

DATE August 19, 2024

**APPROVAL OF CONTRACT AND BOND  
FOR CONSTRUCTION OF AN IMPROVEMENT WITH AN ESTIMATED COST  
OF WHICH IS LESS THAN THE IOWA CODE COMPETITIVE BID THRESHOLD,  
BIRDLAND POOL FACILITY REROOFING,  
R3 COMMERCIAL ROOFING, LLC, BRADLY MATTHEWS, OWNER,  
\$78,702.25**

WHEREAS, Sections 26.3 and 26.12 of the Code of Iowa exempt the governing body from advertisement for sealed bids and holding a public hearing on the proposed plans, specifications, form of contract and estimated cost of the improvement when the Engineer's estimated cost the improvement is less than the competitive bid threshold established in Section 314.1B; and

WHEREAS, On February 12, 2007, under Roll Call No. 07-291, the Des Moines City Council approved bidding and contracting process changes for construction of improvements which included "Part II: New Competitive Quotation Process for Public Improvements" which the City Engineer has utilized for this project; and

WHEREAS, the Des Moines City Engineer has prepared an estimate for construction of the following improvement:

Birdland Pool Facility Reroofing, 112024020

The Birdland Pool Facility Reroofing includes the demolition of the existing roofing materials, removal and replacement of all rooftop equipment and demolition of the existing coping and skylights, installation of a new thermoplastic polyolefin (TPO) roofing membrane with all proper flashing, coping, insulation crickets, boots and trim, and new skylights, all in accordance with the contract documents including Plan File No. 668-202/209, located at Birdland Pool Facility, 300 Holcomb Avenue, Des Moines, Iowa

The estimated cost of said improvement is \$173,000, which is less than the competitive bid threshold established in Section 314.1B of the Code of Iowa. Iowa Code Section 26.14 does not require that competitive quotations be submitted with bid security; and

WHEREAS, the Des Moines City Engineer has solicited proposals for construction of said improvements in accordance with the process outlined above; and recommends award of contract to R3 Commercial Roofing, LLC, Bradly Matthews, Owner, 11160 Aurora Avenue, Urbandale, IA, 50323 in the amount of \$78,702.25, for construction of said improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA: That the attached communication recommending construction of the following improvement and the method of financing; and also including the recommendation of the Des Moines City Engineer submitting plans, specifications, contract documents, and Engineer's estimate of cost for the construction of the following improvement:

Birdland Pool Facility Reroofing, 112024020

DATE August 19, 2024

The Birdland Pool Facility Reroofing includes the demolition of the existing roofing materials, removal and replacement of all rooftop equipment and demolition of the existing coping and skylights, installation of a new thermoplastic polyolefin (TPO) roofing membrane with all proper flashing, coping, insulation crickets, boots and trim, and new skylights, all in accordance with the contract documents including Plan File No. 668-202/209, located at Birdland Pool Facility, 300 Holcomb Avenue, Des Moines, Iowa

be and the same are hereby approved and accepted. The estimated construction cost for said improvement is \$173,000, which is less than the competitive bid threshold established in Section 314.1B of the Code of Iowa; and

BE IT FURTHER RESOLVED: That this Council hereby determines that it is necessary and advisable to construct said improvement in the manner set forth in the plans, specifications, and contract documents submitted by the Des Moines City Engineer; and that payment for the cost of said improvement shall be paid from the funding source identified below.

BE IT FURTHER RESOLVED: That said plans, specifications, contract documents, and Engineer's estimate of construction cost are hereby approved as the plans, specifications, contract documents, and Engineer's estimate of construction cost for said improvement.

BE IT FURTHER RESOLVED: That bids for said improvement were submitted by the following bidders:

- R3 Commercial Roofing, LLC, Urbandale, IA - Low Bid
- Central States Roofing Co., Ames, IA
- White Castle Roofing & Contracting, Inc., Roca, NE
- Brockway Mechanical & Roofing Company, Inc., Burlington, IA
- Academy Roofing & Sheet Metal of the Midwest, Inc. dba Academy Roofing & Sheet Metal Co., Des Moines, IA
- Rubber Roofing Systems, Inc., West Des Moines, IA
- For Sure Roofing, LLC, Des Moines, IA (Bid not read - did not return page 8 of the proposal)
- Black Hawk Roof Company, Inc., Cedar Falls, IA (Bid not read - did not return pages 1, 3, 5, 6, and 8 of the proposal)

which were received and opened by the Des Moines City Engineer in the City Council Chambers, 2nd Floor, City Hall, 400 Robert D. Ray Drive, Des Moines, Iowa 50309 at 11:00 a.m. on August 6, 2024. Said bids and the attached tabulation of bids for said improvement be and are hereby received and filed.

BE IT FURTHER RESOLVED: That the Des Moines City Engineer has determined that the lowest responsive, responsible bid for the construction of said improvement was submitted by R3 Commercial Roofing, LLC, in the amount of \$78,702.25, and said bid be and the same is hereby accepted.

BE IT FURTHER RESOLVED: That the Des Moines City Engineer has secured execution by the lowest responsive, responsible Bidder and its surety of the contract documents in the form approved by this Council.

DATE August 19, 2024

BE IT FURTHER RESOLVED: That the contract and bond, in the amount of \$78,702.25, executed by R3 Commercial Roofing, LLC, dated August 19, 2024, for the construction of said improvements; the same to be performed in accordance with the plans and specifications which have been approved by this Council, be and the same are hereby approved. The attached "Contractor's Anticipated DBE/TSB Utilization" shows the Contractor's efforts to solicit DBE/TSB Participation in accordance with the Disadvantaged Business Enterprise/Targeted Small Business (DBE/TSB) Program.

