



Roll Call Number

10-1293

Agenda Item Number

35

Date August 9, 2010

WHEREAS, the City Manager's Office requested the Finance Department Procurement Division to solicit bids for an annual contract with two (2) additional one year renewal options to furnish video production services to be used by the Public Information Office; and

WHEREAS, the Procurement Division solicited bids by advertisement and mailing Invitation to Bid V11-004 to thirteen (13) potential bidders with five (5) bids received; and

WHEREAS, the low dollar compliant bid was received from The Ingersoll Project, Inc., DBA Digital Matters Productions, 80 Constitution Blvd., Pleasant Hill, IA 50327, Kristopher DeBolt, President; and

WHEREAS, funding is available from CMO160000/ City Manager-Information for an estimated annual cost of \$35,000.00; and

WHEREAS, the Procurement Administrator and the Public Information Office recommends approval of the low dollar compliant bid;

NOW THEREFORE BE IT RESOLVED, that the Des Moines City Council hereby accepts and approves the award to The Ingersoll Project, Inc., DBA Digital Matters Productions for an annual estimated amount of \$35,000.00, and further authorizes the Procurement Administrator to enter into an annual agreement renewable for two (2) additional twelve (12) month periods.

Moved by Moore to adopt.

Approved as to form:

Ann DiDonato
Ann DiDonato
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE	✓			
COLEMAN	✓			
GRIESS	✓			
HENSLEY	✓			
MAHAFFEY	✓			
MEYER	✓			
MOORE	✓			
TOTAL	7			

MOTION CARRIED APPROVED
T. M. Franklin Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Diane Rauh City Clerk