



Date October 20, 2025

**PUBLIC HEARING AND RESOLUTION TAKING ACTION ON THE PROPOSITION TO
AUTHORIZE A LEASE AGREEMENT WITH E.O. JOHNSON COMPANY, INC. FOR THE
LEASE OF MULTI-FUNCTION DEVICES (PRINTER, COPIER, SCANNER AND FACSIMILE)
FOR USE IN CITY OPERATIONS FOR A TWO-YEAR PERIOD,
IN THE AMOUNT NOT TO EXCEED \$450,000.00**

WHEREAS, it is deemed necessary and advisable that the City of Des Moines, Iowa, should enter into a lease agreement for the lease of multi-function devices (printer, copier, scanner and facsimile) for use in City operations for a two-year period, in a total lease amount not to exceed \$450,000.00 to be paid in 24 monthly installments during the two-year term (the "Lease Agreement" or "Agreement") as authorized by Sections 364.4 and 384.25 of the Code of Iowa; and

WHEREAS, the term of the proposed Agreement will not exceed the economic life of the property to be leased; and

WHEREAS, the Lease Agreement shall be payable solely and only out of the City's general fund and various enterprise funds of the City of Des Moines, and will not cause the total annual lease or lease payments due from the general fund in any single future fiscal year for all lease contracts currently enforced to exceed ten percent of the last certified general fund budget amount; and

WHEREAS, such multi-function devices are available from E.O. Johnson Company, Inc., 8400 Stewart Ave., Wausau, WI 54401, Dave Greene, President and COO ("Lessor"); and

WHEREAS, the Information Technology Department and Finance Department, Procurement Division, have negotiated the terms of a Lease Agreement with Lessor, in form on file in the office of the City Clerk and approved and executed by Lessor, which provides that the City shall pay 24 monthly lease payments during the two-year term in a total lease amount not to exceed \$450,000.00, as follows:

- Lease beginning retroactively on October 1, 2025 and ending on September 30, 2027, and
- Subject to continued use of the terms and conditions set forth in Master Lease Agreement approved by Roll Call Nos. 19-1401 and 19-1551 in September 2019 and Lease Amendment approved by Roll Call Nos. 20-1570 and 10-1727 in October 2020, as thereafter assigned, and
- Using the pricing schedule set forth in OMNIA Partners Public Sector Contract Number 2021002788 (the "Contract"), pursuant to the exception to competitive bidding requirements in Section 2-726(m) of the Procurement Ordinance; and

WHEREAS, pursuant to Sections 364.4, 384.25, and 384.83 of the Code of Iowa, notice of the proposed Lease Agreement and notice of the time and place of the meeting at which the City Council proposes to take action for the authorization of the Lease Agreement and receive oral and/or written objections from any resident or property owner in the City to such action, has been duly published as provided by law; and

WHEREAS, on September 8, 2025 by Roll Call No. 25-1216, the City Council resolved that the proposition to authorize and enter into the Lease Agreement be set down for hearing on September 29, 2025 at 5:00 p.m. in the Council Chambers at City Hall; and

Date October 20, 2025

WHEREAS, due notice of said proposed Lease Agreement was given to all necessary parties as provided by law, setting forth the time and place for hearing on said proposal; and

WHEREAS, on September 29, 2025, by Roll Call No. 25-1342, the City Council opened and continued the public hearing to October 20, 2025, at 5:00 p.m. in the City Council Chambers at City Hall to allow additional time for negotiations with Lessor on Lease Agreement terms.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Des Moines, Iowa, that:

1. The public meeting and hearing on the City's proposition to authorize and enter into a Lease Agreement with E.O. Johnson Company, Inc., in form on file in the office of the City Clerk, for the purpose of leasing multi-function devices (printer, copier, scanner and facsimile) for a two-year term in a total lease amount not to exceed \$450,000.00, has been duly held at the time and place provided and in accordance with said notice, and oral or written objections from residents or property owners in the City, if any, have been received and filed.
2. That the time for receiving oral and written objections from any resident or property owner in the City and the hearing be closed and the proposition to authorize and enter into the Lease Agreement with E.O. Johnson Company, Inc. and all objections thereto are taken into consideration by the City Council.
3. The City hereby takes action to authorize, approve and enter into the Lease Agreement with E.O. Johnson Company, Inc. and all incorporated and ancillary documents and the City Finance Director is hereby authorized and directed to sign the Lease Agreement, in form on file with the City Clerk.
4. The City Manager or his designee are hereby authorized and directed to administer the terms of the Lease Agreement and to make all lease payments in accordance with the terms of the Lease Agreement.

(Council Communication No. 25 -380)

Moved by _____ to adopt.

APPROVED AS TO FORM:

Second by _____.

/s/ Glenna K. Frank

Glenna K. Frank, Deputy City Attorney

CERTIFICATE

I, LAURA BAUMGARTNER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN				
COLEMAN				
GATTO				
MANDELBAUM				
SIMONSON				
VOSS				
WESTERGAARD				
TOTAL				
MOTION CARRIED			APPROVED	

Mayor

City Clerk