



Roll Call Number

Agenda Item Number

43

Date October 22, 2018

RECEIVE AND FILE COMMUNICATION FROM THE NEIGHBORHOOD REVITALIZATION BOARD REGARDING BOARD ROLE AND RESPONSIBILITIES

WHEREAS, on October 3, 2018, the Neighborhood Revitalization Board approved the recommended draft changes to the roles and responsibilities of the Neighborhood Revitalization Board and recommended sending the changes to the City Council for their review and to request a meeting with the City Council to discuss these changes; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that the attached communication from the Neighborhood Revitalization Board is hereby received and filed.

Moved by \_\_\_\_\_ to adopt.

APPROVED AS TO FORM:

Glenna K. Frank
Assistant City Attorney

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, BOESEN, COLEMAN, GATTO, GRAY, MANDELBAUM, WESTERGAARD, and TOTAL.

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED

Mayor

City Clerk



October 16, 2018

The Honorable Mayor

And

Members of the City Council

City of Des Moines, Iowa

During the October 5<sup>th</sup> Neighborhood Revitalization Board (NRB) Meeting the Board approved the attached draft Ordinance Change and approved submittal to the City Council for their review and requested the City Council to meet with the NRB to discuss the future responsibilities of the Board.

Over the past several months, a NRB Subcommittee was appointed to review the current City Ordinance that established the Neighborhood Revitalization Board. With recent changes to the Neighborhood Revitalization Program, the NRB Subcommittee made recommendations on the future role of the NRB. These changes are included in the revised City Ordinance.

The proposed mission statement of the NRB is the following:

“The board shall have the responsibility for advising the City Council on meeting the needs of Recognized Neighborhood Associations and assist the City Council as the conduit for sharing information and getting input from the Recognized Neighborhood Associations on the City’s delivery of services.”

The NRB welcomes a discussion with the City Council on the proposed new role of the Board.

Sincerely,

A handwritten signature in cursive script that reads "Marge Ramsey".

Marge Ramsey  
Chair

Cc: Neighborhood Revitalization Board

- **ARTICLE VI. – NEIGHBORHOOD ADVISORY BOARD**

- **Sec.82-246 – Established; responsibilities generally.**

)  
There is established a 13-member board to be known as the Neighborhood Advisory Board. References to “the board” in this article shall be deemed to refer to the Neighborhood Advisory Board.

**Mission Statement**

The board shall have the responsibility for advising the City Council on meeting the needs of Recognized Neighborhood Associations and assist the City Council as the conduit for sharing information and getting input from the Recognized neighborhood Associations on the City’s delivery of services.

(b)  
The board shall have the responsibility for advising the City Council and the County Board of Supervisors on housing improvement and neighborhood revitalization efforts. The board shall comply with the citizen participation requirements set forth in 24 CFR 570.302 regarding the allocation of CDBG funds.

(C91. § 2-368, O.13.469, 13.614, 13.909)

- **Sec. 82-247. – Qualifications and nominations,**

(a)  
All nominations to the Neighborhood Advisory Board are subject to confirmation by the City Council.

(b)  
Two members of the board shall be residents of the City, who either have a household income of not greater than 80 per cent of the City median income or reside within census tracts where at least 51 per cent of the residents are low or moderate persons, who shall represent the interests of low and moderate income city residents.

(c)  
Eleven members of the board shall be residents of a recognized neighborhood, who shall represent the interests of the residential neighborhoods of the City.

(C91. § 2-368; O.13,469; C91. § 2-369; O.13.860, 13,909, 14,211)

- **Sec. 82-248. – Terms of Office.**

(a)  
The appointments to the Neighborhood Advisory Board of the two members representing the interests of the City shall be for staggered terms of three years.

(b)  
The appointments to the board representing the eleven members representing the interests of the residential neighborhoods of the City shall be for staggered terms of three years.

(c)  
C91, § 2-368; O.13.469; C91 § 2-370; O.13,860, 13,909, 14.211)

• **Sec. 82-249. – Responsibilities and duties.**

The Neighborhood Advisory Board shall have the following responsibilities and duties:

(1)  
Advise the City on the planning and funds supported by the City’s consolidated plan.

(2)  
Recommend to the City Council on the allocation of funds identified to assist low and moderate income residents.

(3)  
Be a communication link between the City and neighborhood organizations and residents in the City of Des Moines. The board shall support neighborhood organizations and residents.

(4)  
Develop a work plan, to share information, and to coordinate citizen participation.

(5)  
Review and recommend funding for plans and other citywide housing and revitalization programs.

(6)  
Establish a committee of its members to investigate, advocate, initiate, facilitate, and review recommendations to the full board regarding how the City and other governmental and private entities might better serve the special needs of low and moderate income residents.

(7)  
Endeavor to provide the City Council with a list of at least three candidates willing to accept appointment to the board whenever a vacancy occurs.

(C91, § 2-368; O.13,469; C91, § 2-371; O.14,211, 15,037)