



Date April 21, 2025

AUTHORIZING AMENDMENT AND EXECUTION OF THE SAME FOR CONTRACT WITH NAPA INTEGRATED BUSINESS SOLUTIONS FOR ON-SITE FLEET SERVICES PARTS PROCUREMENT AND SUPPLY SERVICES

WHEREAS, the City of Des Moines entered into an agreement with Genuine Parts Company d/b/a NAPA Auto Parts on February 21, 2022, pursuant to Roll Call No. 22-0254 for the purchase of integrated supply services for the repair and servicing of fleet vehicles (the “NAPA Agreement”), which was based on the underlying Sourcewell Master Agreement #110520-GPC to provide such services; and

WHEREAS, on March 4, 2024, by Roll Call No. 24-0349, the City of Des Moines approved the extension of the NAPA Agreement until December 31, 2025; and,

WHEREAS, City staff were subsequently notified the underlying Sourcewell Master Agreement had changed in two ways: 1) the Sourcewell Master Contract number had changed to #090624-GPC, 2) the duration of the contract had changed to include an initial 4 year term, to December 3, 2028, with the possibility of up to 3 additional one-year terms, for the potential total of up to 7 years; and

WHEREAS, due to an aging fleet with increased repair demands and increased part/supply costs nationwide, costs continue to rise: repair costs are up 5% from the previous year, and parts costs have increased 15% over the previous three years; and

WHEREAS, as a result of the factors set forth above, staff recommends amending the NAPA Agreement to reflect: 1) the new Sourcewell Master Contract number of #090624-GPC, 2) to reflect the new term of said Sourcewell Master Contract #090624-GPC, 3) to increase the amount for fiscal year 2025 by \$475,000; and 4) to approve the amount for fiscal year 2026 in the amount of \$4,410,000; and

WHEREAS, NAPA has successfully provided parts procurement and supply services to the City since April 2006, under various contracts to provide all staffing and related services to Fleet Services Department for vehicle and equipment parts; and

WHEREAS, staff recommends the City Council authorize the City Manager to effectuate up to three extensions necessary beyond December 3, 2028, to the NAPA Agreement in an annual amount not to exceed \$4,410,000, subject to prior approval as to form by the Legal Department and further subject to prior approval by the Finance Department; and

WHEREAS, funding is available for fiscal year 2025 from Fiscal Year (FY) 2024-2025 Recommended Operating Budget, Page 76, I010 FN024024 Fleet Services Parts and for fiscal

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year 2026 from Fiscal Year (FY) 2025-2026 Recommended Operating Budget, Page 75, I010 FN024024 Fleet Services Parts.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, as follows:

The City Manager is hereby authorized to negotiate and execute on behalf of the City an amendment to the NAPA Agreement to reflect: 1) the new Sourcewell Master Contract number of #090624-GPC, 2) to reflect the new term of said Sourcewell Master Contract #090624-GPC, 3) to increase the amount for fiscal year 2025 by \$475,000; and 4) to increase the amount for fiscal year 2026 in the amount of \$4,410,000; and

The City Manager or his designee, in his sole discretion, is authorized to effectuate up to three extensions necessary beyond December 3, 2028, to the NAPA Agreement in an annual amount not to exceed \$4,410,000, subject to prior approval as to form by the Legal Department and further subject to prior approval by the Finance Department, which extensions shall in no event extend past December 3, 2031; and

The City Manager or designee is hereby authorized and directed to administer the NAPA Agreement, including any amendments thereto, in the best interest of the City.

(Council Communication No. 25-159)



Roll Call Number

Agenda Item Number

41

Date April 21, 2025

MOVED by _____ to adopt.

SECOND by _____.

FORM APPROVED:

/s/ Lisa A. Wieland

Lisa A. Wieland

Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN				
SIMONSON				
VOSS				
COLEMAN				
WESTERGAARD				
MANDELBAUM				
GATTO				
TOTAL				
MOTION CARRIED			APPROVED	

CERTIFICATE

I, LAURA BAUMGARTNER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Mayor

City Clerk