

★ Roll Call Number  
15-0663

Agenda Item Number  
25

Date April 20, 2015

**RESOLUTION APPROVING UPDATES TO THE  
 SAMPLE BY-LAWS FOR RECOGNIZED NEIGHBORHOOD ASSOCIATIONS**

WHEREAS, on May 24, 1993, by Roll Call No. 93-2026, the City Council approved the Neighborhood Recognition Policy (the "Policy") which establishes procedures for the formal recognition of neighborhood associations by the City of Des Moines, and authorizes Recognized neighborhoods to advise the City on issues of concern; and

WHEREAS, a sample set of by-laws are provided as part of the application packet for new neighborhoods applying to become formally recognized, as well as to existing neighborhood associations that are interested in updating their by-laws; and

WHEREAS, neighborhood associations are encouraged to tailor their by-laws to their own organization's needs while still retaining required elements, such as an open meetings policy and clearly defined membership and voting requirements; and

WHEREAS, the intention of the Policy is that neighborhood associations operate in a fair, inclusive, and transparent manner; and

WHEREAS, a five-member subcommittee of the Neighborhood Revitalization Board (NRB) has met with staff from the City's Community Development Department in order to review and make recommended changes to the sample by-laws that are provided to new and existing neighborhood associations; and

WHEREAS, on April 1, 2015, the NRB unanimously voted to recommend approval of the updated sample neighborhood association by-laws and forward such recommendation to the City Council, which updated sample by-laws are attached hereto and by this reference made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, as follows:

1. That the attached communication from the Neighborhood Revitalization Board is hereby received and filed.
2. That the updated sample neighborhood by-laws, as attached hereto, are hereby approved, and the Neighborhood Revitalization Board and City staff are directed and authorized to include the updated sample by-laws as part of the Neighborhood Recognition Policy. **(Council Communication No. 15-0663)**

FORM APPROVED: Moved by Moore to continue until May 18th; refer to the City Manager to work with Council Members on proposed changes to the document and to seek input from all neighborhood associations.  
Glenna K. Frank  
 Glenna K. Frank, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE	✓			
COLEMAN	✓			
GATTO	✓			
GRAY	✓			
HENSLEY	✓			
MAHAFFEY	✓			
MOORE	✓			
TOTAL	7			

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

*T. M. Franklin*  
 T. M. Franklin, Council

*Diane Rauh*  
 Diane Rauh

City Clerk