

DATE March 25, 2019

APPROVAL OF CONTRACT AND BOND
AND PERMISSION TO SUBLET ON
RIVERVIEW PARK SITE IMPROVEMENTS
\$ 627,793.00

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA: That the contract and bond, in the amount of \$627,793.00, executed by Munro Construction Co., Patrick T. Munro , President, 5530 N.W. Beaver Drive, Suite 100, Johnston, IA, 50131 dated March 25, 2019, for the construction of the following improvement:

Riverview Park Site Improvements, 11-2019-004

The improvement includes grading, Portland Cement Concrete (PCC) sidewalk, Hot Mix Asphalt (HMA) paving, irrigation system, trail lighting, surface restoration and other incidental items; all in accordance with the contract documents including Plan File Nos. 598-065/104, located at 710 Corning Street, Des Moines, Iowa

the same to be performed in accordance with the plans and specifications which have been heretofore approved by this Council, be and the same are hereby approved, subject to receipt of the contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering Department. The attached "Contractor's Anticipated DBE/TSB Utilization" shows the Contractor's efforts to solicit DBE/TSB Participation in accordance with the Disadvantaged Business Enterprise/Targeted Small Business (DBE/TSB) Program.

BE IT FURTHER RESOLVED: That the Mayor be and is hereby authorized and directed to execute said contract on behalf of the City of Des Moines, subject to receipt of the contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering and Department, and the City Clerk, be and is hereby authorized and directed to attest to same. No contract shall be deemed to exist between the City of Des Moines and said Bidder until said contract has been executed by the Bidder, and shall have been approved by this Council and executed by the Mayor and attested to by the City Clerk.

BE IT FURTHER RESOLVED: That after said contract has been executed by the Mayor, the City Clerk be and is hereby authorized and directed to return the Contractor's bid security in accordance with the Instructions to Bidders.

BE IT FURTHER RESOLVED: That the attached Permission to Sublet form, from said Contractor requesting permission to sublet designated items, be and is hereby approved, subject to receipt of the contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering Department; and each subcontractor is hereby granted permission to work on said improvement.



Roll Call Number

Agenda Item Number

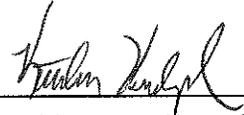
52A

DATE March 25, 2019

BE IT FURTHER RESOLVED: That the Des Moines Finance Director is hereby authorized to encumber this contract amount against the funds as identified below, and to acquire Builder's Risk Insurance, if appropriate, for the above referenced improvement.

(City Council Communication Number 19-136 attached)

Moved by _____ to adopt.

FORM APPROVED 
Kathleen Vanderpool
Deputy City Attorney

SLN Funding Source: 2019-2020 CIP, Page Park – 13, Riverview Park - Site, Plaza and Shelter, PK182, Being: \$213,930 G.O. Bonds to be issued with a transfer of \$413,863 from PK181 - G.O. Bonds Issued.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
COLEMAN				
GATTO				
GRAY				
MANDELBAUM				
WESTERGAARD				
TOTAL				

MOTION CARRIED APPROVED

Mayor

I, Diane Rauh, City Clerk of said City Council, hereby certify that at a meeting of the City Council, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk

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Department of Engineering
City of Des Moines, Iowa



CONTRACTOR'S ANTICIPATED DBE/TSB UTILIZATION

Riverview Park Site Improvements

Activity ID 11-2019-004

On February 26, 2019, Munro Construction Co., Patrick T. Munro President, 5530 N.W. Beaver Drive, Suite 100, Johnston, IA 50131 submitted a proposal for construction of the Riverview Park Site Improvements, Activity ID 11-2019-004, which the City Council has determined to be the lowest responsible, responsive bid for said project in the amount of \$627,793.00. The proposal included a statement that the Disadvantaged Business Enterprise/Targeted Small Business (DBE/TSB) Program shall apply to this project.

The Engineering Department has prepared this report summarizing the information that Munro Construction Co., has submitted indicating that it anticipates utilizing the following DBE/TSB companies on this project:

<u>DBE/TSB Name</u>	<u>Description of Work</u>	<u>Estimated Amount</u>
<u>Paco Construction, LLC</u>	<u>HMA Paving</u>	<u>\$60,637.50</u>
	Estimated DBE/TSB Participation	<u>\$60,637.50</u>
	Munro Construction Co. Amount	<u>\$627,793.00</u>
	Percentage of DBE/TSB Participation	<u>9.66%</u>

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ENGINEERING DEPARTMENT
CITY OF DES MOINES, IOWA

Activity ID 11-2019-004
Date 3/5/2019

PERMISSION TO SUBLET

Project Riverview Park Site Improvements

Contractor Munro Construction Co.

Federal Tax ID 42-1470715 **Contract No.** 15258 **Sublet Request No.** 1

ITEM TO BE SUBLET	ORGANIZATION TO PERFORM WORK	DBE Y/N	COST OF SPECIALTY ITEMS	TOTAL COST OF WORK SUBLET
Grading/Subbase	Elder Corporation 5088 E. University Avenue Des Moines, IA 50327 (515) 266-3111 Federal Tax ID 42-1248691	No		\$123,475.00
Erosion Control	Soil-Tek PO Box 738 Grimes, IA 50111 (515) 986-3527 Federal Tax ID 20-0521477	No		\$26,000.00
Electrical	Breton Enterprises 255 S. Hickory Boulevard Pleasant Hill, IA 50327 (515) 447-6336 Federal Tax ID 20-0398987	No		\$53,222.00
HMA Paving	Paco Construction, LLC 9410 SE 56th Avenue Runnells, IA 50237 (515) 240-0625 Federal Tax ID 20-4493861	Yes		\$60,637.50
Survey	JEO Consulting Group, Inc. 1605 N Ankeny Blvd., Suite 240 Ankeny, IA 50023 Federal Tax ID 47-0444475	No		\$4,300.00
Irrigation	Meston Brothers Irrigation LLC PO Box 31100 Johnston, IA 50131 (515) 491-6445 Federal Tax ID 81-1325082	No		\$24,500.00
PC Concrete Paving	Smart Concrete Solutions 7405 University Ave Clive, ia 50325 (515) 635-0366	No		\$120,650.00

ENGINEERING DEPARTMENT
CITY OF DES MOINES, IOWA
(when in use)

	Previous Request	This Request	Total To Date	
Cost of Items Sublet		\$412,784.50	\$412,784.50	(a)
Cost of Specialty Items Sublet				(b)
Cost of Sublet Items Less Specialty Items		\$412,784.50	\$412,784.50	(c)
Contract Amount			\$627,793.00	(d)
Contract Amount Less Total Specialty Items (d-b)			\$627,793.00	(e)
Percentage of Contract Sublet to Date (c/e)			65.75%	

The prime contractor's request for Permission to Sublet the above items of work is approved with the understanding that the prime contractor shall be held responsible for the subcontractors' full compliance of all terms of the contract.

Attachment: Contractor's Letter
Requesting Subletting

Form Routing: Project Engr. - City Engr. -
Engr. Admin. - City Clerk/City Manager -
Engr. Admin. - Distribution

Form Distribution Original - Project File
 Copy - Project Engineer
 Copy - Prime Contractor

19-
3/25/19

Roll Call No.
Date

ORIGINAL DOCUMENT
 ORIGINAL DOCUMENT
 (Plan in red)

Brady, Timothy B.

From: Leah McDonald <leah@munroconstruction.com>
Sent: Monday, March 4, 2019 1:35 PM
To: Brady, Timothy B.
Subject: Riverview Park Site - Phase II
Attachments: Leah_Email_20190305_064426.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Tim,

Attached is our list of subcontractors for the Riverview Park Site Phase II project.

Leah McDonald, LEED AP
www.munroconstruction.com
Munro Construction Co
515.277.9460 voice
515.277.9466 fax

-----Original Message-----

From: leah@munroconstruction.com <leah@munroconstruction.com>
Sent: Tuesday, March 5, 2019 6:43 AM
To: leah@munroconstruction.com
Subject: Scanned image from MX-M200D

DEVICE NAME: MX-M200D
DEVICE MODEL: SHARP MX-M200D
LOCATION: Munro Construction

FILE FORMAT: PDF
RESOLUTION: 200dpi

Attached file is scanned image in PDF format.
This file can be read by Adobe Acrobat Reader.
The reader can be downloaded from the following URL:

<http://www.adobe.com/>

City of Des Moines

Sales Tax Exempt Application Form

Project Name: Riverview Park Site Improvements - Phase II Site Work

Company Name	Fed ID #	Address	City, State, ZIP	Telephone #	Type of Work
Munro Construction Company	42-1470715	5530 NW Beaver Dr Ste 100	Johnston, IA 50131	515-277-9460	GC, & Traffic Control

LIST OF SUBCONTRACTORS ON PROJECT

Company Name	Fed ID #	Address	City, State, ZIP	Telephone #	Type of Work	Value
JEO Consulting Group		1615 SW Main St Ste 205	Ankeny, IA 50023	515-964-5310	Survey	4,300.00
Elder Corp		5088 E Univeristy Ave	Des Moines, IA 50327	515-866-3111	Grading, top soil, subbase & HMA millings	123,475.00
PACOS Construction LLC		9410 SE 56 Ave	Runnells, IA 50237	515-240-0625	Asphalt paving	60,637.50
Smart Concrete Solutions		7405 University Ae	Clive, IA 50325	515-635-0366	Concrete paving	120,650.00
Breton Enterprises LLC		255 S Hickory Blvd	Pleasant Hill, IA 50327	515-447-6336	Electrical	53,222.00
Soil Tek	20-0521477	56054 Johnson Dr Ste 100	Grimes, IA 50111-1191	515-244-7474	Hydraulic Seed, Silt Fence & SWPPP	26,000.00
Meston Brothers Irrgation		PO Box 31100	Johnston, IA 50131	515-954-5507	Irrigation	24,500.00

Note: Each subcontractor, including second and third tier subcontractors, must receive their own Sales Tax Exemption Certificate from the Owner to purchase building materials tax-free

412,784.50

Instructions: List your company name and information in upper box.
List all subcontractors and their information in the boxes below

(Optional) (Date: 10/1/2019)
 SA DOCUMENT
 10/1/2019

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