



Date September 14, 2020

ACCEPTING PROPOSAL FROM FBG SERVICE CORPORATION FOR CUSTODIAL SERVICES FOR MUNICIPAL BUILDINGS AND AUTHORIZING CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACT FOR PROVISION OF SAME

WHEREAS, the City Manager Office Facilities Division requested the Finance Department Procurement Division to solicit a Request for Proposal for city-wide custodial service; and

WHEREAS, on June 25, 2020, Request for Proposals (RFP) N20-214 for Custodial Services was issued by the Procurement Division of the Finance Department for a contract with an initial term of three years with an option for one additional three-year term upon mutual agreement of the parties; and

WHEREAS, the Procurement Administrator solicited proposals by advertising and emailing RFP N20-214 to eighteen (18) potential proposers with six (6) proposals received; and

WHEREAS, an Evaluation and Selection Committee reviewed the proposals and recommended that a contract for such services be awarded to FBG Service Corporation; and

WHEREAS, the FBG Service Corporation Proposal provides for an annual rate of \$438,216.00 during the initial 3-year term of the contract for such services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa that the City Manager is hereby authorized to negotiate and execute a contract on behalf of the City with FBG Service Corporation for custodial services as described above for an annual rate of \$438,216.00, with such contract subject to review and approval as to form by the Legal Department, and the City Manager is hereby authorized to execute such contract for an additional three year term if the annual fee is not increased, and the City Clerk is hereby authorized to attest to the City Manager's signature.

BE IT FURTHER RESOLVED that the payment for additional custodial services related to COVID-19 in an amount of up to \$100,000 annually and payment for up to \$20,000 annually for additional custodial services that are not related to COVID-19 are authorized, if approved as necessary by the City Manager.

(Council Communication No. 20-377) Moved by _____ to adopt.

APPROVED AS TO FORM:
/s/ Ann DiDonato
Ann DiDonato, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
GATTO				
GRAY				
MANDELBAUM				
VOSS				
WESTERGAARD				
TOTAL				

MOTION CARRIED APPROVED

CERTIFICATE

I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Mayor

City Clerk