



Date September 8, 2025

**APPROVING AN EXCEPTION TO THE PROCUREMENT ORDINANCE PROCESS
FOR GOOD CAUSE AND APPROVING PROCUREMENT TO PROVIDE RECORDS
MANAGEMENT SYSTEM SOFTWARE ANNUAL MAINTENANCE FEES WITH
TYLER TECHNOLOGIES INC.**

WHEREAS, on September 18, 2019 a Request for Proposal (RFP) for the acquisition of a Record Management System and Jail Management System solution for the City of Des Moines Police Department and Polk County Sheriff's Office, RFP #N20-01, was issued by the Procurement Division; and

WHEREAS, on September 14, 2020 the City Council approved an agreement with Tyler Technologies Inc. by Roll Call No. 20-1463, which included annual maintenance fees that began on year 2, with annual maintenance fees thereafter subject to a limited rate increase for the next 5 years; and

WHEREAS, the annual maintenance expires on September 14, 2025; and

WHEREAS, the Police Department has requested the Finance Department's Procurement Division issue a purchase order for the purchase of annual maintenance fees for years 6-10 beginning at \$210,754.26 (5% over year 5 costs), with annual maintenance fees thereafter subject to an annual increase of 5%; and

WHEREAS, the City Manager recommends that the procurement of annual maintenance fees to the City's Record Management System and Jail Management System from Tyler be exempted from the competitive procurement requirements for good cause shown, pursuant to Section 2-710(b) of the Municipal Code of the City of Des Moines; and

WHEREAS, funding is available from FY 2026 Adopted Operating Budget, General Fund; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Des Moines, Iowa, that;

1. Good Cause has been shown to exempt the procurement of annual maintenance fees for the Records Management System and Jail Maintenance System from the City's Procurement Ordinance competitive procurement requirement.
2. To the extent determined necessary to the Legal Department and the Finance Department, they are hereby authorized and directed to proceed with negotiation of the Statement of Work for the annual maintenance fees for the Records Management System and Jail Maintenance System with Tyler Technologies, Inc. and to administer said Agreement on behalf of the City.
3. Following approval as to form by the Legal Department of said Amendment, the City Manager is hereby authorized and directed to execute said document.



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4. Approves the purchase of annual maintenance fees for the Records Management System and Jail Maintenance System from Tyler in the amount of beginning at \$210,754.26 (5% over year 5 costs), with annual maintenance fees thereafter subject to an annual increase of 5%.
5. The City Manager is hereby authorized to execute any additional renewals, agreements or amendments as long as the annual fee does not increase more than 5% from the previous year, subject to approval as to form by the Legal Department.

(Council Communication No. 25-325)

Moved by _____ to adopt.

Second by _____.

Approved as to form:

/s/ Megan Norberg
Megan Norberg, Deputy City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN				
COLEMAN				
GATTO				
MANDELBAUM				
SIMONSON				
VOSS				
WESTERGAARD				
TOTAL				
MOTION CARRIED		APPROVED		

CERTIFICATE

I, Laura Baumgartner, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Mayor

City Clerk

