



Roll Call Number

Agenda Item Number

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Date February 24, 2020

HEREAS, Section 2-621 of the Municipal Code of the City of Des Moines provides that the Finance Director shall be the chief accounting and check-issuing officer of the City; and

WHEREAS, Section 2-623 of the Municipal Code of the City of Des Moines provides that the chief accounting officer shall draw all checks and that no checks shall be drawn except upon the order of the City Council; and

WHEREAS, the Finance Director has presented a list of checks, other than those for the Des Moines Municipal Housing Agency, to be drawn to pay for goods and services provided for City purposes in response to the purchase orders and contracts issued in compliance with state and municipal code requirements as requested by designated requisitioning authorities in accordance with approved budget appropriations; and

WHEREAS, the invoices, other than those for the Des Moines Municipal Housing Agency, presented by those firms and persons providing such goods and services have been pre-audited by Finance Department personnel in accordance with generally accepted internal control procedures and have been determined to have been requisitioned for a lawful municipal purpose, certified as having been received by the designated requisitioning authority, and, as appropriate, correctly computed on the basis of prices solicited by the Purchasing Agent; and

WHEREAS, the bills must be paid and approved for payment in accordance with City procedures. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa:

That the Finance Director be and is hereby authorized to draw the checks listed on the check registers for the weeks of February 24th & March 2nd, 2020; to draw the checks for the bills of the Des Moines Municipal Housing Agency to be presented to the Finance Director for the weeks of February 24th & March 2nd, 2020; to draw checks for workers compensation impairment ratings as requested by the Legal Department; and to draw the checks for biweekly payroll due employees of the City on February 28th, 2020.

BE IT FURTHER RESOLVED, that the Treasurer be and is hereby authorized and directed to make the necessary disbursements and the necessary cash transfers to the revolving fund.

BE IT FURTHER RESOLVED, that the City Clerk and Finance Director are hereby authorized and directed to furnish the statement of receipts and disbursements, and the summary of City Council proceedings in accordance with Iowa Code Section 372.13(6).

MOVED BY _____ to adopt.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
GATTO				
GRAY				
MANDELBAUM				
VOSS				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

CERTIFICATE

I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk

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**DES MOINES ENGINEERING DEPARTMENT
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**



For Check Register of February 21, 2020

As approved by City Council on

February 10, 2020

(Roll Call No. 20-0255)

February 17, 2020

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The work performed associated with the following listed construction contract partial payments has been constructed in substantial compliance with the plans and specifications, and the Engineering Department hereby requests that the Finance Department process payment to the following contractors:

<u>Activity ID</u>	<u>Project Title</u>	<u>Contractor</u>	<u>Partial Payment No.</u>	<u>Partial Payment Amount</u>
042017023	2nd Avenue and 3rd Street at Walnut Street Traffic Signal Replacements Munis Contract No. 19025	TK Concrete, Inc. Tony J. Ver Meer, President 1608 Fifield Road Pella, IA 50219	09	\$30,071.46
042019010	City-wide Parking Ramp Control Equipment Improvements Munis Contract No. 19094	Koester Construction Company, Inc. Paul Koester, President 3050 SE Enterprise Drive, Suite A Grimes, IA 50111	09	\$183,003.16
062019023	519 Foster Drive Landslide Roadway Repair Munis Contract No. 20060	S. M. Hentges & Sons Inc. Steven M. Hentges, President 650 Quaker Avenue Suite 200 Jordan, MN 55352	02	\$5,474.68
082017001	Leetown Creekway Box Culvert from Dean Avenue to University Avenue Munis Contract No. 18041	S. M. Hentges & Sons Inc. Steven M. Hentges, President 650 Quaker Avenue Suite 200 Jordan, MN 55352	20	\$40,027.53
082017007	S.E. 4th and Van Buren Storm Water Pump Station Improvements Munis Contract No. 18134	Cramer and Associates, Inc. Robert Cramer, President/CAO 3100 S.W. Brookside Drive Grimes, IA 50111	16	\$162,828.08
082017009	Maquoketa Drive Storm Sewer Box Replacement Munis Contract No. 19145	S. M. Hentges & Sons Inc. Steven M. Hentges, President 650 Quaker Avenue Suite 200 Jordan, MN 55352	04	\$1,232,909.94
082018001	Leetown Creekway Box Culvert from Dean Avenue to U.P.R.R. Munis Contract No. 20067	S. M. Hentges & Sons Inc. Steven M. Hentges, President 650 Quaker Avenue Suite 200 Jordan, MN 55352	02	\$2,010,095.59

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**DES MOINES ENGINEERING DEPARTMENT
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**



**For Check Register of February 21, 2020
As approved by City Council on February 10, 2020**

(Roll Call No. 20-0255)

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<u>Activity ID</u>	<u>Project Title</u>	<u>Contractor</u>	<u>Partial Payment No.</u>	<u>Partial Payment Amount</u>
082019014	47th and Holcomb Storm Sewer Improvements Munis Contract No. 20006	S. M. Hentges & Sons Inc. Steven M. Hentges, President 650 Quaker Avenue Suite 200 Jordan, MN 55352	03	\$526,378.01
112018009	Witmer Park Improvements 18-R4-FB Munis Contract No. 19144	Koester Construction Company, Inc. Paul Koester, President 3050 SE Enterprise Drive, Suite A Grimes, IA 50111	08	\$72,018.91

Requested by:

Funds available:

Steven L. Naber, P.E.
Des Moines City Engineer

Nickolas J. Schaul
Interim Des Moines Finance Director

cc: City Clerk