

★ Roll Call Number

18-0215

Agenda Item Number

37A

Date February 5, 2018

WHEREAS, the City Manager's Office requested the Finance Department Procurement Division to solicit bids for a twenty-four month (24) contract with three (3) additional one year renewal options to furnish City Manager Newsletter printing services for the Public Information Office; and

WHEREAS, the Procurement Division solicited bids by advertisement and mailing Invitation to Bid V18-043 to thirteen (13) potential bidders with three (3) bids received; and

WHEREAS, the low dollar compliant bid was received from Edwards Graphic Arts, 2700 Bell Avenue, Des Moines, IA 50321, James E. Edwards, President, at an annual estimated amount (based on current postal rates and projected costs for advertising as requested by various departments) of \$150,000.00; and

WHEREAS, funding is available from the Public Information Office and various departmental operating budgets; and

WHEREAS, the Procurement Administrator and the City Manager's Office recommends approval of the low dollar compliant bid for newsletter printing services;

NOW THEREFORE BE IT RESOLVED, that the Des Moines City Council hereby accepts and approves the award to Edwards Graphic Arts, and further authorizes the Procurement Administrator to enter into a twenty-four (24) month agreement renewable for three (3) additional twelve (12) month periods, with price increases complying with agreement terms, including US Postal Service rates.

Moved by Gatto to adopt.

Approved as to form:

Ann DiDonato
Assistant City Attorney

Table with columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, BOESEN, COLEMAN, GATTO, GRAY, MANDELBAUM, WESTERGAARD, and TOTAL (7 yeas).

CERTIFICATE
I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Y. M. Franklin Cownie Mayor

Diane Rauh City Clerk