



.....
Date March 9, 2026.....

**RATIFYING ACCEPTANCE OF NATIONAL RECREATION AND PARK ASSOCIATION, INC.
(NRPA) GRANT AGREEMENT FOR TRAINING OF CITY OF DES MOINES PARKS AND
RECREATION DEPARTMENT STAFF AND VOLUNTEERS**

WHEREAS, the City of Des Moines Parks and Recreation Department desires to support Parks and Recreation Department staff and volunteers working with young people to have the skills, knowledge, and confidence to contribute to positive youth development; and

WHEREAS, on February 23, 2004, by Roll Call 04-0395, the City Council authorized the Director of the Parks and Recreation Department or the Director's designee to sign and submit grant applications on behalf of the City of Des Moines; and

WHEREAS, the Parks and Recreation Department submitted a grant application to the National Recreation and Park Association, Inc. (NRPA) for in-kind training for Parks and Recreation Department staff, coaches, and volunteers; and

WHEREAS, the NRPA selected the City of Des Moines Parks and Recreation Department to receive a grant of online, self-paced training through Nike in partnership with the U.S. Olympic and Paralympic Committee's How To Coach Kids and How To Coach Girls for up to one hundred staff, coaches, and volunteers working with young people and a stipend of \$2500.00, subject to approval of and compliance with the Grant Agreement on file in the office of the City Clerk; and

WHEREAS, the City Parks and Recreation Department Director executed the Grant Agreement, following approval as to form by the Legal Department, to meet NRPA deadline requirements and is now submitting said Grant Agreement to Council for approval and ratification of said execution; and

WHEREAS, said Grant Agreement permits the NRPA, Nike, and the U.S. Olympic and Paralympic Committee to use the City of Des Moines's logo in NRPA's periodic public reports and press releases and on NRPA's website and public media channels when discussing the training program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that:

1. The Grant Agreement between the City of Des Moines and the National Recreation and Park Association, Inc., and as further described above, is hereby approved.
2. The prior execution and acceptance thereof by the City of Des Moines Parks and Recreations Director is hereby ratified.
3. The Des Moines Parks and Recreation Department Director and designee(s) are authorized to administer and monitor said Grant Agreement on behalf of the City.
4. The National Recreation and Park Association, Inc., Nike, and U.S. Olympic and Paralympic Committee are approved to use the City of Des Moines's logo in accordance with the terms of the Grant Agreement.



Roll Call Number

Agenda Item Number

32

Date March 9, 2026

(Council Communication No. 26-089)

Moved by _____ to adopt.

Approved as to Form:

/s/ Cassie A. Bonefas

Cassie A. Bonefas

Assistant City Attorney

Second by _____.

COUNCIL ACTION	YEAS	NAYS	Pass	ABSENT
BOESEN				
SIMONSON				
VOSS				
BARRON				
WESTERGAARD				
MANDELBAUM				
GATTO				
TOTAL				

CERTIFICATE

I, LAURA BAUMGARTNER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED

APPROVED

Mayor

City Clerk



NATIONAL RECREATION AND PARK ASSOCIATION

December 16, 2025

Ian Knutsen
City of Des Moines Parks and Recreation
1551 E M.L.K. Jr Pkwy
Des Moines, IA 50309

Dear Ian Knutsen,

On behalf of the National Recreation and Park Association, Incorporated ("NRPA"), I am pleased to inform you of our desire to extend in-kind training through Nike in partnership with the U.S. Olympic and Paralympic Committee (USOPC)'s How To Coach Kids and How To Coach Girls and a stipend in the amount of \$2,500.00, made possible, in part, through the support of Nike and the U.S. Olympic and Paralympic Committee (USOPC), available to support training implementation as described below to ensure park and recreation staff and volunteers working with young people have the skills, knowledge and confidence to support positive youth development.

This agreement serves to confirm your organization's participation in NRPA's coach training program and outlines all responsibilities, including:

