

DATE December 17, 2018

COMMUNICATION FROM CONTRACTORS  
REQUESTING PERMISSION TO SUBLET  
CERTAIN ITEMS ON PUBLIC IMPROVEMENT PROJECTS

BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA: That the attached communication from each contractor requesting permission to sublet designated items and the attached Permission to Sublet form, for each project listed below, be and are hereby approved; and each subcontractor is hereby granted permission to work on said improvement.

Activity ID	Project Title	Contractor
04-2018-008	9th & Locust Parking Garage Skywalk Renovation	Henkel Construction Company Gary J. Schmit, President 2500 Ford Street Ames, IA 50010
08-2018-004	Four Mile Creek Wetland at E. 34th Street and S.E. 14th Street Bioswales	MPS Engineers, P.C. dba Kingston Services, P.C. Umesh G. Shetye, President 1444 Illinois Street Des Moines, IA 50314
	CRDL WMBALM, Urban17WQI--008	
08-2018-006	Gray's Station Regional Detention Basin	S. M. Hentges & Sons Inc. Steven M. Hentges, President 650 Quaker Avenue Suite 200 Jordan, MN 55352

Moved by \_\_\_\_\_ to adopt.

FORM APPROVED:

*Kathleen Vanderpool by AD*

Kathleen Vanderpool  
Deputy City Attorney

SLN

★ Roll Call Number

Agenda Item Number

14

DATE December 17, 2018

COUNCIL ACTION	YEAS	NAYS	Pass	ABSENT
COWNIE				
BOESEN				
COLEMAN				
GATTO				
GRAY				
MANDELBAUM				
WESTERGAARD				
TOTAL				
MOTION CARRIED	APPROVED			

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

*Copy*

ENGINEERING DEPARTMENT  
CITY OF DES MOINES, IOWA

Activity ID 04-2018-008  
Date 12/11/2018

14

### PERMISSION TO SUBLET

**Project** 9th & Locust Parking Garage Skywalk Renovation

**Contractor** Henkel Construction Company

**Federal Tax ID** 42-0654148      **Contract No.** 15191      **Sublet Request No.** 4

ITEM TO BE SUBLET	ORGANIZATION TO PERFORM WORK	DBE Y/N	COST OF SPECIALTY ITEMS	TOTAL COST OF WORK SUBLET
Painting	J.C. Toland Painting LLC 397 N.W. 43rd Place Des Moines, IA 50313 (515) 288-2402 Federal Tax ID 20-4898782	No		\$50,000.00



	Previous Request	This Request	Total To Date	
Cost of Items Sublet	\$237,000.00	\$50,000.00	\$287,000.00	(a)
Cost of Specialty Items Sublet				(b)
Cost of Sublet Items Less Specialty Items	\$237,000.00	\$50,000.00	\$287,000.00	(c)
Contract Amount			\$570,500.00	(d)
Contract Amount Less Total Specialty Items (d-b)			\$570,500.00	(e)
Percentage of Contract Sublet to Date (c/e)			50.31%	

The prime contractor's request for Permission to Sublet the above items of work is approved with the understanding that the prime contractor shall be held responsible for the subcontractors' full compliance of all terms of the contract.

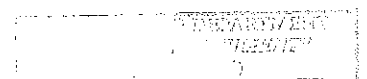
Attachment: Contractor's Letter  
Requesting Subletting

Form Routing: Project Engr. - City Engr. -  
Engr. Admin. - City Clerk/City Manager -  
Engr. Admin. - Distribution

Form Distribution    Original - Project File  
                             Copy - Project Engineer  
                             Copy - Prime Contractor

18-  
Roll Call No.

12/17/18  
Date





Copy

ENGINEERING DEPARTMENT  
CITY OF DES MOINES, IOWA

Activity ID 08-2018-004  
Date 12/10/2018

14

### PERMISSION TO SUBLET

**Project** Four Mile Creek Wetland at E. 34th Street and S.E. 14th Street Bioswales

**Contractor** MPS Engineers, P.C. dba Kingston Services, P.C.

**Federal Tax ID** \_\_\_\_\_ **Contract No.** 15226 **Sublet Request No.** 2

<b>ITEM TO BE SUBLET</b>	<b>ORGANIZATION TO PERFORM WORK</b>	<b>DBE Y/N</b>	<b>COST OF SPECIALTY ITEMS</b>	<b>TOTAL COST OF WORK SUBLET</b>
Equipment operator for grubbing, earthwork & sewer bid items	Southern Iowa Contracting 22829 80th Ave New Virginia, IA 50210 (641) 420-0759 Federal Tax ID 82-3225347	No		\$42,000.00

