

Date August 22, 2022

**RESOLUTION APPROVING THE PROCUREMENT OF MEDICAL AND PHARMACEUTICAL SUPPLIES FROM BOUND TREE MEDICAL, LLC, AND APPROVING USE OF IOWA EMERGENCY MEDICAL SERVICES ASSOCIATION (IEMSA) CONTRACT AND AGREEMENT WITH BOUND TREE MEDICAL, LLC**

**WHEREAS**, the Fire Department has requested the Finance Department’s Procurement Division issue a purchase order for numerous types of medical and pharmaceutical supplies; and

**WHEREAS**, the Procurement Administrator has determined that a medical and pharmaceutical supplies contract has been procured through the competitive bid process using the Iowa Emergency Medical Services Association (IEMSA) Cooperative Contract with Bound Tree Medical LLC, 5000 Tuttle Crossing Blvd., Dublin, OH 43016, Brian Laduke, President; and

**WHEREAS**, Des Moines Municipal Code Section 2-726(a)(5) authorizes the procurement of goods and/or services through which nonprofit associations, established to aid or assist governmental bodies or other governmental agencies have secured special rates or provisions for the purchase of goods and/or services for the benefit of governmental bodies or agencies; and

**WHEREAS**, said procurement is subject to a Short Form Agreement – City Contract No. J23-059 between the City and Mail Services, LLC, supplementing said IEMSA contract with terms specific to the City’s procurement, in form on file in the office of the City Clerk and as negotiated by the City’s Finance Department; and

**WHEREAS**, annual funding is available from FD105000, Emergency Medical Services, for an annual estimated cost of \$325,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Des Moines, Iowa, that:

1. The procurement of medical supplies and pharmaceuticals through July 31, 2025 from Bound Tree Medical LLC, at a total estimated annual cost not to exceed \$325,000.00, and per the pricing of IEMSA originating contract with Bound Tree Medical, LLC, is hereby accepted and approved.
2. The Short-Form Agreement on file in the office of the City Clerk, supplementing the IEMSA/Bound Tree Medical, LLC contract with terms specific to the City’s procurement, is hereby approved, and the City Manager is directed to execute said Agreement on behalf of the City following approval as to form by the Legal Department.

(Council Comm. No. 22-379)

MOVED BY \_\_\_\_\_ TO ADOPT.

Approved as to Form:

/s/ Glenna K. Frank

SECOND BY \_\_\_\_\_.

Glenna K. Frank, Assistant City Attorney

| COUNCIL ACTION | YEAS | NAYS | PASS | ABSENT |
|----------------|------|------|------|--------|
| COWNIE         |      |      |      |        |
| BOESEN         |      |      |      |        |
| GATTO          |      |      |      |        |
| MANDELBAUM     |      |      |      |        |
| SHEUMAKER      |      |      |      |        |
| VOSS           |      |      |      |        |
| WESTERGAARD    |      |      |      |        |
| TOTAL          |      |      |      |        |

MOTION CARRIED

APPROVED

Mayor

**CERTIFICATE**

I, LAURA BAUMGARTNER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk