



Date September 10, 2018

**ACCEPTING PROPOSAL OF HOUSBY ONLINE SALES, LLC FOR THE
PROVISION OF AUCTION SERVICES FOR FLEET SERVICES SURPLUS VEHICLES
AND AUTHORIZING CITY MANAGER TO EXECUTE CONTRACT FOR THE
PROVISION OF SAME**

WHEREAS, Fleet Services is responsible for various vehicles and equipment which are deemed to be surplus from time to time and which the City desires to sell; and

WHEREAS, on June 8, 2018, Request for Proposals (RFP) V18-068 for Fleet Auction Services was issued by the Procurement Division of the Finance Department; and

WHEREAS, the Procurement Administrator solicited proposals by advertising and mailing RFP V18-068 to seven (7) potential proposers with three (3) proposals received; and

WHEREAS, an Evaluation and Selection Committee reviewed the proposals and recommended that a contract for such services be awarded to Housby Online Sales, LLC; and

WHEREAS, City staff have negotiated a contract to consign to Housby Online Sales, LLC surplus Fleet Services vehicles and equipment to allow the marketing and sale by auction of such property on an exclusive basis for an initial term of 3 years, with one additional 3 year term upon mutual agreement of the parties, for a commission rate of 9.5% for units selling at \$3,000 and above and 15% for units selling for under \$3,000, a copy of which is on file in the City Clerk's Office; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, that the proposal submitted by Housby Online Sales, LLC, for auction services for the sale of Fleet Services surplus vehicles and equipment is hereby accepted and the City Manager is hereby authorized and directed to execute the above described contract with Housby Online Services, LLC, for an initial term of 3 years, with one 3 year renewal upon mutual agreement, a copy of which is on file in the City Clerk's Office, and the City Clerk is authorized and directed to attest to the City Manager's signature.



Roll Call Number

Agenda Item Number

36

Date September 10, 2018

(Council Communication No. 18 - 460)

Moved By _____ to adopt.

APPROVED AS TO FORM:

Ann DiDonato
Assistant City Attorney

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, BOESEN, COLEMAN, GATTO, GRAY, MANDELBAUM, WESTERGAARD, and TOTAL.

MOTION CARRIED APPROVED

Mayor

City Clerk