

.....
Date June 3, 2024.....

APPROVING AN EXCEPTION TO THE PROCUREMENT ORDINANCE COMPETITIVE BIDDING REQUIREMENT FOR GOOD CAUSE, APPROVING THE PROCUREMENT OF MAINTENANCE AND SERVICE FOR CITY WEBSITE FROM REVIZE, LLC, AND APPROVING NEGOTIATION AND EXECUTION OF AN AGREEMENT WITH REVIZE, LLC

WHEREAS, the City’s Public Information Office desires to procure website service and maintenance services, including hosted content management software, to operate, maintain, and support the City of Des Moines website; and

WHEREAS, on November 30, 2017, the Procurement Division issued a Request for Proposals (V18-029) for Website Redevelopment Design and Implementation (RFP) and received six proposals in response, with Revize LLC a/k/a Revize recommended as the best proposal; and

WHEREAS, on April 23, 2018, by Roll Call No. 18-0725, the City Council accepted the proposal submitted by Revize and authorized the City Manager to execute a contract for the provision of such services, which contract was executed on or around July 25, 2018; and

WHEREAS, both parties wish to continue the hosting and maintenance of the City’s website and software services provided by Revize for an anticipated four-year term with the option for one additional four-year renewal period; and

WHEREAS, funding in the amount of \$29,500.00 annually is available from CM023000-521020; and

WHEREAS, the City Manager and the Chief Communications Officer recommend that the above-described procurement be exempted from the competitive bidding requirements for good cause shown, pursuant to Section 2-710(a) of the Des Moines Municipal Code; and

WHEREAS, said procurement will require an agreement between the City and Revize with terms specific to the City’s procurement, with said agreement to be negotiated by the City’s Procurement Division and Public Information Office.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa:

1. That good cause has been shown to exempt the procurement of website service and maintenance services, including hosted content management software from the Procurement Ordinance competitive request for proposals process.
2. The purchase of website service and maintenance services, including hosted content management software, from Revize, LLC a/k/a Revize for use by the Communications Office, in the amount of \$29,500.00 annually, is hereby approved.

★ Roll Call Number

Agenda Item Number

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- 3. The Communications Office and Procurement Division are hereby authorized and directed to proceed with negotiation of an agreement between the City and Revize, LLC a/k/a Revize, and the City Manager is authorized and directed to execute said Agreement on behalf of the City following approval as to form by the Legal Department.

(Council Communication No. 24- 244)

MOVED BY _____ TO ADOPT.

SECOND BY _____.

Approved as to form:

/s/Glenna K. Frank
 Glenna K. Frank
 Assistant City Attorney

| COUNCIL ACTION | YEAS | NAYS | PASS | ABSENT |
|----------------|------|------|------|--------|
| BOESEN | | | | |
| COLEMAN | | | | |
| GATTO | | | | |
| MANDELBAUM | | | | |
| SIMONSON | | | | |
| VOSS | | | | |
| WESTERGAARD | | | | |
| TOTAL | | | | |

MOTION CARRIED APPROVED

CERTIFICATE

I, Laura Baumgartner, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Mayor

City Clerk