



Date March 8, 2018

RECOMMENDATION FROM COUNCILMEMBER WESTERGAARD  
FOR APPOINTMENT OF MATTHEW KELLER TO THE  
BUILDING AND FIRE CODE BOARD OF APPEALS

WHEREAS, Seat 5 on the Building and Fire Code Board of Appeals has remained vacant since August 28, 2017, and is required to be held by a person with at least five years of experience as a general contractor experienced in commercial construction; and,

WHEREAS, all attempts to find someone willing to serve on the Building and Fire Code Board of Appeals who resides in the City of Des Moines and has the experience and training to qualify for appointment to the vacant seat have been unsuccessful; and,

WHEREAS Section 2-1049(d) of the Municipal Code establishes the residency requirement for City boards and commissions, and provides that the City Council may waive the residency requirement if the Council determines that no qualified city resident is available for appointment to a particular seat; and,

WHEREAS, Matthew Keller, who resides at 2010 Andrews Drive, in the City of Pleasant Hill, Iowa, has ten years of experience in commercial construction as an employee of Neumann Brothers, Inc.; is uniquely qualified to fill the vacant Seat 5 on the Building and Fire Code Board of Appeals; and desires to serve the citizens of Des Moines in this capacity; and,

WHEREAS, Matthew Keller is recommended by Council Member Linda Westergaard for appointment to Seat 5 on the Building and Fire Code Board of Appeals.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, as follows:

1. The City Council hereby finds that no qualified city resident is available for appointment to Seat 5 on the Building and Fire Code Board of Appeals, which is required to be held by a person with at least five years of experience as a general contractor experienced in commercial construction.
2. Pursuant to Section 2-1049(d) of the City Code, the City Council hereby waives the residency requirement to allow the appointment of a nonresident to Seat 5 on the Building and Fire Code Board of Appeals.
3. The City Council hereby approves the appointment of Matthew Keller to Seat 5 on the Building and Fire Code Board of Appeals for the three-year term that commenced April 1, 2016, and expires on April 1, 2019.

( continued )



Roll Call Number

Agenda Item Number

13

-2-

Date March 8, 2018

MOVED by \_\_\_\_\_ to adopt.

FORM APPROVED:

*Roger K Brown*

Roger K. Brown  
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
COLEMAN				
GATTO				
GRAY				
MANDELBAUM				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

\_\_\_\_\_  
Mayor

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk

City of Des Moines, Iowa  
Boards and Commissions  
Board Composition

**Building and Fire Code Board of Appeals**

Description: (1)The board has the authority to periodically review building, electrical, mechanical, plumbing, and fire codes (2) Acts as a board of appeals to hear grievances arising from a decision of the building official or fire chief; (3) Determine the suitability of alternate materials and types of construction(4)Waives building code requirements under certain circumstances.

Staff contact: Brian Bishop - 283-4958

Term length: Three years

Expiration: April 1st

Meetings: 3:30, Second Thursday of each month,

Location: 602 Robert D Ray Drive  
Argonne Armory, Lower Level, Room: St. Etienne Conference Room

Requirements: Seventeen members. Members must have a minimum of five years experience in one of the required fields listed under "professional requirements."

Prof. requirements: One Iowa registered architect; one Iowa registered professional structural or construction engineer; one Iowa registered professional mechanical engineer.; one Iowa registered professional electrical engineer; one general contractor - residential; one general contractor - commercial; two Des Moines licensed active master electricians responsible for electrical install operation of licensed electrical contractor; one Des Moines licensed master plumber responsible for plumbing install operation of licensed plumbing contractor; one Des Moines licensed journeyman plumber; two mechanical contractors with active Des Moines A, B, C or D mechanical contractor license; one licensed attorney; one person experienced in real estate or real estate financing; one person experienced in historic preservation; a building official and Fire Marshall serve as ex-officio members.

