



Date June 29, 2026

RESOLUTION APPROVING FACILITY USE AGREEMENT FOR HISTORIC CITY HALL

WHEREAS, the City of Des Moines is the owner of the Historic City Hall, located at 400 Robert D. Ray Drive, and the City Manager is responsible for the management, maintenance, and supervision of the Historic City Hall; and

WHEREAS, all City Staff have been relocated from the Historic City Hall to the T.M. Franklin Cownie City Administration Building, located at 1200 Locust Street; and

WHEREAS, the City Manager has identified opportunities for the currently unoccupied Historic City Hall to be utilized for temporary event uses; and

WHEREAS, the City Manager desires to enter a facility use agreement for a temporary event use of the Historic City Hall; and

WHEREAS, by Roll Call Number 26-0501 passed April 20, 2026, the City Council approved a Facility Use Agreement with Des Moines Metro Opera, Inc. and authorized the City Manager to sign up to three (3) additional facility use agreements provided that:(a) the temporary use shall be limited to events open to the public (i.e. event tickets availability or attendance opportunities are open to the public); (b) the minimum facility use rental fee is \$5,000.00; and (c) temporary use shall be limited to charitable or philanthropic events; and

WHEREAS, the City Manager negotiated a Facility Use Agreement with Flynn/Wright, Inc. for an event that would not meet the criteria previously authorized by City Council, in form on file in the office of the City Clerk, to allow for temporary use of the Historic City Hall; and

WHEREAS, it is in the best interest of the City of Des Moines to authorize the City Manager to sign and approve the Facility Use Agreement between the City of Des Moines and Flynn/Wirght, Inc.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, that:

1. The Facility Use Agreement for Historic City Hall between the City of Des Moines and Flynn/Wright, Inc., in form on file in the City Clerk’s Office, is hereby approved; the City Manager is authorized and directed to execute such Agreement on behalf of the City; and the City Manager and their designee are authorized to administer the Agreement on behalf of the City.
2. This authorization is limited solely to the facility use agreement for temporary use and any other agreements concerning the use of the Historic City Hall shall require prior approval by separate resolution of the City Council, unless previously authorized by City Council by Roll Call Number 26-0501.



Roll Call Number

Agenda Item Number

39

Date June 29, 2026

(Council Communication No. 26-228)

Approved as to form:

Moved by _____ to adopt.

/s/ Chas M. Cahill
Chas M. Cahill
Assistant City Attorney

Second by _____.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN				
SIMONSON				
VOSS				
BARRON				
WESTERGAARD				
MANDELBAUM				
GATTO				
TOTAL				

CERTIFICATE

I, LAURA BAUMGARTNER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED

Mayor

City Clerk