

Date March 25, 2019

The City Manager's Office hereby submits the attached Grant Match Policy.

Moved by _____ to receive and file.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
COLEMAN				
GATTO				
GRAY				
MANDELBAUM				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk

Policy Name	Grant Match Policy
	Effective Date: March 25, 2019 Issued By: Scott Sanders, City Manager
Purpose	<i>To provide matching funds for non-profit led projects located within the City of Des Moines that demonstrate significant benefit to the community.</i>
Applicability	This policy applies to projects located within the City of Des Moines. Only non-profit organizations are eligible for matching funds. The request for a grant match must be a component of a grant application. The City's funds could be referenced as a local match.
Process	The requesting non-profit organization is to make a request to the City Manager. The City Manager is to discuss the request with Council. The City Manager makes determination if the request will be granted.
Prohibitions	Must be a non-profit or governmental body.
Limitations	Limited to a \$10,000 match per project funded from surplus Hotel Motel tax. The City Manager retains authority to make exceptions to this amount.
Fiscal Note	Excess revenues from Hotel Motel tax will be made available and budgeted for the following year to be used for the purpose of this policy. If funds are not used, they will be made available in the following year along with any new excess funds; but not to exceed a \$50,000 budget each year.