



Date September 8, 2025

**RESOLUTION SCHEDULING HEARING ON THE PROPOSITION TO AUTHORIZE A
LEASE AGREEMENT BETWEEN THE CITY OF DES MOINES AND E.O. JOHNSON
COMPANY, INC. FOR THE LEASE OF MULTI-FUNCTION DEVICES (PRINTER, COPIER,
SCANNER AND FACSIMILE) FOR USE IN CITY OPERATIONS FOR A
TWO-YEAR PERIOD, IN A TOTAL LEASE AMOUNT NOT TO EXCEED \$450,000.00,
AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF**

WHEREAS, it is deemed necessary and advisable that the City of Des Moines, Iowa, should enter into a lease agreement for the lease of multi-function devices (printer, copier, scanner and facsimile) for use in City operations for a two-year period, in a total lease amount not to exceed \$450,000.00 to be paid in 24 monthly installments during the two-year term (the "Lease Agreement"), as authorized by Sections 364.4, 384.25, and 384.83 of the Code of Iowa; and

WHEREAS, the term of the proposed Lease Agreement will not exceed the economic life of the personal property to be leased; and

WHEREAS, the Lease Agreement shall be payable solely and only out of the City's general fund and various enterprise funds of the City of Des Moines, and will not cause the total annual lease or lease payments due from the general fund in any single future fiscal year for all lease contracts currently in force to exceed ten percent of the last certified general fund budget amount; and

WHEREAS, the Information Technology Department and Finance Department, Procurement Division, are negotiating the terms of the Lease Agreement which provides that the City shall pay 24 monthly lease payments during the two-year term in a total lease amount not to exceed \$450,000.00, which Lease Agreement shall be placed on file in the Office of the City Clerk prior to the Council hearing; and

WHEREAS, before the proposed Lease Agreement may be authorized, it is necessary to comply with the provisions of the Code of Iowa Sections 362.4, 384.25, and 384.83, and to publish a notice of the proposal and of the time and place of the meeting at which the City Council proposes to take action for the authorization of the Lease Agreement and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Des Moines, Iowa, that:

1. That the City Council hereby declares its intent, following a public hearing to be held on September 29, 2025 at 5:00 p.m. in the Council Chambers, City Hall, 400 Robert D. Ray Drive, Des Moines, Iowa, to take action to approve and enter into a Lease Agreement with E.O. Johnson Company, Inc. in the total lease amount not to exceed \$450,000.00, for leasing of multi-function devices (printer, copier, scanner and facsimile) for use in City operations for a two-year period, to be paid in 24 monthly payments.
2. That the Clerk is hereby directed to cause a publication to be made of a notice of said hearing and intent to take action to approve and enter into the Lease Agreement in a legal newspaper, printed wholly in the English language, not less than four days nor more than 20 days before the date of



Roll Call Number

Agenda Item Number

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said public meeting in the form attached, all in accordance with Iowa Code Sections 362.3, 364.4, 384.25 and 384.83.

Moved by _____ to adopt.

Second by _____.

APPROVED AS TO FORM:

/s/ Glenna K. Frank

Glenna K. Frank, Deputy City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN				
COLEMAN				
GATTO				
MANDELBAUM				
SIMONSON				
VOSS				
WESTERGAARD				
TOTAL				
MOTION CARRIED			APPROVED	

Mayor

CERTIFICATE

I, LAURA BAUMGARTNER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk