

★ Roll Call Number

12-1949

Agenda Item Number

37A

Date December 17, 2012

WHEREAS, the City Manager's Office requested the Finance Department Procurement Division to solicit bids for an annual contract with four (4) additional one year renewal options to furnish City Manager Newsletter printing services for the Public Information Office; and

WHEREAS, the Procurement Division solicited bids by advertisement and mailing Invitation to Bid V13-037 to ten (10) potential bidders with two (2) bids received; and

WHEREAS, the low dollar compliant bid was received from Edwards Graphic Arts, 2700 Bell Avenue, Des Moines, IA 50321, Jim Edwards III, President, at an annual estimated amount (based on current postal rates and projected costs for advertising as requested by various departments) of \$130,000.00; and

WHEREAS, funding is available from the Public Information Office and various departmental operating budgets; and

WHEREAS, the Procurement Administrator and the City Manager's Office recommends approval of the low dollar compliant bid for newsletter printing services;

NOW THEREFORE BE IT RESOLVED, that the Des Moines City Council hereby accepts and approves the award to Edwards Graphic Arts, and further authorizes the Procurement Administrator to enter into an annual agreement renewable for four (4) additional twelve (12) month periods, with price increases complying with agreement terms, including US Postal Service rates.

Moved by Hensley to adopt.

Approved as to form:

Ann DiDonato
Assistant City Attorney

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, COLEMAN, GRIESS, HENSLEY, MAHAFFEY, MEYER, MOORE, and TOTAL (7). Includes MOTION CARRIED and APPROVED labels.

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Y. M. Franklin Council Mayor

Diane Rauh City Clerk