**Member Information**

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Bart D Caldwell 1370 NW 72nd Street Ankeny 50023	(C): (D): 515 365-8225 (E): 515 710-5874 (W):	Term expires: 4/1/2020 Took office: 1/23/2012 Appointed by: 4 - Ward 4 Residing in Ward: Eligibility: Eligible for reappointment Gender: Male
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Cody J Christensen	(C): (D): (E): (W):	Term expires: 12/31/2020 Took office: 3/9/2015 Appointed by: 11 - Miscellaneous Residing in Ward: Eligibility: N/A Gender: —
Seat: 14 - Experience as fire protection engineer, fire science or fire technology		
Seat: 16 - Ex-Officio Building Official		

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**Member Information**

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Charles J Gassmann	(C): 515 208-3540	Term expires:	4/1/2020
6728 NW 48th Court	(D): 515 244-8911	Took office:	7/26/2010
Johnston 50131	(E):	Appointed by:	1 - Ward 1
	(W): 515 244-8911	Residing in Ward:	1
		Eligibility:	Eligible for reappointment
<b>Seat: 11 - Mechanical Contractor</b>		Gender:	Male

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Dave J Kriens, Jr.	(C):	Term expires:	4/1/2018
2206 Watrous Avenue	(D): 515 288-8688	Took office:	12/20/2010
Des Moines 50321	(E): 515 202-2492	Appointed by:	6 - At Large B - Coleman
	(W):	Residing in Ward:	3
		Eligibility:	Eligible for reappointment
<b>Seat: 10 - Master Plumber</b>		Gender:	Male

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Chad Layland	(C):	Term expires:	4/1/2016
2329 NW Maple	(D):	Took office:	4/1/1999
Ankeny 50023	(E): 515 963-9570	Appointed by:	6 - At Large B - Coleman
	(W): 515 288-6774	Residing in Ward:	0
		Eligibility:	Eligible for reappointment
<b>Seat: 03 - Professional Electrical Engineer</b>		Gender:	Male

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Jonathan K Lund	(C):	Term expires:	12/31/2020
	(D):	Took office:	3/9/2015
	(E):	Appointed by:	11 - Miscellaneous
	(W):	Residing in Ward:	
		Eligibility:	N/A
<b>Seat: 17 - Fire Marshall</b>		Gender:	—

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Martie D Mendenhall	(C):	Term expires:	4/1/2018
7660 S.E. 9th Avenue	(D):	Took office:	1/28/2002
Pleasant Hill 50327	(E): 515 287-0097	Appointed by:	3 - Ward 3
	(W): 515 280-3542	Residing in Ward:	4
		Eligibility:	Eligible for reappointment
<b>Seat: 06 - General Contractor Residential</b>		Gender:	Male

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Candy Morgan	(C): 515 707-6562	Term expires:	4/1/2020
3100 Grand Avenue # 6E	(D): 515 279-4948	Took office:	12/5/2016
Des Moines 50312	(E):	Appointed by:	3 - Ward 3
	(W):	Residing in Ward:	3
		Eligibility:	Eligible for reappointment
<b>Seat: 13 - Attorney</b>		Gender:	—

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**Member Information**

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Blake O'Brien	(C): 515 408-3711	Term expires:	4/1/2019
4036 42nd Street	(D): 515 334-4335	Took office:	2/8/2016
Des Moines 50310	(E):	Appointed by:	1 - Ward 1
	(W):	Residing in Ward:	1
		Eligibility:	Eligible for reappointment
Seat: 04 - Professional Engineer Mechanical		Gender:	Male

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Melvin D Shivers	(C):	Term expires:	4/1/2010
645 46th St	(D):	Took office:	1/22/2000
Des Moines 50312	(E): 515 277-5082	Appointed by:	7 - Mayor
	(W): 515 277-5082	Residing in Ward:	3
		Eligibility:	Eligible for reappointment
Seat: 01 - Architect		Gender:	Male

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Donald Stockton	(C): 515 669-0303	Term expires:	4/1/2018
7601 NW 99th Court	(D): 515 288-6774	Took office:	7/28/2014
Johnston 50131	(E):	Appointed by:	4 - Ward 4
	(W): 515 288-6774	Residing in Ward:	
		Eligibility:	Eligible for reappointment
Seat: 07 - Master Electrician		Gender:	Male

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Jon S Thyberg	(C):	Term expires:	4/1/2009
841 41	(D):	Took office:	12/22/2003
Des Moines 50312	(E): 515 279-7448	Appointed by:	5 - At Large A - Boesen
	(W): 515 697-3550	Residing in Ward:	3
		Eligibility:	Eligible for reappointment
Seat: 09 - Journeyman Plumber		Gender:	Male

