

★ Roll Call Number

17-0877

Agenda Item Number

34

Date May 22, 2017

ACCEPTING PROPOSAL OF FULL SPECTRUM PRODUCTIONS, LLC FOR PROJECT MANAGEMENT AND RELATED SERVICES FOR ENERGY EFFICIENCY PROGRAMS AND INITIATIVES RELATED TO THE CITY ENERGY PROJECT AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT FOR THE PROVISION OF SAME

WHEREAS, the City issued a Request for Proposals V17- 056 (RFP) on March 29, 2017 to solicit proposals for an independent contractor to provide services as a technical advisor providing project management and related services for energy efficiency programs and initiatives for the City, and the Procurement Division solicited bids for such services by submitting RFPs to ten (10) potential proposers with three (3) proposal received; and

WHEREAS, Kent Newman, dba Full Spectrum Productions, LLC, 409 East Holcomb Avenue, Des Moines, IA, submitted a proposal in response to the RFP (Proposal) and the Evaluation and Selection Committee selected the Proposal as the highest scoring proposal and recommends the Proposal for award of contract; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that the proposal submitted by Full Spectrum Productions, LLC is approved and accepted .

BE IT FURTHER RESOLVED, that the City Manager is authorized to negotiate an agreement with Full Spectrum Productions, LLC to provide project management and related services for energy efficiency programs and initiatives for the City for a fee of up to \$45,000 for an initial term until December 31, 2017, with the City's option of a one year renewal at a fee of up to \$75,000, subject to the review and approval of the Legal Department, and the City Manager is authorized and directed to execute said agreement and a one year renewal for and on behalf of the City of Des Moines, and the City Clerk is authorized to attest to his signature.

(Council Communication No. 17-431)

Moved by Gatto to adopt.

Approved as to form:

Ann DiDonato

Ann DiDonato, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE	✓			
COLEMAN	✓			
GATTO	✓			
GRAY	✓			
HENSLEY	✓			
MOORE	✓			
WESTERGAARD	✓			
TOTAL	7			

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

T. M. Franklin Council Mayor

Diane Rauh City Clerk