BE IT FURTHER RESOLVED: That the City Engineer is hereby authorized to approve requests to sublet work from the Contractor, subject to receipt of the contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering Department.

BE IT FURTHER RESOLVED: That the Mayor be and is hereby authorized and directed to execute said contract on behalf of the City of Des Moines, subject to receipt of contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering Department, and the City Clerk, be and is hereby authorized and directed to attest to same. No contract shall be deemed to exist between the City of Des Moines and said Bidder until said contract has been executed by the Bidder, and shall have been approved by this Council and executed by the Mayor and attested to by the City Clerk.

BE IT FURTHER RESOLVED: That the Director of Finance is hereby authorized to encumber this contract amount against the funds as identified below, and to acquire Builder's Risk Insurance, if appropriate, for the above referenced improvement.

BE IT FURTHER RESOLVED: That the City Council hereby authorizes the necessary closure of all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons for the Project.

(Council Communication No. 24-332 attached)

Moved by \_\_\_\_\_ to adopt. Second by \_\_\_\_\_

FORM APPROVED:

FUNDS AVAILABLE:

s/Kathleen Vanderpool

s/Nickolas J. Schaul

Kathleen Vanderpool  
Deputy City Attorney

Nickolas J. Schaul  
Director of Finance

 **Roll Call Number**

**Agenda Item Number**

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DATE August 19, 2024

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN				
COLEMAN				
GATTO				
MANDELBAUM				
SIMONSON				
VOSS				
WESTERGAARD				
TOTAL				
MOTION CARRIED			APPROVED	
				Mayor

**CERTIFICATE**

I, Laura Baumgartner, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk

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DEPARTMENT OF ENGINEERING  
CITY OF DES MOINES, IOWA

Activity ID: 11-2024-020

Bid Date: 08/06/2024

TABULATED BY: N. Smith APPROVED BY: Phillip J. Wagen  
CHECKED BY: [Signature]

**CONTRACTOR'S BID TABULATION**  
PROJECT: BIRDLAND POOL FACILITY REROOFING

-----ESTIMATE-----							
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
Base Bid	Birdland Pool Facility Reroofing, Complete as Specified and Described in Contract Documents	\$173,000.00	\$78,702.25	\$94,900.00	\$98,114.00	\$101,572.00	
	TOTAL BASE BID	\$173,000.00	\$78,702.25	\$94,900.00	\$98,114.00	\$101,572.00	
	PERCENT OF ENGINEER'S ESTIMATE		-54.51%	-45.14%	-43.29%	-41.29%	
			LOW				

R3 Commercial Roofing, LLC Urbandale, IA	Central States Roofing Co. Ames, IA	White Castle Roofing & Contracting, Inc. Roca, NE	Brockway Mechanical & Roofing Company, Inc. Des Moines, IA
BID SECURITY N/A	BID SECURITY N/A	BID SECURITY N/A	BID SECURITY N/A
BID PRICE	BID PRICE	BID PRICE	BID PRICE

TABULATED BY: N. Smith APPROVED BY *Phillip J. Wagen*  
CHECKED BY: *[Signature]*

CONTRACTOR'S BID TABULATION  
PROJECT: BIRDLAND POOL FACILITY REROOFING

-----ESTIMATE-----

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
Base Bid	Birdland Pool Facility Reroofing, Complete as Specified and Described in Contract Documents	\$173,000.00	\$139,900.00	\$169,400.00	Bid not read. Did not return pages 1, 3, 5, 6, and 8 of the proposal.	Bid not read. Did not return page 8 of the proposal.
	TOTAL BASE BID	\$173,000.00	\$139,900.00	\$169,400.00		
	PERCENT OF ENGINEER'S ESTIMATE		-19.13%	-2.08%		

Academy Roofing & Sheet Metal of the Midwest, Inc. dba Academy Roofing & Sheet Metal Co. Des Moines, IA	Rubber Roofing Sytems, Inc. Des Moines, IA	Black Hawk Roof Company, Inc. Des Moines, IA	For Sure Roofing & Sheet Metal, LLC Des Moines, IA
BID SECURITY N/A	BID SECURITY N/A	BID SECURITY N/A	BID SECURITY N/A
BID PRICE	BID PRICE	BID PRICE	BID PRICE

Department of Engineering  
City of Des Moines, Iowa



**CONTRACTOR’S ANTICIPATED DBE/TSB UTILIZATION**

**Birdland Pool Facility Reroofing**

**Activity ID 112024020**

On August 6, 2024, R3 Commercial Roofing, LLC, Bradly Matthews, Owner, 11160 Aurora Avenue, Urbandale, IA 50323 submitted a proposal for construction of the Birdland Pool Facility Reroofing, Activity ID 112024020, which the City Council has determined to be the lowest responsible, responsive bid for said project in the amount of \$78,702.25. The proposal included a statement that the Disadvantaged Business Enterprise/Targeted Small Business (DBE/TSB) Program shall apply to this project.

The Engineering Department has prepared this report summarizing the information that R3 Commercial Roofing, LLC, has submitted indicating that it anticipates utilizing the following DBE/TSB companies on this project:

<u>DBE/TSB Name</u>	<u>Description of Work</u>	<u>Estimated Amount</u>
None	N/A	\$0.00
	Estimated DBE/TSB Participation	\$0.00
	R3 Commercial Roofing, LLC Amount	\$78,702.25
	Percentage of DBE/TSB Participation	0.00%