

★ Roll Call Number

13-1404

Agenda Item Number

30

Date.....September 9, 2013.....

ACCEPTING PROPOSAL FROM CATAPULT SYSTEMS, LLC FOR MICROSOFT OFFICE 365 IMPLEMENTATION SERVICES AND AUTHORIZING CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACT FOR SAME IN THE AMOUNT NOT TO EXCEED \$100,749

WHEREAS, the City of Des Moines has procured Microsoft Office 365 software; and

WHEREAS, on July 23, 2013, a Request for Proposal (RFP) V14-009 to secure the services of a professional consultant to implement a transition from Google Apps for Government to a new hybrid environment running on Microsoft Exchange Server 2013 and Office 365 was issued by the Procurement Division of the Finance Department; and

WHEREAS, the Procurement Administrator solicited proposals by advertising and mailing RFP V14-009 to 5 potential proposers with three (3) proposals received; and

WHEREAS, an Evaluation and Selection Committee has reviewed the proposals and has recommended that a contract for such services be awarded to Catapult Systems, LLC, 1221 S. MoPac Expressway, Austin, Texas 78746, Greg Schlather, General Manager; and

WHEREAS, in accordance with the Procurement Ordinance and the RFP, the unsuccessful proposers have been notified of the Evaluation and Selection Committee's determination and have until the close of business on September 11, 2013 to file an appeal with the Procurement Administrator; and

WHEREAS, funding is available from vouchers from FY2013/2014 Operating Budget, Information Technology, Enterprise Application Development Page 141, Contractual Services, GE001, IFT010300 (Microsoft Deployment Reimbursement (\$57,800)), and 2014-2018 Capital Improvement Program, Miscellaneous Improvements, Enhanced Citywide Information and Communication Systems, MSC001 CP051, IFT990000, page Municipal Improvements -7.

NOW, THEREFORE, BE IT RESOLVED By the City Council of the City of Des Moines, Iowa:

1. That the proposal from Catapult Systems, LLC for consultant services to implement Microsoft Office 365 software is hereby accepted and approved.

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2. That if no appeal is timely filed, and if a certificate of insurance in compliance with the RFP requirements is received by the Finance Department, the City Manager is hereby authorized and directed to negotiate and execute a contract with Catapult Systems, LLC to perform the services outlined in RFP V14-009 in an amount not to exceed \$100,749 on behalf of the City, subject to review and approval as to form of the contract by the Legal Department, and the City Clerk is directed to attest to his signature.

(Council Communication 13- 462)

Moved by Moore to adopt.

APPROVED AS TO FORM:

Ann DiDonato
 Ann DiDonato
 Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE	✓			
COLEMAN	✓			
GRIESS	✓			
HENSLEY	✓			
MAHAFFEY	✓			
MEYER	✓			
MOORE	✓			
TOTAL	7			

T. M. Franklin Council
 Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Diane Rauh City Clerk