

Date April 16, 2018

**APPROVING THE ANNUAL AGENCY PLAN FOR FISCAL YEAR BEGINNING JULY 1, 2018, TO INCLUDE THE 2018 CAPITAL IMPROVEMENT GRANT, THE PUBLIC HOUSING ADMISSIONS AND CONTINUED OCCUPANCY POLICY, THE PUBLIC HOUSING LEASE AGREEMENT, OCCUPANCY RULES, THE FAMILY SELF-SUFFICIENCY ACTION PLAN AND THE SECTION 8 HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN**

**WHEREAS**, the 1998 Quality Housing and Work Responsibility Act requires Public Housing Agencies to develop and submit to the U.S. Department of Housing and Urban Development (HUD) a one-year Agency Plan; and

**WHEREAS**, the Agency Plan serves as an operation, planning and management tool for the Des Moines Municipal Housing Agency (DMMHA), including a mission statement of the goals and objectives of the Agency to serve the needs of low and moderate-income families; and

**WHEREAS**, the one-year Agency Plan, with an effective date of July 1, 2018, contains specific operational information including the Application for the 2018 Capital Improvements grant; and

**WHEREAS**, the DMMHA Public Housing Admissions and Continued Occupancy Policy, the Public Housing Lease Agreement, Occupancy Rules, the Section 8 Housing Choice Voucher Administrative Plan, and the Family Self-Sufficiency Action Plan (herein collectively "Housing Policies") have been revised; and

**WHEREAS**, the one-year Agency Plan was developed by City staff and the Housing Services Board during four working sessions open to the public, held on the following dates: October 18, 2017, November 15, 2017, December 20, 2017 and January 17, 2018; and during a public presentation on February 7, 2018; and

**WHEREAS**, notice of the date and location of public hearings and the location of the availability of the draft Agency Plan and Housing Policies was published in the Des Moines Register on January 25, 2018, in the Iowa Bystander on January 19, 2018, in the El Comunicador on January 20, 2018 and on the City's website; and

**WHEREAS**, in January 2018, all Public Housing residents and Section 8 clients received notifications of the availability of the draft Agency Plan and Housing Policies for their review and comment; and

**WHEREAS**, the Housing Director's Resident Advisory Board attended a presentation on January 10, 2018 to review the Agency Plans and Housing Policies; and

**WHEREAS**, at their meeting on March 21, 2018, the Housing Services Board held a formal public hearing to receive public comment on the Agency Plan and Housing Policies and, at the close of the public hearing, the Housing Services Board voted to approve and recommend the Agency Plan and the Housing Policies to the Municipal Housing Governing Board for approval and submission to HUD; and

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**WHEREAS**, at their meeting on April 9, 2018, the Municipal Housing Governing Board for the City of Des Moines, Iowa voted to refer the Agency Plan and Housing Policies to the City Manager to provide the entire Agency Plan, and to defer to a special Board meeting to be held on April 16, 2018.

**NOW, THEREFORE, BE IT RESOLVED**, by the Municipal Housing Governing Board of the City of Des Moines, Iowa, as follows:

1. The DMMHA's one-year Agency Plan, on file in the office of the City Clerk as "Exhibit A", is hereby approved.
2. The revised Public Housing Admissions and Continued Occupancy Policy, the Public Housing Lease Agreement, Occupancy Rules, the Section 8 Housing Choice Voucher Administrative Plan, and the Family Self-Sufficiency Action Plan, on file at the Des Moines Municipal Housing Agency's offices, are hereby approved.
3. The Board hereby certifies compliance with deconcentration requirements of the U.S. Housing Act of 1937, and the Mayor is authorized and directed to execute the Civil Rights Certification and the PHA Certifications of Compliance, on file in the office of the City Clerk as "Exhibit B", to be submitted to HUD with the Agency Plan.
4. The City Manager or his designee is hereby authorized to execute all other related documents and supporting certifications and submit the Plan to HUD prior to the deadline of April 17, 2018.
5. The Mayor is authorized to execute and the City Manager or his designee to implement the 2018 Capital Improvements grant.

(Board Comm. No. 18-185)

APPROVED AS TO FORM:

MOVED BY \_\_\_\_\_ TO APPROVE.

\_\_\_\_\_  
Glenna K. Frank, Assistant City Attorney

M.H.G.B. ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
COLEMAN				
GATTO				
GRAY				
MANDELBAUM				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

\_\_\_\_\_  
Mayor

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City of Des Moines, Municipal Housing Agency Governing Board, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk