



Date June 3, 2019

A RESOLUTION AUTHORIZING THE CITY CLERK TO BE DESIGNATED AS AN APPROPRIATE ELECTION OFFICIAL TO RECEIVE NOMINATION PAPERS FOR ELECTIVE CITY OFFICES

WHEREAS, Iowa Code §376.4 authorizes the county commissioner to designate the city clerk of a city to receive nomination papers for elective city offices and further grants such designated clerks all the duties of the county commissioner provided by that section; and

WHEREAS, Iowa Code §47.2(3) provides that the commissioner may designate as a deputy county commissioner of elections any officer of a political subdivision who is required by law to accept nomination papers filed by candidates for office in that political subdivision, and when so designated that person shall assist the commissioner in administering elections conducted by the commissioner for that subdivision, and, once made, such designation continues in effect until the designation is withdrawn by the commissioner; and

WHEREAS, the City Clerk of the City of Des Moines has expressed a desire to be so designated and to receive nomination procedures and to assist the county commissioner in administering elections for the City of Des Moines, having done so previously and continuously until the law was changed which prevented such assistance and acceptance of papers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa:

That the City Clerk is hereby authorized and empowered to participate in the municipal elections as a deputy to the Polk County Election Office for the purpose of serving as a filing officer as provided by law and to execute any forms required by the county commissioner of elections for such purposes, provided such forms have been approved as to form by the Legal Department.

FORM APPROVED:

MOVED BY _____ TO ADOPT.

Handwritten signature of Jeffrey D. Lester, City Attorney

Jeffrey D. Lester, City Attorney

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, BOESEN, COLEMAN, GATTO, GRAY, MANDELBAUM, WESTERGAARD, TOTAL, MOTION CARRIED, APPROVED, and Mayor.

City Clerk

**CITY CLERK / POLK COUNTY ELECTION OFFICE
FILING OPTION WORKSHEET**

PLEASE RETURN THIS FORM TO THE POLK COUNTY ELECTION OFFICE

According to the Iowa Code Chapter 376.4 1. (c), The county commissioner may designate the city clerk of a city to receive nomination papers for elective city offices. If so designated, the city clerk shall have all the duties of the county commissioner provided in this section.

According to the Iowa Code Chapter 47.2 (3), The commissioner may designate as a deputy county commissioner of elections any officer of a political subdivision who is required by law to accept nomination papers filed by candidates for office in that political subdivision, and when so designated that person shall assist the commissioner in administering elections conducted by the commissioner for that subdivision. The designation of a person as a deputy commissioner of elections pursuant to this section, once made, shall continue in effect until the designation is withdrawn by the commissioner.

Please insert your City & fill in the oval before your choice:

- The City of _____ would like the **Polk County Election Office** to receive papers from candidates for the upcoming Regular City Election to be held on November 5, 2019.
- The City of _____ would like the Polk County Election to **designate** the City Clerk and/or the clerk's assistant listed below as a deputy county commissioner for the purpose of serving as a filing officer for the Regular City Election to be held on November 5, 2019.

If your city selected the option to serve as a filing officer for the Regular City Election to be held on November 5, 2019, please sign, print your name and complete your contact information under the oath to serve as a filing officer listed below:

OATH TO SERVE AS A FILING OFFICER

The Polk County Commissioner of Elections hereby certifies you as a deputy to the Polk County Election Office for the purpose of serving as a filing officer for the Regular City Election to be held on November 5, 2019. I shall assist the commissioner in administering this election for the purpose of serving as a filing officer. My designation as a deputy commissioner of elections pursuant **Iowa Code Chapters 376.4 & 47.2** shall continue in effect until the designation is withdrawn by the commissioner.

Sign Name: _____

Sign Name: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Phone: _____

Phone: _____