



**Roll Call Number**

**Agenda Item Number**

76A

DATE March 21, 2022

**APPROVAL OF CONTRACT AND BOND AND PERMISSION TO SUBLET  
ANIMAL CONTROL FACILITY BID PACKAGE NO. 9 – DRYWALL, FRAMING, ACOUSTIC CEILINGS  
AND PAINTING  
\$1,135,000.00**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA: That the contract and bond, in the amount of \$1,135,000.00, executed by 1st Interiors, Inc., Jeffrey Dunn, President, 1100 SE Westbrooke Drive, Waukee, IA, 50263 dated March 21, 2022, for the construction of the following improvement:

Animal Control Facility Bid Package No. 9 – Drywall, Framing, Acoustic Ceilings and Painting, 102022010

The improvement includes new construction of an approximately 21,900 square feet animal care and control facility which includes animal intake and service areas, adoption service areas, animal housing, veterinary clinic with surgery, and drive-thru sally port; design consists of brick masonry base, metal panel and cedar siding, glazed aluminum storefront and windows; wall structure consists of perimeter bearing stud walls and internal steel columns and bearing concrete masonry walls; floor structure is concrete slab-on-grade; roof structure is metal roof joists and decking; roofing system is a single-ply fully adhered membrane on low slope roof areas; Portland Cement Concrete (PCC) parking lots, PCC sidewalks, sanitary sewer, sanitary sewer manholes, water main, fiber and conduit, chain link fenced outdoor dog runs, surface restoration, and other incidental items; all in accordance with the contract documents associated with Bid Package No. 9 – Drywall, Framing, Acoustic Ceiling and Painting, including Plan File No. 633-001/218, located at 1441 Harriet Street, Des Moines, Iowa

the same to be performed in accordance with the plans and specifications which have been heretofore approved by this Council, be and the same are hereby approved, subject to receipt of the contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering Departments. The attached "Contractor's Anticipated DBE/TSB Utilization" shows the Contractor's efforts to solicit DBE/TSB Participation in accordance with the Disadvantaged Business Enterprise/Targeted Small Business (DBE/TSB) Program.

BE IT FURTHER RESOLVED: That the Mayor be and is hereby authorized and directed to execute said contract on behalf of the City of Des Moines, subject to receipt of the contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering Department, and the City Clerk, be and is hereby authorized and directed to attest to same. No contract shall be deemed to exist between the City of Des Moines and said Bidder until said contract has been executed by the Bidder, and shall have been approved by this Council and executed by the Mayor and attested to by the City Clerk.

BE IT FURTHER RESOLVED: That after said contract has been executed by the Mayor, the City Clerk be and is hereby authorized and directed to return the Contractor's bid security in accordance with the Instructions to Bidders.



**Roll Call Number**

**Agenda Item Number**

76A

DATE March 21, 2022

BE IT FURTHER RESOLVED: That the attached Permission to Sublet form, from said Contractor requesting permission to sublet designated items, be and is hereby approved, subject to receipt of the contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering Department; and each subcontractor is hereby granted permission to work on said improvement.

BE IT FURTHER RESOLVED: That the Director of Finance is hereby authorized to encumber this contract amount against the funds as identified below, and to acquire Builder's Risk Insurance, if appropriate, for the above referenced improvement.

(City Council Communication Number 22-144 attached)

Moved by \_\_\_\_\_ to adopt. Second by \_\_\_\_\_

FORM APPROVED s/Kathleen Vanderpool  
Kathleen Vanderpool  
Deputy City Attorney

Funding Source: 2021-2022 CIP, Page 54, Animal Control Facility, BL130, Being: General Obligation Bonds, Private Grant, Road Use Tax

SLN  
PW

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
GATTO				
MANDELBAUM				
SHEUMAKER				
VOSS				
WESTERGAARD				
TOTAL				

I, P. Kay Cmelik, City Clerk of said City Council, hereby certify that at a meeting of the City Council, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

76A

Department of Engineering  
City of Des Moines, Iowa



**CONTRACTOR'S ANTICIPATED DBE/TSB UTILIZATION**

**Animal Control Facility Bid Package No. 9 – Drywall, Framing, Acoustic Ceilings and Painting**

**Activity ID 102022010**

On March 8, 2022, 1st Interiors, Inc., Jeffrey Dunn, President, 1100 SE Westbrooke Drive, Waukee, IA 50263 submitted a proposal for construction of the Animal Control Facility Bid Package No. 9 – Drywall, Framing, Acoustic Ceilings and Painting, Activity ID 102022010, which the City Council has determined to be the lowest responsible, responsive bid for said project in the amount of \$1,135,000.00. The proposal included a statement that the Disadvantaged Business Enterprise/Targeted Small Business (DBE/TSB) Program shall not apply to this project.

The Engineering Department has prepared this report summarizing the information that 1st Interiors, Inc., has submitted indicating that it anticipates utilizing the following DBE/TSB companies on this project:

<u>DBE/TSB Name</u>	<u>Description of Work</u>	<u>Estimated Amount</u>
None	N/A	\$0.00
	Estimated DBE/TSB Participation	\$0.00
	1st Interiors, Inc. Amount	\$1,135,000.00
	Percentage of DBE/TSB Participation	0.00%

*Copy*  
*76A*

**PERMISSION TO SUBLET**

**Project** Animal Control Facility Bid Package No. 9 – Drywall, Framing, Acoustic Ceilings and Painting

**Contractor** 1st Interiors, Inc.

**Federal Tax ID** 391954612      **Contract No.** 15956      **Sublet Request No.** 1

<b>ITEM TO BE SUBLET</b>	<b>ORGANIZATION TO PERFORM WORK</b>	<b>DBE Y/N</b>	<b>COST OF SPECIALTY ITEMS</b>	<b>TOTAL COST OF WORK SUBLET</b>
--------------------------	-------------------------------------	----------------	--------------------------------	----------------------------------

Caulking	Midwest Caulking, Inc. 95 S.11th Street West Des Moines, IA 50265-4410 (515) 327-1494 Federal Tax ID 421428019	No		\$37,500.00
----------	---	----	--	-------------

	Previous Request	This Request	Total To Date	
Cost of Items Sublet		\$37,500.00	\$37,500.00	(a)
Cost of Specialty Items Sublet				(b)
Cost of Sublet Items Less Specialty Items		\$37,500.00	\$37,500.00	(c)
Contract Amount			\$1,135,000.00	(d)
Contract Amount Less Total Specialty Items (d-			\$1,135,000.00	(e)
Percentage of Contract Sublet to Date (c/e)			3.30%	

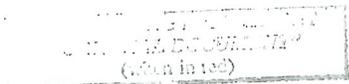
The prime contractor's request for Permission to Sublet the above items of work is approved with the understanding that the prime contractor shall be held responsible for the subcontractors' full compliance of all terms of the contract.

Attachment: Contractor's Letter  
Requesting Subletting

Form Routing: Project Engr. - City Engr. -  
Engr. Admin. - City Clerk/City Manager -  
Engr. Admin. - Distribution

Form Distribution Original - Project File  
Copy - Project Engineer  
Copy - Prime Contractor

22-      3/21/22  
Roll Call No.      Date



## Brady, Timothy B.

---

**From:** Jeff Dunn <jeff@1st-interiors.com>  
**Sent:** Monday, March 14, 2022 5:08 PM  
**To:** Brady, Timothy B.  
**Cc:** Stroud, Jackie L.; Jeff Dunn; Jordan Ritland  
**Subject:** RE: ACF Package #9 10-2022-010  
**Attachments:** ACF Package.pdf

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Brady

Please see attached package information as requested.

We will have one (1) subcontractor on this project. It is:

Midwest Caulking  
95 S. 11<sup>th</sup> Street  
West Des Moines, Iowa 50265  
515-327-1494  
Weather Barrier Work - \$37,500

All other work will be self-performed by 1<sup>st</sup> Interiors, Inc.

Take a look and let me know if you need any additional information.

Thank you!

Jeff



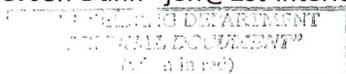
(O) 515.987.6122  
(F) 515.987.0988  
(C) 515.202.3111  
[jeff@1st-interiors.com](mailto:jeff@1st-interiors.com)

**DISCLAIMER:**

This email is only intended for the person(s) to whom it is addressed and may contain confidential information. If you have received this e-mail in error, please notify us immediately by reply e-mail and then delete this message from your system. Please do not copy it or use it for any purposes, or disclose its content to any other person. Thank you for your cooperation.

---

**From:** Brady, Timothy B.  
**Sent:** Monday, March 14, 2022 8:46 AM  
**To:** Jeff Dunn <jeff@1st-interiors.com>



**Cc:** Stroud, Jackie L. <JLStroud@dmgov.org>

**Subject:** ACF Package #9 10-2022-010

This message is from an **EXTERNAL SENDER**. If the sender is unknown to you, be **CAUTIOUS** particularly with links and attachments. **NEVER** give out your user ID or password.

Jeff,

1ts Interiors, Inc. is the apparent low bidder for this project. I have attached the quality assurance questionnaire for completion that is part of the post bid documents. Please complete and return the information requested. Let me know if you have any questions. Also send me a list of sub-contractors that you intend to submit for approval. Please include tax ID, name, address, what work they are performing, and dollar amount.

Thanks

**TIMOTHY B. BRADY PE** | CITY OF DES MOINES  
Civil Engineer 2 | Engineering Dept.  
(515) 283-4025 | M: (515) 208-4025  
400 Robert D. Ray Drive | Des Moines, Iowa 50309  
Email: [tbrady@dmgov.org](mailto:tbrady@dmgov.org)