



**Date** November 9, 2020

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**AMENDING THE PROCEDURAL RULES OF THE DES MOINES CITY COUNCIL**

WHEREAS, the Mayor and City Council wish to conduct orderly and efficient meetings and to have items of significance before the City Council where debate and discussion between Council Members is needed and appropriate; and,

WHEREAS, the Mayor and City Council wish to encourage Council Member contribution of such items where the Mayor and Mayor Pro Tem have agreed with a contributing Council Member to include such items on the agenda to ensure that meetings remain orderly and efficient; and

WHEREAS, amending the Procedural Rules of the Des Moines City Council is necessary to accomplish such objectives.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA:**

That the PROCEDURAL RULES OF DES MOINES CITY COUNCIL are hereby amended by amending Rules 11 and 12 thereof to reflect the attached changes in the conduct of City Council meetings commencing after adoption and approval of these amendments.

Moved by \_\_\_\_\_ to adopt.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
VOSS				
GATTO				
GRAY				
MANDELBAUM				
WESTERGAARD				
<b>TOTAL</b>				

MOTION CARRIED APPROVED

\_\_\_\_\_  
Mayor

**CERTIFICATE**

I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk

Rule 11. Agenda Deadline. Any member of the Council, the City Manager, Corporation Counsel and City Clerk may have an item included upon the Agenda by requesting the City Clerk to include the item by 5:00 P.M. on the Wednesday preceding the Council meeting. If the item is requested by a Council Member, it shall be approved by the Mayor and Mayor Pro Tem prior to inclusion on the Agenda. If either the Mayor or Mayor Pro Tem are the requesting Council Member, approval by the other for inclusion on the Agenda shall be sufficient for the purposes of this rule. If the Mayor and Mayor Pro Tem decline to include the requested item at the meeting at which it is first requested, then after that meeting occurs, the requesting Council Member may make a second request for inclusion on the Agenda for the next regular meeting. If the item is again declined by the Mayor and Mayor Pro Tem, the item shall be placed on the Agenda to be considered by the full council for inclusion at the next Council Workshop or other disposition as directed by Council.

Rule 12. Extra Items. Items requested or filed after 5:00 P.M. on the Wednesday preceding a Council meeting shall not be included upon the Agenda unless a Council Member shall deem the item of sufficient urgency to warrant immediate Council action. These items shall be designated as "Extra" items and will be considered at the appropriate place on the regular Agenda (prior

to or after a related item) or at the end of the regular Agenda.

The requirements of Rule 11 shall also apply to Extra Items requests. The City Clerk shall record on the item the name of the sponsoring Council member.