ENGINEERING DEPARTMENT  
CITY OF DES MOINES  
(when in use)



## Rydborg, Bruce K.

---

**From:** Amit Pradhan <amit.pradhan@mpsengineers.com>  
**Sent:** Monday, December 10, 2018 12:01 PM  
**To:** Rydborg, Bruce K.  
**Cc:** umesh.shetye@mpsengineers.com  
**Subject:** RE: Pre-approval for Southern Iowa Contracting

That is perfect.

Amit A. Pradhan, PE  
Kingston Services, PC  
Ph. 515-681-7215

**From:** Rydborg, Bruce K. <BKRYdborg@dmgov.org>  
**Sent:** Monday, December 10, 2018 12:00 PM  
**To:** Amit Pradhan <amit.pradhan@mpsengineers.com>  
**Cc:** umesh.shetye@mpsengineers.com  
**Subject:** RE: Pre-approval for Southern Iowa Contracting

Is it accurate to say he is a subcontracted equipment operator for grubbing, earthwork and sewer bid items?

Bruce

**From:** Amit Pradhan [mailto:amit.pradhan@mpsengineers.com]  
**Sent:** Monday, December 10, 2018 11:56 AM  
**To:** Rydborg, Bruce K. <BKRYdborg@dmgov.org>  
**Cc:** [umesh.shetye@mpsengineers.com](mailto:umesh.shetye@mpsengineers.com)  
**Subject:** RE: Pre-approval for Southern Iowa Contracting

Bruce,

He just works as operator for our machines. His billing on this project will be \$42,000.00 for the entire project.

Thanks

Amit A. Pradhan, PE  
Kingston Services, PC  
Ph. 515-681-7215

**From:** Rydborg, Bruce K. <BKRYdborg@dmgov.org>  
**Sent:** Monday, December 10, 2018 11:41 AM  
**To:** Amit Pradhan <amit.pradhan@mpsengineers.com>  
**Cc:** [umesh.shetye@mpsengineers.com](mailto:umesh.shetye@mpsengineers.com)  
**Subject:** RE: Pre-approval for Southern Iowa Contracting

I need to know your subcontract dollar amount and the bid items or part of bid items he will be working on for you. Is it just the rough grading portion of excavation or are there other bid items or partial bid items he will be working on?



Bruce  
[BKRydberg@dmgov.org](mailto:BKRydberg@dmgov.org)  
Desk phone 515-283-4074  
Cell 515-202-9199

**From:** Amit Pradhan [<mailto:amit.pradhan@mpsengineers.com>]  
**Sent:** Monday, December 10, 2018 10:37 AM  
**To:** Rydberg, Bruce K. <[BKRydberg@dmgov.org](mailto:BKRydberg@dmgov.org)>  
**Cc:** [umesh.shetye@mpsengineers.com](mailto:umesh.shetye@mpsengineers.com)  
**Subject:** Pre-approval for Southern Iowa Contracting

Bruce,

I am attaching W-9 for Jim Abbas/ Southern Iowa Contracting, LLC. He is a single member LLC. HE uses our equipment and works as operator. Please let us know, if he can be pre-approved as subcontractor for 4-mile creek wetland project.

Regards

Amit A. Pradhan, PE  
Kingston Services, PC  
Ph. 515-681-7215

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
Jimmie Abbas

2 Business name/disregarded entity name, if different from above  
Southon Iowa Contracting

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_  
*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.  
22979 80th Ave

6 City, state, and ZIP code  
New Virginia IA 50210

7 List account number(s) here (optional)

Requester's name and address (optional)  
KINGSTON SERVICES, PC  
1444 ILLINOIS STREET  
DES MOINES, IA 50314

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>										
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table>										
or										
<b>Employer identification number</b>										
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 15%; text-align: center;">02</td> <td style="width: 15%; text-align: center;">-</td> <td style="width: 15%; text-align: center;">3</td> <td style="width: 15%; text-align: center;">2</td> <td style="width: 15%; text-align: center;">2</td> <td style="width: 15%; text-align: center;">5</td> <td style="width: 15%; text-align: center;">3</td> <td style="width: 15%; text-align: center;">4</td> <td style="width: 15%; text-align: center;">7</td> </tr> </table>	02	-	3	2	2	5	3	4	7	
02	-	3	2	2	5	3	4	7		

### Part II Certification

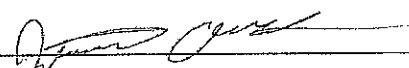
Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of U.S. person ▶



Date ▶ 12-10-18

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

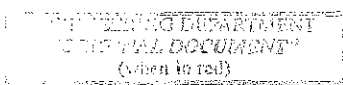
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



*Copy*

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**PERMISSION TO SUBLET**

**Project** Gray's Station Regional Detention Basin  
**Contractor** S. M. Hentges & Sons Inc.  
**Federal Tax ID** \_\_\_\_\_ **Contract No.** 15224 **Sublet Request No.** 2

<b>ITEM TO BE SUBLET</b>	<b>ORGANIZATION TO PERFORM WORK</b>	<b>DBE Y/N</b>	<b>COST OF SPECIALTY ITEMS</b>	<b>TOTAL COST OF WORK SUBLET</b>
Construction Survey	Civil Design Advantage, LLC 5501 NW 112th St. Suite G Grimes, IA 50111	No		\$21,000.00

	Previous Request	This Request	Total To Date
Cost of Items Sublet	\$745,831.00	\$21,000.00	\$766,831.00 (a)
Cost of Specialty Items Sublet			(b)
Cost of Sublet Items Less Speciality Items	\$745,831.00	\$21,000.00	\$766,831.00 (c)
Contract Amount			\$3,142,975.60 (d)
Contract Amount Less Total Specialty Items (d-b)			\$3,142,975.60 (e)
Percentage of Contract Sublet to Date (c/e)			24.40%

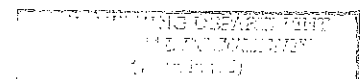
The prime contractor's request for Permission to Sublet the above items of work is approved with the understanding that the prime contractor shall be held responsible for the subcontractors' full compliance of all terms of the contract.

Attachment: Contractor's Letter  
Requesting Subletting

Form Routing: Project Engr. - City Engr. -  
Engr. Admin. - City Clerk/City Manager -  
Engr. Admin. - Distribution

Form Distribution Original - Project File  
Copy - Project Engineer  
Copy - Prime Contractor

18- 12/17/18  
Roll Call No. Date



**Stroud, Jackie L.**

---

**From:** John Klein <John.Klein@smhentges.com>  
**Sent:** Wednesday, December 5, 2018 12:05 PM  
**To:** Brady, Timothy B.  
**Cc:** Ryan Hardisty  
**Subject:** Change

Tim,  
SM Hentges is requesting a change from Associated Engineering for survey work on Grays Station to Civil Design Advanced. Associated because of the distance from Omaha, NE has requested to with draw from the project.

Regards,

**John Klein**  
Iowa Area Manager

[John.Klein@SMHentges.com](mailto:John.Klein@SMHentges.com)

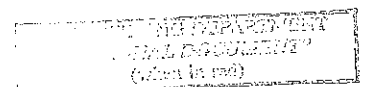


S.M. Hentges & Sons Inc.  
650 Quaker Avenue  
Jordan, MN 55352  
Tel 952-492-5700 ext. 555  
Fax 952-492-5705  
[www.smhentges.com](http://www.smhentges.com)



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**Stroud, Jackie L.**

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**From:** Donna Kooiman <OfficeManager@smhentges.com>  
**Sent:** Wednesday, December 5, 2018 4:07 PM  
**To:** Brady, Timothy B.  
**Cc:** Jay D. Hembroff; John Klein  
**Subject:** Gray's Station Detention Basin

Hello Timothy,

Does the below work for you?



If you need anything different, please let me know.

Thank you.

Sincerely,  
Donna

Donna Kooiman  
Office Manager & EEO Officer

[OfficeManager@smhentges.com](mailto:OfficeManager@smhentges.com)



S.M. Hentges & Sons Inc.  
650 Quaker Avenue  
Jordan, MN 55352  
Dir 952-595-5107  
Fax 952-492-5705

[www.smhentges.com](http://www.smhentges.com)  
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