



**Date** ..... September 14, 2020 .....

APPROVING AN EXCEPTION TO THE PROCUREMENT ORDINANCE REQUEST FOR PROPOSALS PROCESS FOR GOOD CAUSE AND APPROVING AMENDMENT TO EXTEND CONTRACT WITH CONLEY GROUP, INC. FOR ON-SITE SECURITY SERVICES

WHEREAS, on January 6, 2020, the City entered into an Agreement with Conley Group, Inc. for Temporary On-Site Security Service for City Hall for an initial term of 3 months, after which the Agreement would continue until either party provided a notice of termination; and

WHEREAS, the intention of City staff was that the initial 3month term would allow Facilities Division staff sufficient time to research and prepare a Request for Proposals (RFP) for such services on a longer term basis, however, preparation of the RFP took longer than expected and an extension of the Agreement is needed until up to December 31, 2020, in order to complete the RFP process; and

WHEREAS, such extension of the Agreement will require City Council approval as the City's costs under the Agreement will exceed \$50,000 on an annual basis; and

WHEREAS, City staff have negotiated an Amendment to Extend Agreement, with Conley Group, Inc. for temporary On-Site Security Service, a copy of which is on file in the City Clerk's Office; and

WHEREAS, Municipal Code section 2-710 (b) provides for the City Council on a case by case basis, upon the recommendation of the City Manager for good cause shown, exempt contracts for the provision of goods and/or services from the request for proposals process of the Procurement Ordinance, and authorize the negotiation of a contract for the procurement of goods and/or services to cost in excess of \$50,000; and

WHEREAS, the City Manager recommends that the procurement of the above described services be exempted from the request for proposals process for good cause shown, pursuant to Section 2-710(b) of the Municipal Code of the City of Des Moines.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that good cause has been shown to exempt the procurement of the extension of the above described temporary on-site security services from the Procurement Ordinance request for proposals process.

BE IT FURTHER RESOVED that the above described Amendment to Extend Agreement with Conley Group, Inc. for On-Site Security Service, a copy of which is on file in the City Clerk's Office, is hereby approved, and the City Manager is authorized and directed to execute such Amendment for and on behalf of the City and the City Clerk is authorized to attest to his signature.



**Roll Call Number**

**Agenda Item Number**

57

**Date** September 14, 2020

(Council Communication No. 20- **378** )

Moved by \_\_\_\_\_ to adopt.

APPROVED AS TO FORM:

/s/ Ann DiDonato  
Ann DiDonato  
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
GATTO				
GRAY				
MANDELBAUM				
VOSS				
WESTERGAARD				
<b>TOTAL</b>				

**CERTIFICATE**

I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED

APPROVED

\_\_\_\_\_ Mayor

\_\_\_\_\_ City Clerk