banner or item display, including erection, display and removal of banner or item. General Liability Insurance with a limit of no less than \$500,000 per occurrence and/or aggregate, Automobile Liability Insurance for owned (if applicable), non-owned and hired vehicles with a limit of no less than \$500,000 per occurrence. Both the General and Automobile Liability Insurance policies shall include Contractual Liability coverage equivalent to that included in a standard ISO Insurance form. If the banner or item display is part of a special event for which a Street Use Permit is granted, the insurance required for the Street Use Permit will be considered to also cover insurance otherwise required for this permit.

Applicant agrees to provide all maintenance and upkeep of the banner(s) or item(s) for the duration that the banner(s) or item(s) is in place. Banner(s) or item(s) may be removed at the expense of the applicant if required by the City.



November 9 2017

Signature
RYAN BOMER, TREASURER
HISTORIC EAST VILLAGE INC

Date

Please return to City Clerk's Office
400 Robert D. Ray Drive
Des Moines, IA 50309
Phone: (515)283-4209, Ext. 7
Fax: (515)237-2645

FOR OFFICE USE ONLY:

Traffic Division Approval: _____

Risk Management Approval: _____

City Council Approval: _____