

★ Roll Call Number

14-0638

Agenda Item Number

47

Date April 21, 2014

WHEREAS, the Park & Recreation Department Building Services Division requested the Finance Department Procurement Division to solicit bids for an annual contract with five (5) additional one year renewal options to furnish janitorial paper & plastic supplies for use in various municipal buildings; and

WHEREAS, the Procurement Division solicited bids by advertisement and mailing Invitation to Bid V14-063 to nine (9) potential bidders with four (4) bids received; and

WHEREAS, the overall low dollar compliant bid was received from Sink Paper, 12044 Ridgmont Drive, Urbandale, IA 50323, Barb Sink, President; and

WHEREAS, funding is available from PK200228/Municipal Buildings, for an annual estimated amount of \$55,000.00; and

WHEREAS, the Procurement Administrator and the Park & Recreation Department recommends approval of the overall low dollar compliant bid for janitorial paper & plastic supplies.

NOW THEREFORE BE IT RESOLVED, that the Des Moines City Council hereby accepts and approves the award to Sink Paper, and further authorizes the Procurement Administrator to enter into an annual agreement renewable for five (5) additional twelve (12) month periods, with price increases complying with agreement terms.

Moved by Hensley to adopt

Approved as to form:

Ann DiDonato
Assistant City Attorney

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, COLEMAN, GATTO, GRAY, HENSLEY, MAHAFFEY, MOORE, and TOTAL (7 yeas).

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

T. M. Franklin Council Mayor

Diane Rauh City Clerk