



Date June 3, 2019

**RESOLUTION APPROVING AMENDMENTS TO THE SCHEDULE OF FEES
APPLICABLE TO STREET USE EVENTS**

WHEREAS, Chapter 102, Article XVI of the Des Moines Municipal Code authorizes the issuance of street use event permits and Municipal Code Section 114-361.19, as amended, authorizes the issuance of special parking permits in conjunction with a street use event permit and the Code sections provide that certain fees shall be in the amounts set in the Schedule of Fees adopted by the City Council by resolution; and


WHEREAS, an amendment to the Schedule of Fees amending the fees relating to street use events and special parking permits for use in conjunction with street use events has been prepared for Council consideration and it is recommended for adoption, which amendment is appended hereto and is now on file in the Office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa that the amendment to the Schedule of Fees appended hereto is hereby approved and adopted.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to incorporate said amendment to the Schedule of Fees, and to maintain said Schedule of Fees, as amended, on file in the Office of the City Clerk for a public reference.

Moved by _____ to adopt.

APPROVED AS TO FORM:



Lawrence R. McDowell
Deputy City Attorney

G:\APPDATA\LEGAL\MM-RDL\Renae\RENAE\ORDINANCES\Larry\Special Parking Permits - Schedule of Fees Roll Call.docx

| COUNCIL ACTION | YEAS | NAYS | PASS | ABSENT |
|----------------|------|------|----------|--------|
| COWNIE | | | | |
| BOESEN | | | | |
| COLEMAN | | | | |
| GATTO | | | | |
| GRAY | | | | |
| MANDELBAUM | | | | |
| WESTERGAARD | | | | |
| TOTAL | | | | |
| MOTION CARRIED | | | APPROVED | |
| _____ Mayor | | | | |

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

_____ City Clerk

| DEPARTMENT | CATEGORY | SUB-CATAGORY | CODE | DESCRIPTION | FEES | LATE FEES | ADMIN FEES | EFFECT DATE | ROLL CALL | RC DATE |
|---------------------------------------|----------------------------|---|--------------------------------|---|--------------------------|-----------|------------|--|--|--|
| CITY CLERK INACTIVE | SPECIAL EVENT APPLICATIONS | Add outdoor service (beer garden) to a currently licensed premise | | City Clerk Processing Fee | \$115.00 | | | | | |
| CITY CLERK INACTIVE | SPECIAL EVENT APPLICATIONS | Add outdoor service (beer garden) to a currently licensed premise | | Building, Electrical, Zoning Inspections (3 inspections \$100 total fee) | \$100.00 | | | | | |
| CITY CLERK INACTIVE | SPECIAL EVENT APPLICATIONS | Add outdoor service (beer garden) to a currently licensed premise | | Fire Inspection | \$100.00 | | | | | |
| CITY CLERK INACTIVE | SPECIAL EVENT APPLICATIONS | Add outdoor service (beer garden) to a currently licensed premise | | Police Review | N/A | | | | | |
| CITY CLERK CITY MANAGER | Street Use Events | | | Residential Street Use Application Fee; More than 1 block, more than 6 hours or after sunset; fees for required barricades and signs are not included | \$10.00 | | | 04/05/04 | 04-730 | |
| CITY MANAGER CITY CLERK | Street Use Events | | | Residential Street Use Application Late Fee; if submitted between 14 and 30 days prior to the event | \$5.00 | | | 04/05/04 | 04-730 | |
| CITY MANAGER CITY CLERK | Street Use Events | | | Residential Street Use Application Late Fee; if submitted less than 14 days prior to the event | \$10.00 | | | 04/05/04 | 04-730 | |
| CITY MANAGER CITY CLERK | Street Use Events | | | Basic Residential Street Use Application Fee; One block, less than 6 hours and over before sunset, includes required barricades and signs | 25.00 | | | 04/05/04 | 04-730 | |
| CITY MANAGER CITY CLERK | Street Use Events | | | Basic Residential Street Use Application Late Fee; if submitted between 14 and 30 days prior to the event | \$5.00 | | | 04/05/04 | 04-730 | |
| CITY MANAGER CITY CLERK | Street Use Events | | | Basic Residential Street Use Application Late Fee; if submitted less than 14 days prior to the event | \$10.00 | | | 04/05/04 | 04-730 | |
| CITY MANAGER CITY CLERK | Street Use Events | | | Residential or Commercial Event Application Fee, of sponsored by a recognized neighborhood association; plus the cost of barricades / signs, etc. | \$10.00 | | | 04/05/04 | 04-730 | |
| CITY MANAGER | Street Use Events | | 102-1131(a) | Non-Residential Street Use Application Fee, if submitted 90 days prior to the event | \$250.00 | | | 01/01/15 01/01/19 | 14-1943 19- | 12/22/14 06/03/19 |
| CITY MANAGER | Street Use Events | | 102-1125(b)(1) | Non-Residential Street Use Application Late Fee; if submitted less than 90 days prior to the event | \$50.00 | | | 01/01/15 01/01/19 | 14-1943 19- | 12/22/14 06/03/19 |
| CITY MANAGER | Street Use Events | | 102-1125(b)(1) | Non-Residential Street Use Application Late Fee; if submitted less than 45 days prior to the event | \$75.00 | | | 01/01/15 01/01/19 | 14-1943 19- | 12/22/14 06/03/19 |

| DEPARTMENT | CATEGORY | SUB-CATAGORY | CODE | DESCRIPTION | FEES | LATE FEES | ADMIN FEES | EFFECT DATE | ROLL CALL | RC DATE |
|----------------------------|-------------------|--------------|----------------|---|----------------------|-----------|------------|----------------------|----------------|----------------------|
| CITY MANAGER | Street Use Events | | 102-1125(b)(1) | Non-Residential Street Use Application Late Fee; if submitted less than 30 days prior to the event | \$100.00 | | | 01/01/15 01/01/19 | 14-1943 19- | 12/22/14 06/03/19 |
| CITY MANAGER | Street Use Events | | 102-562 | Farmer's Market Application Fee | \$200.00 | | | 12/18/02 01/01/19 | 02-3007 19- | 06/03/19 |
| CITY MANAGER CITY CLERK | Street Use Events | | | Police Costs; First \$1,000 250 of costs per permit, provided at no charge, per permit-remainder to be paid by the event sponsor | TBD | | | 04/05/04 01/01/19 | 04-730 19- | 06/03/19 |
| CITY MANAGER CITY CLERK | Street Use Events | | | Barricades; each – delivered and picked up by the City – set up by event sponsor / personnel. Events may be required to obtain barricades from a private source | \$5.00 | | | 04/05/04 01/01/19 | 04-730 19- | 06/03/19 |
| CITY MANAGER CITY CLERK | Street Use Events | | 114-361.19(g) | Parking Meter Hoods; each + labor cost (\$30 for first block and \$5 for each additional block) | \$12.00 | | | 04/05/04 01/01/19 | 04-730 19- | 06/03/19 |
| CITY MANAGER CITY CLERK | Street Use Events | | 114-361-19(g) | Daily Meter Charge; per day (varies by location) | \$3.00 – 8.00 \$4.00 | | | 04/05/04 01/01/19 | 04-730 19- | 06/03/19 |
| CITY MANAGER CITY CLERK | Street Use Events | | 114-361.19(g) | Special permit parking; + “daily meter charge” application fee | \$25.00 | | | 04/05/04 01/01/19 | 04-730 19- | 06/03/19 |
| CITY MANAGER CITY CLERK | Street Use Events | | | “No Parking” signs; each + labor cost (\$30 for first block and \$5 for each additional block) | \$12.00 | | | 04/05/04 01/01/19 | 04-730 19- | 06/03/19 |
| CITY MANAGER CITY CLERK | Street Use Events | | | “Road Closed” Cardboard signs (attaches to City barricades); for all required | \$5.00 | | | 04/05/04 01/01/19 | 04-730 19- | 06/03/19 |
| CITY CLERK | Street Use Events | | | Special Traffic Signs; each – delivered & picked up by City – set up by event sponsor/personnel. Events may be required to obtain signs from a private source | \$5.00 | | | 04/05/04 | 04-730 | |
| CITY MANAGER CITY CLERK | Street Use Events | | | Traffic Blinkers; each | \$5.00 | | | 04/05/04 01/01/19 | 04-730 19- | 06/03/19 |
| CITY CLERK | Street Use Events | | | Traffic Cones; each – delivered & picked up by City – set up by event sponsor/personnel. Events may be required to obtain signs from a private source | \$1.00 | | | 04/05/04 | 04-730 | |
| CITY CLERK | Street Use Events | | | Amplified Sound Permit; per day 10 AM – 11 PM Residential 9 AM – 11 PM Sun Thurs (Commercial) | \$20.00 | | | 04/05/04 | 04-730 | |

| DEPARTMENT | CATEGORY | SUB-CATAGORY | CODE | DESCRIPTION | FEES | LATE FEES | ADMIN FEES | EFFECT DATE | ROLL CALL | RC DATE |
|----------------------------------|----------------------|----------------|---------------------|--|---|-----------|------------|-------------|-----------|------------|
| | | | | 9 AM – 12:30 AM Fri & Sat (Commercial) (up to 45 days required if other than these hours) | | | | | | |
| CITY MANAGER CITY CLERK | Street Use Events | | | Traffic Control Barricade Plan Review Fee | \$50.00 | | | 02/01/15 | 15-0046 | 01/12/15 |
| CITY MANAGER CITY CLERK | Street Use Events | | | Traffic Control Barricade Plan Preparation Fee Fixed Closure 1-2 Street Blocks >2-5 Street Blocks >5 Street Blocks Moving Closure (Race/Parade) | \$50.00 \$100.00 \$150.00 \$300.00 | | | 02/01/15 | 15-0046 | 01/12/15 |
| COMMUNITY DEVELOPMENT | P & D | Building Code | | Obstruction permit fee per month based upon the square foot of the total obstructed area: 5,000 or more; Fee amount plus \$6.00 per 100 sq ft or portion thereof | \$20.00 | | | 12/18/02 | 02-3007 | |
| CITY CLERK | | Music Permit | 10-14 | Music Permit Annual | \$200.00 | \$25.00 | \$100.00 | 07/27/09 | 09-1368 | 07/27/2009 |
| ENGINEERING | TRAFFIC &TRANS | Moving Permits | 102-1000 | House Moving Permits; House mover annual license fee | \$250.00 | | | 12/18/02 | | |
| ENGINEERING | TRAFFIC &TRANS | Moving Permits | 102-1008 | House Moving Permit; 500 sq ft or less | \$75.00 | | | 12/18/02 | | |
| ENGINEERING | TRAFFIC &TRANS | Moving Permits | 102-1008 | House Moving Permit; over 500 sq ft | \$150.00 | | | 12/18/02 | | |
| ENGINEERING | TRAFFIC &TRANS | Moving Permits | 102-1021 (1,3&4) | House Moving Permit; Small moving permit - Annual See foot note: 3. | \$50.00 | | | 01/01/16 | 15-1982 | 11/23/15 |
| ENGINEERING | TRAFFIC &TRANS | Moving Permits | 102-1021 (2) | House Moving Permit; Annual oversize and overweight (136,000 lb limit) | \$400.00 | | | 01/01/16 | 15-1982 | 11/23/15 |
| ENGINEERING | TRAFFIC &TRANS | Moving Permits | 102-1022 | House Moving Permit; Small moving permit - single trip See foot note: 3. | \$35.00 | | | 01/01/16 | 15-1982 | 11/23/15 |
| ENGINEERING | TRAFFIC &TRANS | Moving Permits | 102-1022.01 | House Moving Permit; Small moving permit - Multi trip (156,000 lb limit) See foot note: 3. | \$200.00 | | | 12/18/02 | | |
| ENGINEERING | TRAFFIC &TRANS | Moving Permits | 102-1025(b) | House Moving Permit; Tree-trimming, removal and replacement of obstructions | Actual cost | | | 12/18/02 | | |
| ENGINEERING | TRAFFIC &TRANS | Moving Permits | 102-1025(b) | House Moving permit; Special mobile equipment annual permit; up to 80,000 lbs See foot note: 3. | \$25.00 | | | | | |
| ENGINEERING | TRAFFIC &TRANS | Moving Permits | 102-1025(b) | House Moving Permit; Special mobile equipment annual permit; over 80,000 lbs See foot note: 3. | \$50.00 | | | | | |
| CITY CLERK | Street Use Events | | 102- 1125(b)(1) | Street Use Event Application; if submitted less than: -90 days prior to event -45 days prior to event | \$50.00 \$75.00 | | | 01/01/15 | 14-1943 | 12/22/14 |

| DEPARTMENT | CATEGORY | SUB-CATEGORY | CODE | DESCRIPTION | FEES | LATE FEES | ADMIN FEES | EFFECT DATE | ROLL CALL | RC DATE |
|-----------------------|-------------------|---|-------------|--|-----------------------------------|-----------|------------|-------------|-----------|------------|
| | | | | -30 days prior to event | \$100.00 | | | | | |
| CITY CLERK | Street Use Events | | 102-1131(a) | Street Use Event Application | \$250.00 | | | 01/01/15 | 14-1943 | 12/22/14 |
| COMMUNITY DEVELOPMENT | VACATION | Right of Way & Sidewalk Cafes | 102-286(f) | Application fee for petition to vacate a street or alley | \$100.00 | | | 07/03/2006 | 06-1257 | 06/19/2006 |
| COMMUNITY DEVELOPMENT | P & D | Driveway Approach and Curb Drop Permits | 102-361(a) | Residential Curb Drop/Driveway Approach (Permanent) | \$40.00 | | | 07/06/2012 | 12-1019 | 06/25/2012 |
| COMMUNITY DEVELOPMENT | P & D | Driveway Approach and Curb Drop Permit | 102-361(a) | Commercial Curb Drop/Driveway Approach (Permanent) | \$40.00 | | | 07/06/2012 | 12-1019 | 06/25/2012 |
| COMMUNITY DEVELOPMENT | P & D | Driveway Approach Permits | 102-361(a) | Driveway Approach (Temporary) | \$40.00 | | | 07/06/2012 | 12-1019 | 06/25/2012 |
| ENGINEERING | TRAFFIC & TRANS | Areaway Permits | 102-415 | License for public bench | \$25.00 | | | 12/18/02 | | |
| CITY CLERK | | Street and Sidewalk Business License | 102-491 | Entertainment district license fee | \$200.00 | | \$50.00 | 12/18/02 | 02-3007 | |
| CITY CLERK | | Street and Sidewalk Business License | 102-527 | Sidewalk sale permit fee | \$50.00 | | \$50.00 | 12/18/02 | 02-3007 | |
| CITY CLERK | | Street and Sidewalk Business License | 102-562 | Farmer's or public market license fee | \$200.00 | | \$50.00 | 12/18/02 | 02-3007 | |
| COMMUNITY DEVELOPMENT | VACATION | Right of Way & Sidewalk Cafes | 102-576(a) | Application fee for a sidewalk café license or lease | \$200.00 | | | 06/13/2011 | 11-1002 | 06/13/2011 |
| COMMUNITY DEVELOPMENT | VACATION | Right of Way & Sidewalk Cafes | 102-576(b) | License fee per square foot of a licensed area for a sidewalk café license agreement for a term of 3 calendar years. See foot note: 19. | \$4.50 | | | 07/03/2006 | 06-1257 | 06/19/2006 |
| COMMUNITY DEVELOPMENT | VACATION | Right of Way & Sidewalk Cafes | 102-576(c) | Rental per square foot of leased area for a sidewalk café lease agreement for a term of 3 calendar years. See foot note: 20. | \$4.50 | | | 07/03/2006 | 06-1257 | 06/19/2006 |
| ENGINEERING | TRAFFIC & TRANS | Areaway Permits | 102-618 | License for encroachment under, upon or in public property: Flower pots and planters – per property. Permit required; fees exempt See foot note: 1. | \$25.00 | | | 01/01/03 | | |
| ENGINEERING | TRAFFIC & TRANS | Areaway Permits | 102-618 | License for encroachment under, upon or in public property: Public benches with advertising. Per bench-per location; annual fee + \$300.00 for annual license. See foot note: 8. | \$100.00 | | | 04/01/05 | | |
| ENGINEERING | TRAFFIC & TRANS | Areaway Permits | 102-618 | License for encroachment under, upon or in public property: All other encroachments See foot note: 8. | \$1.00 sq ft with \$25.00 minimum | | | 12/18/02 | | |
| ENGINEERING | TRAFFIC & TRANS | Areaway Permits | 102-619 | Newsracks in skywalk system | \$25.00 | | | 12/18/02 | | |

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| DEPARTMENT | CATEGORY | SUB-CATAGORY | CODE | DESCRIPTION | FEES | LATE FEES | ADMIN FEES | EFFECT DATE | ROLL CALL | RC DATE |
|-----------------------|-------------------|-----------------------------|-----------------------|--|--------------|-----------|------------|----------------------|----------------|----------------------|
| POLICE DEPT | | Impound Vehicles | 114-485.12 | Impound & Preservation Fee | \$20.00 | | | 01/27/03 | | |
| ENGINEERING | TRAFFIC & TRANS | Special Parking Permits | 114-361.19(g) | Special Parking Permit Application Fee | \$25.00 | | | 03/22/16 | 16-0489 | 03/21/16 |
| ENGINEERING | TRAFFIC & TRANS | Special Parking Permits | 114-361.19(g) | Special Parking Permit Meter Hood Fee | \$2.00/Meter | | | 03/22/16 | 16-0489 | 03/21/16 |
| ENGINEERING | TRAFFIC & TRANS | Special Parking Permits | 114-361.19(h) | Fine for Vehicle in Violation of Section 114-361.19 or special parking permit terms. | \$15.00 | | | 03/22/16 01/01/19 | 16-0489 19- | 03/21/16 06/03/19 |
| COMMUNITY DEVELOPMENT | PLANNING & ZONING | | 134-4 (formerly 82-1) | Fee for change in zoning district classification or boundaries (rezoning): Any change to an A-1, R1-60, R1-70, R1-80, R1-90, R-2, R-2A, R-3, R-4, R-HD, C-0, C-1, C-1A, NPC, C-2, C-3, C-3A, M-1, M-2 or M-3 District: One acre or less in size See foot note: 12. | \$100.00 | | | 12/18/02 | | |
| COMMUNITY DEVELOPMENT | PLANNING & ZONING | | 134-4 (formerly 82-1) | Fee for change in zoning district classification or boundaries (rezoning): Any change to an A-1, R1-60, R1-70, R1-80, R1-90, R-2, R-2A, R-3, R-4, R-HD, C-0, C-1, C-1A, NPC, C-2, C-3, C-3A, M-1, M-2 or M-3 District: More than one acre in size; Fee plus \$10.00 for each acre or portion thereof See foot note: 12. | \$200.00 | | | 12/18/02 | | |
| COMMUNITY DEVELOPMENT | PLANNING & ZONING | | 134-4 (formerly 82-1) | Fee for change in zoning district classification or boundaries (rezoning): Any change to an R-5, R-6, PBP, PUD or C-4 classification: Fee plus \$10.00 per acre or any portion thereof. See foot note: 12. | \$300.00 | | | 12/18/02 | | |
| COMMUNITY DEVELOPMENT | PLANNING & ZONING | | 134-4 (formerly 82-1) | Fee for request to amend the text of the Zoning Ordinance See foot note: 12. | \$50.00 | | | 12/18/02 | | |
| COMMUNITY DEVELOPMENT | PLANNING & ZONING | | 134-4 (formerly 82-1) | Any change to an approved R-5, R-6, PBP, PUD or C-4 development plan | \$100.00 | | | 12/18/02 | | 12/18/02 |
| COMMUNITY DEVELOPMENT | PLANNING & ZONING | | 134-4 (formerly 82-1) | Any change to an approved R-5, R-6, PBP, PUD or C-4 preliminary or conceptual plan | \$100.00 | | | | | |
| COMMUNITY DEVELOPMENT | PLANNING & ZONING | Planning and Review Fees | 134-92 | Request for issuance of a written determination regarding the application of the Zoning Ordinance or related land use regulation to a specific site. | \$50.00 | | | 05/17/04 | | |
| CITY CLERK | | Amusements & Entertainments | 14-152.5 | Amusement Houses and Entertainment Venues | \$200.00 | \$25.00 | \$100.00 | 12/18/02 | 02-3007 | |
| CITY CLERK | | Amusements & Entertainments | 14-39 | Image Producing Amusement Devices; Fee for up to 5 machines + \$50.00 for each additional | \$500.00 | \$25.00 | \$100.00 | 10/25/04 | | |