



Roll Call Number

Agenda Item Number

37A

Date February 5, 2018

WHEREAS, the City Manager's Office requested the Finance Department Procurement Division to solicit bids for a twenty-four month (24) contract with three (3) additional one year renewal options to furnish City Manager Newsletter printing services for the Public Information Office; and

WHEREAS, the Procurement Division solicited bids by advertisement and mailing Invitation to Bid V18-043 to thirteen (13) potential bidders with three (3) bids received; and

WHEREAS, the low dollar compliant bid was received from Edwards Graphic Arts, 2700 Bell Avenue, Des Moines, IA 50321, James E. Edwards, President, at an annual estimated amount (based on current postal rates and projected costs for advertising as requested by various departments) of \$150,000.00; and

WHEREAS, funding is available from the Public Information Office and various departmental operating budgets; and

WHEREAS, the Procurement Administrator and the City Manager's Office recommends approval of the low dollar compliant bid for newsletter printing services;

NOW THEREFORE BE IT RESOLVED, that the Des Moines City Council hereby accepts and approves the award to Edwards Graphic Arts, and further authorizes the Procurement Administrator to enter into a twenty-four (24) month agreement renewable for three (3) additional twelve (12) month periods, with price increases complying with agreement terms, including US Postal Service rates.

Moved by _____ to adopt

W
Approved as to form:

Ann DiDonato
Ann DiDonato
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
COLEMAN				
GATTO				
GRAY				
MANDELBAUM				
WESTERGAARD				
TOTAL				

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED

Mayor

City Clerk

CITY OF DES MOINES - DEPARTMENT OF FINANCE - PURCHASING DIVISION

City of Des Moines Newsletter City Manager's Office Bid No. V18-043
 Opened: 01/17/18 Opened by: mv Req. # -

Bidder
 Address
 City
 Terms
 FOB:
 Delivery:

Edward's Graphic Arts
 2700 Bell Avenue
 Des Moines, IA 50321
 Net 30

Nite Owl Printing
 1541 7th Street
 Des Moines, IA 50314
 Net 30

Iowa Prison Industries
 1445 East Grand Avenue
 Des Moines, IA 50316
 Net 30

NO RESPONSE FROM:
 Acme Custom Print
 Carter Printing
 ColorFX
 Fairprint Graphic Solutions
 Garner Printing
 Heuss Printing
 Iowa Business Forms
 Litho Craft Printing
 Sigler
 Universal Printing Services

Newsletter

8 Page 4 Color	\$15,625.00	\$17,400.00	\$21,924.00
12 Page 4 Color	\$21,680.00	\$24,012.00	\$33,060.00
16 Page 4 Color	\$22,620.00	\$28,259.00	\$43,500.00
20 Page 4 Color	\$28,605.00	\$33,390.00	\$54,810.00

Bulk Mail Full Saturation Rate	\$0.166	\$0.165	\$0.30
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Department Insert Features

8 Page 4 Color	\$6,055.00	\$5,341.00	\$11,310.00
12 Page 4 Color	\$12,925.00	\$6,141.00	\$21,924.00

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