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Randy J Tinker	(C):	Term expires:	4/1/2007
4134 50th Street	(D):	Took office:	8/8/2005
Des Moines 50310	(E): 515 270-6262	Appointed by:	5 - At Large A - Boesen
	(W): 515 270-6262	Residing in Ward:	1
		Eligibility:	Eligible for reappointment
Seat: 02 - Professional Engineer Structural or Construction		Gender:	Male

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Vacancy	(C):	Term expires:	4/1/2011
	(D):	Took office:	
	(E):	Appointed by:	2 - Ward 2
	(W):	Residing in Ward:	0
		Eligibility:	Vacant
Seat: 12 - Mechanical Contractor		Gender:	—

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**Member Information**

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<del>Vacancy</del>	(C):	Term expires:	4/1/2019
	(D):	Took office:	
<b>MATTHEW KELLER</b>	(E):	Appointed by:	2 - Ward 2
	(W):	Residing in Ward:	0
		Eligibility:	Vacant
		Gender:	—
Seat: 05 - General Contractor Commercial			
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Vacancy	(C):	Term expires:	4/1/2018
	(D):	Took office:	
	(E):	Appointed by:	7 - Mayor
	(W):	Residing in Ward:	0
		Eligibility:	Eligible for reappointment
		Gender:	—
Seat: 15 - Experience in Historic Preservation			
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Vacancy	(C):	Term expires:	4/1/2015
	(D):	Took office:	
	(E):	Appointed by:	7 - Mayor
	(W):	Residing in Ward:	0
		Eligibility:	Vacant
		Gender:	—
Seat: 08 - Master Electrician			
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-----Original Message-----

From: [website@dmgov.org](mailto:website@dmgov.org) [mailto:[website@dmgov.org](mailto:website@dmgov.org)]

Sent: Tuesday, February 27, 2018 4:34 PM

To: BoardAppointments

Subject: Apply to Serve on a City Board - form submission

First Name: Matthew

Last Name: Keller

Home Address: 2010 Andrews Drive

Unit #:

City: Pleasant Hill

State: IA

Zip: 50327

Daytime Phone: 515.471.8671

Alternate Phone: 515.306.3390

Email: [kellerm@neumannbros.com](mailto:kellerm@neumannbros.com)

Occupation: Architect

Occupation Duration: 28 years

Employer: Neumann Brothers, Inc.

Employment Duration: 10

Business Address 1: 1435 Ohio Street

Business Address 2:

Business City: Des Moines

Business State: IA

Business Zip: 50305

Business Phone: 515.471.8671

Business Fax: 5152430165

Birth Date: 09/04/1960

Gender: Male

Are you a Des Moines resident?: No

Ward: Ward 2

Residency Duration: 2001 - 2008

Are you a registered voter?: Yes

Have you been previously employed by the City of Des Moines?: No

City Employed Relatives:

Have you have served on Any Board, Commission, or Committee?: Yes

List Boards, Commissions and Committees and Date(s) served: Pleasant Hill Parks and Recreation Commission 6/30/16 to present.

List Boards, Agencies, Civic, Service and/or Professional Organizations to which you are affiliated: American Institute of Architects LEED BD+C

Indicate other experiences or skills which will contribute to the mission of this Board, Commission or Committee: For the last 18 years I have worked in a general contractors office, regularly reviewing code questions that arise on construction projects designed by various architects. Erected one house as the general contractor.

First Board: Building and Fire Code Board of Appeals

Second Board: --- Select One ---

Third Board: --- Select One ---

Fourth Board: --- Select One ---

Fifth Board: --- Select One ---

Most board seats have no special requirement other than being a citizen of Des Moines. However, some seats require special criteria for members.: Architect, Architect, with significant restoration experience, Contractor with construction/remodeling experience, Demonstrated interest and experience in historical renovation, restoration or preservation, General Contractor-Commercial

Comments: Volunteered on Habitat for Humanity project in Des Moines.  
Renovated/restored my once primary residence on East 12th Street.  
Volunteered sandbagging during 2008 Des Moines River flood.  
Volunteered on Four Mile Creek Cleanup through Riley Resource Group.



Volunteered on Grandview Park Cleanup through BOMA.

Signature: Matthew Keller

Submitted: 2/27/2018 4:34:03 PM