



Date June 11, 2018

**APPROVING PROPOSAL AND AUTHORITY TO ENTER INTO AN AGREEMENT WITH EMC RISK SERVICES, LLC, BRUCE KELLEY, CEO, DES MOINES, IOWA TO PROVIDE SERVICES RELATED TO THE ADMINISTRATION OF WORKERS' COMPENSATION CLAIMS FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2021 WITH THREE, ONE-YEAR OPTIONS TO RENEW**

WHEREAS, the City requires professional services for the administration of its workers' compensation claims including claims adjustment, bill review, bill payment, and mandatory reporting; and

WHEREAS, a request for proposal (RFP) for a new agreement for these services was issued on January 10, 2018; and

WHEREAS, four proposals were received; and

WHEREAS, the proposals were reviewed and evaluated consistent with the guidelines of the RFP; and

WHEREAS, as described in the attached Council Communication, the proposal from EMC Risk Services, LLC, Bruce Kelley, CEO, 717 Mulberry St., Des Moines, Iowa, submitted the proposal that is recommended for approval with fees estimated at \$399,000.00 per annum based on historical usage; and

WHEREAS, the fees are guaranteed to stay the same through the initial term and subject to a 2% annual increase for each of the three one-year renewals if the City should elect to renew.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Des Moines, Iowa:

1) That an agreement for workers' compensation bill review, bill payment and claims management for the term July 1, 2018 through June 30, 2021 is approved and the Mayor is authorized and directed to execute an agreement on behalf of the City of Des Moines; and

2) That the city manager is authorized to enter into and execute three one-year renewals beginning July 1, 2021 so long as the fees remain the same as identified in the RFP and the agreement and the manager believes such renewals are in the best interest of the City.



Roll Call Number

Agenda Item Number

47

Date June 11, 2018

(Council Communication 18- 279 )

Moved by \_\_\_\_\_ to adopt.

Approved as to form:

Carol J. Moser, Deputy City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
COLEMAN				
GATTO				
GRAY				
MANDELBAUM				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

\_\_\_\_\_  
Mayor

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk