

Date March 23, 2020

WHEREAS, the Facilities Division has requested the Finance Department's Procurement Division issue a purchase order for a six (6) month extension of the Custodial Contracts with Marsden Services, LLC, Richard M. Catchman, Chief Sales Officer, Business Development, 2801 Bell Avenue, Des Moines, IA 5032, and Reliable Maintenance, Keith McKay, Vice President, 2525 Douglas, Des Moines, IA 50310, for the City's Municipal Building and Parks Buildings, respectively; and

WHEREAS, both contracts will expire on March 31, 2020, and the Facilities Division requests an extension of these contracts for six (6) months to allow time for the preparation of a Request for Proposal; and

WHEREAS, Municipal Code section 2-710 (a) provides for the City Council on a case by case basis, upon the recommendation of the City Manager for good cause shown, exempt contracts for the provision of goods and/or services from the competitive procurement requirements of the Procurement Ordinance, and authorize use of an informal competitive bidding procedure or authorize direct procurement without a competitive process for the procurement of goods and/or services to cost in excess of \$50,000; and

WHEREAS, funding is available from Facilities General Operating Fund CM030000, G001; and

WHEREAS, the City Manager recommends that the procurement of the above described custodial services be exempted from the competitive bidding requirements for good cause shown, pursuant to Section 2-710(a) of the Municipal Code of the City of Des Moines.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that good cause has been shown to exempt the procurement of the above custodial services from the Procurement Ordinance competitive bidding requirements.

BE IT FURTHER RESOLVED, that the City Council accepts and approves a six (6) month extension of the Custodial Services Contracts with Marsden Services, LLC for Municipal Buildings and Reliable Maintenance for Parks Buildings for approximately \$140,000 and the Procurement Administrator is authorized to execute an extension agreement, subject to approval as to form by the Legal Department.

(Council Communication No. 20- 152)
APPROVED AS TO FORM:

Moved by _____ to adopt.

Ann DiDonato
Ann DiDonato, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
GATTO				
GRAY				
MANDELBAUM				
VOSS				
WESTERGAARD				
TOTAL				

MOTION CARRIED APPROVED

Mayor

CERTIFICATE

I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk