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Date March 19, 2018

**APPROVAL OF CONTRACT WITH HOME OPPORTUNITIES MADE EASY, INC.
FOR OPERATING SUPPORT AS A DESIGNATED
COMMUNITY HOUSING DEVELOPMENT ORGANIZATION UNDER THE
HOME INVESTMENT PARTNERSHIP PROGRAM**

WHEREAS, in accordance with 24 CFR 92.208 and 24 CFR 92.300(f), the City may provide up to five percent (5%) of its annual HOME Investment Partnership Program (HOME Program) federal funding allocation, in an amount not to exceed the greater of \$50,000 or fifty percent (50%) of total annual operating expenses, for the operating expenses of Community Housing Development Organizations (CHDOs) including reasonable and necessary operational costs such as salaries, wages, and other employee compensation and benefits; employee education, training and travel; rent; utilities; communication costs; taxes; insurance; equipment; materials; and supplies; and

WHEREAS, on December 7, 2009, by Roll Call No. 09-2191, the City Council certified and approved Home Opportunities Made Easy (HOME), Inc. as a CHDO and directed staff to submit all required information to HUD in relation to said certification; and

WHEREAS, HOME, Inc. has provided information to be recertified as a CHDO eligible for HOME set-aside funds and operating funds for 2017; and

WHEREAS, on February 6, 2017, by Roll Call No. 17-0216, the City Council approved the 2017 Action Plan for the 2015-2019 Consolidated Plan which includes the required HOME funding for housing to be owned, developed or sponsored by CHDOs including HOME, Inc.; and

WHEREAS, City staff and HOME, Inc., have negotiated a CHDO Operating Funds Agreement, as on file in the office of the City Clerk, whereby the City will provide \$35,000 of HOME Program funding to HOME, Inc., which amount is less than 5 percent of the City's 2017 HOME Program allocation and which amount is less than 50 percent of HOME, Inc.'s 2018 operating budget, to reimburse HOME, Inc. for specified operating and administrative expenses as documented to City staff pursuant to the terms of the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, that:

1. Housing Opportunities Made Easy, Inc. (HOME, Inc.) is hereby recertified as a Community Housing Development Organization (CHDO), and the Community Development Department Director or his designee are authorized to recertify HOME, Inc. as a CHDO as may be necessary for any remaining HOME funded projects through January 1, 2019.
2. The HOME Operating Funds Agreement with HOME, Inc. to provide \$35,000 of HOME Program funding to reimburse HOME, Inc. as a CHDO for specified operating expenses, which Agreement is in the form substantially on file in the



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office of the City Clerk, is hereby approved, and the Community Development Director is hereby authorized to execute said Agreement on behalf of the City following approval as to form by the Legal Department.

(City Council Communication No. 18-131)

MOVED BY _____ TO ADOPT

FORM APPROVED:

Glenna K. Frank

Glenna K. Frank
Assistant City Attorney

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, BOESEN, COLEMAN, GATTO, GRAY, MANDELBAUM, WESTEGAARD, and TOTAL.

MOTION CARRIED

APPROVED

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk

Mayor