



Roll Call Number

Agenda Item Number

42

Date June 27, 2022

**APPROVING AN AMENDMENT TO THE SCHEDULE OF FEES
TO ALIGN WITH IOWA CODE CHAPTER 22**

WHEREAS, Article II, at section 46-33 of Chapter 46 of the Municipal Code of the City of Des Moines provides for fees to copies of fire and medical records and reports; and

WHEREAS, Article III, Division 1, at section 60-200 of Chapter 60 of the Municipal Code of the City of Des Moines provides for fees to photographs pertaining to public nuisances; and

WHEREAS, Article II, at section 86(k) of Chapter 86 of the Municipal Code of the City of Des Moines provides for fees related to administrative expenses; and

WHEREAS, an amendment to the Schedule of Fees to align with Iowa Code Chapter 22 has been prepared for Council consideration and is recommended for adoption, which amendment is appended hereto and is now on file in the office of the City Clerk;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa that the amendment to the Schedule of Fees appended hereto is hereby approved and adopted;

AND BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to incorporate said amendment into the Schedule of Fees, and to maintain said Schedule of Fees, as amended, on file in the offices of the City Clerk for public reference.

MOVED BY _____ TO ADOPT.

Seconded by _____.

Approved as to form:

Carol J. Moser, Deputy City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
GATTO				
MANDELBAUM				
SHEUMAKER				
VOSS				
WESTERGAARD				
TOTAL				
MOTION CARRIED	APPROVED			

CERTIFICATE

I, LAURA BAUMGARTNER, Acting City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

_____ Mayor

_____ Acting City Clerk

DEPARTMENT	CATEGORY	SUB-CATEGORY	CODE	DESCRIPTION	FEES	LATE FEES	ADMIN FEES	EFFECT DATE	ROLL CALL	RC DATE
				dwellings; Fee for the first unit plus \$1.00 for each additional unit.						
COMMUNITY DEVELOPMENT	PLANNING	Certificate of Design Compliance/Occupancy Fees	135-9.3.7	Required fees for a certificate of occupancy or certificate of design compliance: Commercial Property; 1,500 sq ft or less	\$20.00			12/15/19	19-2039	12/16/19
COMMUNITY DEVELOPMENT	PLANNING	Certificate of Design Compliance/Occupancy Fees	135-9.3.7	Required fees for a certificate of occupancy or certificate of design compliance: Commercial Property; greater than 1,500 sq ft	\$50.00			12/15/19	19-2039	12/16/19
COMMUNITY DEVELOPMENT	PLANNING & ZONING	Planning and Review Fees	82-451	Request for support or approval of an application to the Iowa Finance Authority for Low Income Housing Tax Credits	\$250.00			12/18/02		
COMMUNITY DEVELOPMENT	PLANNING & ZONING		82-79	Fee for initiating an amendment to the comprehensive plan	\$100.00			12/18/02		
POLICE DEPT		Administrative Expenses	86-29(a)	Copy Police Report	\$5.00			01/07/08	08-051	01/07/2008
POLICE DEPT		Administrative Expenses	86-29(b)	Vehicle Accident Report	\$5.00			01/07/08	08-051	01/07/2008
POLICE DEPT		Administrative Expenses	86-29(c)	Copy Photograph, per CD	\$15.00			01/07/08	08-051	01/07/2008
POLICE DEPT		Administrative Expenses	86-29(d)	Arrest Records	\$5.00			01/07/08	08-051	01/07/2008
POLICE DEPT		Administrative Expenses	86-29(e)	Copy Trip Log	\$5.00			12/18/02		
POLICE DEPT		Administrative Expenses	86-29(f)	Verification of Loss	\$10.00			12/18/02		
POLICE DEPT		Administrative Expenses	86-29(h)	Audio Recordings	\$15.00			01/07/08	08-051	01/07/2008
POLICE DEPT		Administrative Expenses	86-29(i)	Video Recordings	\$15.00			01/07/08	08-051	01/07/2008
POLICE DEPT		Administrative Expenses	86-30(a)	Fingerprint Fee; per card	\$10.00			12/18/02		
POLICE DEPT		Administrative Expenses	86-30.1	Bond Processing	\$10.00			02/18/02		
POLICE DEPT		Administrative Expenses	86-30-2	Applications for Authority to Obtain Junking Certificates	\$10.00			02/09/04		
ENGINEERING		Private Construction Contracts	94-321(a)	Administrative fee for private construction contracts – per contract	\$900.00			12/18/02	02-3007	12/18/2000
ENGINEERING		Private Construction Contracts	94-321(a)	Inspection and testing fee for private paving construction contracts	6% of the first \$30,000 of construction contract			12/18/02	02-3007	12/18/2000

