



Date October 24, 2022

**APPROVAL OF SECOND AMENDMENT TO CONTRACT NO. N20-214 WITH  
FBG SERVICE CORPORATION FOR PROFESSIONAL CUSTODIAL SERVICES FOR  
MUNICIPAL, FLEET SERVICE, PUBLIC WORKS, POLICE AND PARK BUILDINGS**

**WHEREAS**, the Facilities Division of the City Manager’s Office previously requested the Finance Department – Procurement Division to solicit proposals for procurement of professional custodial services for Municipal, Fleet Service, Public Works, Police, and Parks buildings, resulting in Request for Proposal N20-214; and

**WHEREAS**, on September 14, 2020, by Roll Call No. 20-1464, the City Council accepted the proposal of FBG Service Corporation, a State of Nebraska corporation having offices at 1615 NE 58<sup>th</sup> Ave., Des Moines, Iowa, 50313 (“Contractor”), for procurement of professional custodial services at said City buildings, and authorized the City Manager to execute an agreement with the Contractor for an initial 3-year term with one optional 3-year renewal period at an annual estimated amount of \$438,216; and

**WHEREAS**, in accordance with said Council direction, the City Manager and Contractor negotiated and executed an Agreement (Contract No. N20-214)(“Contract”) setting forth the terms of procurement of custodial services in accordance with the specifications, terms and conditions of Request for Proposal N20-214 and Contractor’s response thereto; and

**WHEREAS**, on July 18, 2022, by Roll Call No. 22-1159, said Contract was amended to provide for the transition of professional custodial services performed by Contractor from City Fleet Service, Police and Public Works buildings scheduled to be vacated August 8, 2022 to the City’s newly constructed Municipal Service Center 2 in exchange for the consideration to be paid to Contractor, all as identified in the First Amendment to Contract (Contract and First Amendment hereinafter collectively referred to as “Contract”); and

**WHEREAS**, the Des Moines Public Library (DMPL) has requested the City and Contractor, and the City and Contractor have agreed, to add DMPL as a party to said Contract and to provide for the transition of professional custodial services performed by Contractor to the DMPL Library Buildings in exchange for the consideration to be paid to Contractor as identified below; and

**WHEREAS**, October 18, 2022, by Resolution No. 22-220, a Second Amendment to the Contract was approved by the Library Board of Trustees of the City of Des Moines, Iowa, adding the DMPL to the Contract and providing that in exchange for the change in services procured, the DMPL will compensate the Contractor an estimated annual not-to-exceed amount of \$228,000.00, to include scheduled monthly services and contingency for "as needed" custodial services identified in the specifications and pricing of the Contract, during remainder of the 3-year term of said Contract (through September 30, 2023); and



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**WHEREAS**, said Second Amendment to the Contract, in form on file with the City Clerk, has also been approved and executed by the Contractor, and is recommended for approval by the Finance Department, Procurement Division.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Des Moines, Iowa, that:

1. The above-described Second Amendment to Contract No. N20-214 by and between the City, DMPL and FBG Service Corporation, which Amendment will incorporate DMPL as a party and add custodial services to the Des Moines Public Library buildings to be performed by the Contractor, is hereby approved in the estimated annual not-to-exceed contract amount owed by DMPL of \$228,000.00.
2. The City Manager is authorized and directed to execute the Second Amendment for and on behalf of the City, and to administer and monitor the Contract, as amended by the Second Amendment and in accordance with Council direction in Roll Call No. 22-1159.

Moved by \_\_\_\_\_ to adopt.

Second by \_\_\_\_\_.

APPROVED AS TO FORM:

/s/ Glenna K. Frank  
 Glenna K. Frank  
 Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
GATTO				
SHEUMAKER				
MANDELBAUM				
VOSS				
WESTERGAARD				
<b>TOTAL</b>				

MOTION CARRIED APPROVED

\_\_\_\_\_  
Mayor

**CERTIFICATE**

I, LAURA BAUMGARTMER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk