



Date July 14, 2025

**APPROVING PROCUREMENT OF HOT MIXED ASPHALT TRAIL MAINTENANCE FOR THE CITY OF
DES MOINES FROM PAVE GRADE, LLC IN A TOTAL
ANNUAL AMOUNT NOT TO EXCEED \$250,000**

WHEREAS, the Parks and Recreation Department has requested the Finance Department, Procurement Division to solicit bids for Hot Mixed Asphalt Trail Maintenance for the City of Des Moines; and

WHEREAS, the Procurement Division solicited bids by email and advertisement on the City's electronic procurement platform through Request for Bid W25-297 to potential bidders, with two (2) compliant bids received; and

WHEREAS, the lowest responsive responsible bid for Hot Mixed Asphalt Trail Maintenance was received from Pave Grade, LLC, 1371 NW Jamestown Lane, Waukee, IA 50263, (Cole Fenske, Owner); and

WHEREAS, the proposed initial term is for one year with (5) one-year renewal options, in a total annual amount not to exceed \$250,000.00 with price increases complying with the bid terms; and

WHEREAS, funding for said procurement is available from 2025-2026 Capital Improvement Program (CIP), Page 75, Multi-Use Trails, General Obligation Bonds for a total annual amount not to exceed \$250,000.00; and

WHEREAS, the Procurement Administrator and the Parks and Recreation Department recommend approval of the lowest responsive, responsible bid to service the City of Des Moines Hot Mixed Asphalt Trail Maintenance, subject to the terms and conditions set forth in Request for Bid #W25-297.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, hereby accepts and approves the aforementioned lowest responsive and responsible bid from Pave Grade, LLC for Hot Mixed Asphalt Trail Maintenance at a total annual amount not to exceed \$250,000.00; the Finance Department, Procurement Division is hereby authorized and directed to issue a contract purchase order for said services and at said estimated total amount pursuant to the terms and conditions of Request for Bid W25-297 and the City Manager is further authorized to approve and execute (5) one-year renewals at a total annual amount not to exceed \$250,000.00, with price increases complying with bid terms and the Procurement Ordinance.

(Council Communication No. 25-272)

Moved by _____ to adopt

Approved as to Form:

Second by _____.

/s/ Chas M. Cahill
Chas M. Cahill, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN				
COLEMAN				
GATTO				
MANDELBAUM				
SIMONSON				
VOSS				
WESTERGAARD				
TOTAL				
MOTION CARRIED			APPROVED	
Mavor				

CERTIFICATE

I, Laura Baumgartner, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

_____ City Clerk