DEPARTMENT	CATEGORY	SUB-CATEGORY	CODE	DESCRIPTION	FEES	LATE FEES	ADMIN FEES	EFFECT DATE	ROLL CALL	RC DATE
FIRE DEPT	EMS Section		46-22(a)	Medical Incident Reports	No charge for electronic copies; postage costs for mailed copies (45 CFR 164.524(a)(4))			10/15/19	19-1613	10/14/19
FIRE DEPT	Fire Prevention	Reports and Photographs	46-22(a)	Fire Incident Reports	\$15.00 plus postage costs			10/15/19	19-1613	10/14/19
FIRE DEPT	Fire Prevention	Reports and Photographs	46-22(b)	Fire Investigation Reports	\$15.00 plus postage costs			12/18/02	19-1613	10/14/19
FIRE DEPT	Fire Prevention/EMS	Reports and Photographs	46-22(d)	Fire Department Records—including NIFIRS reports	\$15.00 plus postage costs			10/15/19	19-1613	10/14/19
FIRE DEPT	Fire Prevention	Reports and Photographs	46-22(e)	Fire Investigative Photos; per photograph	\$10.00 plus postage costs			10/15/19	19-1613	10/14/19
FIRE DEPT	Fire Prevention	Reports and Photographs	46-22(f)	Copies and Printouts shall be furnished to the federal, state or municipal governments or their agencies without charge.	\$0			12/18/02		
FIRE DEPT	Inspections	Follow-up of Initial Permit Inspection	46-430	Fire department permit: Follow-up inspection to obtain or confirm compliance with a specification, regulation, permit condition or fire department order; first hour of inspection time.	\$122.00			03/01/17	16-2182	12/19/16
FIRE DEPT	Inspections	Follow-up of Initial Permit Inspection	46-430	Fire department permit: Follow-up inspection to obtain or confirm compliance with a specification, regulation, permit condition or fire department order; Fee amount per quarter hour after first hour of inspection time.	\$35.00			03/01/17	16-2182	12/19/16
FIRE DEPT	Inspections	Follow-up After Violation	46-431	Fire code violation: Follow-up inspection to obtain or confirm compliance with a specification, regulation, permit condition or fire department order; per hour for first hour of inspection time.	\$122.00			03/01/17	16-2182	12/19/16
FIRE DEPT	Inspections	Follow-up After Violation	46-431	Fire code violation: Follow-up inspection to obtain or confirm compliance with a specification, regulation, permit condition or fire department order; Fee amount per quarter hour after first hour of inspection time.	\$35.00			03/01/17	16-2182	12/19/16
COMMUNITY DEVELOPMENT	Neighborhood Inspection Public Nuisance Code	Inspection and Reinspection Fees	60-200	Inspection	\$103.00			01/28/20	20-0153	01/27/20

DEPARTMENT	CATEGORY	SUB-CATEGORY	CODE	DESCRIPTION	FEE	LATE FEES	ADMIN FEES	EFFECT DATE	ROLL CALL	RC DATE
	Public Nuisance Code									
COMMUNITY DEVELOPMENT	Neighborhood Inspection Public Nuisance Code	Miscellaneous Fees	60-200	Photographs	\$15.00			02/26/19	19-0304	02/25/19
COMMUNITY DEVELOPMENT	Neighborhood Inspection Public Nuisance Code	Inspection and Reinspection Fees	60-208	Inspection	\$103.00			01/28/20	20-0153	01/27/20
COMMUNITY DEVELOPMENT	Neighborhood Inspection Public Nuisance Code	Inspection and Reinspection Fees	60-208	Reinspection Fee	\$103.00			01/28/20	20-0153	01/27/20
COMMUNITY DEVELOPMENT	Neighborhood Inspection Public Nuisance Code	Miscellaneous Fees	60-200	Photographs	\$15.00			02/26/19	19-0304	02/25/19
COMMUNITY DEVELOPMENT	Neighborhood Inspection Rental Code	Inspection & Reinspection Fees	60-32(d)	Research fee; rental application process	\$26.00			08/26/16	16-1423	08/22/16
COMMUNITY DEVELOPMENT	Neighborhood Inspection Rental Code	Inspection & Reinspection Fees	60-35	Dwelling units and accessories structures: Single Family	\$87.50			09/13/16	16-1556	09/12/16
COMMUNITY DEVELOPMENT	Neighborhood Inspection Rental Code	Inspection & Reinspection Fees	60-35	Dwelling units and accessories structures: Single Family: Initial	\$123.50			09/13/16	16-1556	09/12/16
COMMUNITY DEVELOPMENT	Neighborhood Inspection Rental Code	Inspection & Reinspection Fees	60-35	Dwelling units and accessory structures: Two-family (both units)	\$111.00			09/13/16	16-1556	09/12/16
COMMUNITY DEVELOPMENT	Neighborhood Inspection Rental Code	Inspection & Reinspection Fees	60-35	Dwelling units and accessory structures: Two-family (both dwellings)	\$146.50			09/13/16	16-1556	09/12/16
COMMUNITY DEVELOPMENT	Neighborhood Inspection Rental Code	Inspection & Reinspection Fees	60-35	Dwelling units and accessory structures: Multiple dwelling (first 3 dwellings and common areas): Renewal and initial	\$130.50			09/13/16	16-1556	09/12/16