

★ **Roll Call Number**  
14-1600

✓  
**Agenda Item Number**  
39

**Date**.....October 6, 2014.....

**ACCEPTING SELECTION OF DAVEY RESOURCE GROUP FOR STREET AND PARK TREE INVENTORY, MANAGEMENT SOFTWARE AND SOFTWARE MAINTENANCE AND HOSTING, AND TRAINING SERVICES AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AGREEMENTS FOR THE PROVISION OF SAME WITH DAVEY RESOURCE GROUP AND TREE DES MOINES**

WHEREAS, the City of Des Moines recognizes the need for a City tree inventory and desires to obtain such inventory with partial funding from the private sector; and

WHEREAS, on August 11, 2014, by Roll Call No. 14-1237, the City Council approved the issuance of a Request for Proposals by Tree Des Moines to procure the services of a consultant to conduct a GIS based tree inventory of City trees within the right-of-way and City park system, which would also include a tree management plan, web based software management system and software maintenance and training services, to enable City staff to keep such database up to date and to enhance the City's ability to manage the City's urban forest; and

WHEREAS, Roll Call No. 14-1237 provided that:

1. The City shall have the exclusive right to control the administration of the City tree inventory database and will allow access by the public, including Tree Des Moines, under terms developed by the City Manager and the Information Technology Department. The City shall be the exclusive owner of all City tree inventory data and the sole licensee of the management software.
2. Tree Des Moines is authorized to administer the initial inventory phase of the project by the consultant awarded a contract by Tree Des Moines, subject to: (1) Approval by the City of such inventory contract; (2) Tree Des Moines working in consultation and cooperation with the City's Engineering, Public Works and Park and Recreation Departments; and (3) All work must be coordinated with the City's project manager, designated by the City Manager.
3. The City agrees to commit \$100,000 for the procurement of the consultant inventory services, subject to Tree Des Moines providing all other funds for the inventory of City trees, and subject to the requirement that Tree Des Moines must show to the City Manager's satisfaction bank statements indicating that at least 75% of the amount needed to pay for the inventory of City trees has been received by Tree Des Moines prior to the award of contract for such services. No City funds shall be provided to Tree Des Moines until the City receives copies of consultant invoices after completion of the City tree inventory to the satisfaction of the City; and

WHEREAS, Tree Des Moines issued a Request for Proposals on August 12, 2014, and Davey Resource Group was selected by the selection committee as the highest scoring proposal with a cost of \$353,100 for the inventory of City trees and management plan, and \$14,000 for a 5-year software license, software maintenance and hosting, and training for the City to use and maintain the inventory management system; and

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WHEREAS, the \$353,100 cost is below the estimated cost of \$400,000 for the tree inventory and management plan, which reduces the amount that Tree Des Moines must receive in its fund raising efforts from 75% to 72% in order to receive the City's funding commitment of \$100,000 towards the City tree inventory.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, that the selection and proposal of Davey Resource Group for the above described services and software is accepted and approved and the City Manager is hereby authorized to negotiate and execute the necessary contracts and licenses, approved as to form by the Legal Department, with Davey Resource Group and Tree Des Moines to provide the services, software and devices described in the Tree Des Moines RFP and the Davey Resource Group proposal, subject to the requirements of Roll Call No. 14-1237 (with the below modification).

BE IT FURTHER RESOLVED that the requirement in Roll Call No. 14-1237 that Tree Des Moines must show to the City Manager's satisfaction bank statements indicating that at least 75% of the amount needed to pay for the inventory of City trees has been received by Tree Des Moines prior to the award of contract for such services be reduced to 72%.

(Council Communication No. 14-486)

Moved by Moore to approve.

Approved As To Form:

Ann DiDonato  
Ann. DiDonato, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE	✓			
COLEMAN		✓		
GATTO		✓		
GRAY	✓			
HENSLEY		✓		
MAHAFFEY	✓			
MOORE	✓			
TOTAL	4	3		

MOTION CARRIED

APPROVED

T. M. Franklin Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Diane Rauh City Clerk