- In alignment with City of Des Moines Parks and Recreation's application, City of Des Moines Parks and Recreation will strive to train 100 staff, coaches and volunteers working with youth through Nike in partnership with the U.S. Olympic and Paralympic Committee (USOPC)'s How To Coach Kids and How To Coach Girls.
 - City of Des Moines Parks and Recreation will receive online, self-paced training through Nike in partnership with the U.S. Olympic and Paralympic Committee (USOPC)'s How To Coach Kids and How To Coach Girls.
 - NRPA will collaborate with City of Des Moines Parks and Recreation to encourage participation in training.
 - City of Des Moines Parks and Recreation will provide regular updates on the number of staff, coaches and volunteers trained through the training.
- City of Des Moines Parks and Recreation will ensure all training is completed by July 31, 2026.
- City of Des Moines Parks and Recreation will collaborate with NRPA to track and evaluate the reach and impact of the program.
 - These efforts may include but are not limited to supporting the collection of complete and accurate information from training participants, assisting with the organization/completion of interviews/focus groups, responding to surveys gauging training impact on participants, and submitting requested reports.
- City of Des Moines Parks and Recreation will submit a full and complete annual written report to NRPA by July 31, 2026, and such interim reports as NRPA or its representatives may require from time to time. Such reports will include:
 - a detailed accounting of the use or expenditure of the stipend;
 - a description of City of Des Moines Parks and Recreation's compliance with the terms of this Agreement;
 - the progress made in accomplishing the objectives of the program as set forth in City of Des Moines Parks and Recreation's application, if applicable;



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- an attestation that the stipend was used solely for expenditures permitted under this agreement;
- and such other information as NRPA or its representatives may reasonably request.
- City of Des Moines Parks and Recreation will keep program records, including financial records and copies of any reports submitted to NRPA, for at least four years following the completion of the program.

In addition to the responsibilities identified above, by participating in the program, City of Des Moines Parks and Recreation agrees to the following terms:

- Within thirty (30) days of NRPA's receipt of this signed agreement and a completed IRS Form W-9 (attached), NRPA will send City of Des Moines Parks and Recreation a check or wire transfer in the amount of \$2,500.00. It is expressly understood that NRPA has no obligation to provide additional support or funds to City of Des Moines Parks and Recreation for this or any other purposes.
- NRPA reserves the right to discontinue, modify or withhold any disbursement of funds or to require a total or partial refund of any funds if, in NRPA's sole discretion, such action is necessary:
 - because City of Des Moines Parks and Recreation has not fully complied with the terms and conditions of this agreement;
 - to protect the purpose and objectives of the program or any other charitable interest of NRPA;
 - to comply with the requirements of any law or regulation applicable to City of Des Moines Parks and Recreation, NRPA, or the program.
- City of Des Moines Parks and Recreation will comply with all applicable laws, regulations, and rules and will not infringe misappropriate, or violate the intellectual property, privacy, or publicity rights of any third party.
- City of Des Moines Parks and Recreation agrees not to make any public statement regarding the Grant without the prior written approval of NRPA. City of Des Moines Parks and Recreation will allow NRPA to review and approve the text of any proposed publicity concerning the program prior to its release. NRPA and Nike and the U.S. Olympic and Paralympic Committee (USOPC) may include information regarding the program, including the amount and purpose thereof, any photographs City of Des Moines Parks and Recreation may have provided to NRPA, City of Des Moines Parks and Recreation's logo or trademark, or other information or materials about City of Des Moines Parks and Recreation, in NRPA's periodic public reports and press releases and on NRPA's website and public media channels.
- NRPA will provide City of Des Moines Parks and Recreation with a marketing toolkit with pre-approved messaging, press release template, and logos. Any statement, message, announcement or use of Nike and the U.S. Olympic and Paralympic Committee (USOPC)'s logos related to this grant or Project used by City of Des Moines Parks and Recreation that is not included in the marketing toolkit must be provided to NRPA and approved by NRPA in advance of its release to the public.
- City of Des Moines Parks and Recreation will permit NRPA and its representatives, at NRPA's request, to have reasonable access during regular business hours to files, records, accounts, personnel and clients or other beneficiaries for the purpose of making such financial audits, verifications or program evaluations as NRPA and its representatives deem necessary or appropriate concerning the program.



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Please sign and return this letter to confirm your organization's agreement to perform the above responsibilities in accordance with the identified terms in collaboration with NRPA. Your signature certifies that you are a duly elected and authorized officer of City of Des Moines Parks and Recreation, are authorized to accept the stipend on behalf of City of Des Moines Parks and Recreation, and are authorized to obligate City of Des Moines Parks and Recreation to observe and to execute all of the above terms and conditions.

NRPA thanks you for your contributions to this effort and looks forward to working with you.



NATIONAL RECREATION AND PARK ASSOCIATION

National Recreation and Park Association

By: Kellie May
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Printed Name: Kellie May

Title: Chief Partnerships Officer

Date: 1/28/2026

City of Des Moines Parks and Recreation

By: Ben Page
FE2755948600424...

Printed Name: Ben Page

Title: Director of Parks and Recreation

Date: 1/28/2026