



Date April 27, 2020

**FUND TRANSFER RESOLUTION OF THE CITY OF DES MOINES (FY 2020)**

WHEREAS, Iowa Administrative Code ("IAC") Sections 545-2.1 through 2.5 address City Finance budget amendments and fund transfers; and

WHEREAS, IAC Section 545-2.5 requires that all transfers of moneys between funds in the City budget forms must be approved by a fund transfer resolution of the City Council as defined in IAC Section 545-2.1 to allow for transfers between funds; and

WHEREAS, the Finance Director has presented the list of each transfer to be completed in fiscal year 2020 on the Attachment A, incorporated herein, which includes a clear statement of the reason or purpose for transfer, the name of the fund from which the transfer is originating, the name of the fund into which the transfer is to be received, and the dollar amount to be transferred; and

WHEREAS, the transfers must be approved and completed in accordance with IAC 545-2.5.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa:

- 1) That the fund transfers listed and described in Attachment A in fiscal year 2020 are hereby approved and the Finance Director/Treasurer is hereby authorized and directed to complete the approved fund transfers.
- 2) That the Finance Director/Treasurer is hereby authorized and directed to administer, as necessary, the approved fund transfers including any necessary cash transfers.

Moved by Boesen to adopt.

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COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE	X			
BOESEN	X			
GATTO	X			
GRAY	X			
MANDELBAUM	X			
VOSS	X			
WESTERGAARD	X			
TOTAL	7			

**CERTIFICATE**

I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED

APPROVED

*J. M. Frankhu Cownie* Mayor

*P. Kay Cmelik* City Clerk

Attachment A  
Council Meeting April 27, 2020  
Fiscal Year 2020 Transfers

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
G001 General Fund	D001 Debt Service	\$	1,500,000

**Purpose:**  
To transfer cash from the general fund to the debt service fund for the interest and principal payments of the radio system paid by ATE revenues.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S370 Tax Increment Fund	D001 Debt Service	\$	13,424,068

**Purpose:**  
To transfer TIF cash to the debt service fund for the interest and principal payments of TIF-related debt.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S360 Road Use Tax Fund	D001 Debt Service	\$	1,000,000

**Purpose:**  
To transfer Road Use Tax funds to the debt service fund for the interest and principal payments of Road Use Tax related debt.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S888 LOSST	D001 Debt Service	\$	18,260,000

**Purpose:**  
To transfer local option sales and service tax cash to the debt service fund for the 50% property tax relief to less the burden the need for debt service levy.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S370 Tax Increment Fund	E051 Parking Operations	\$	1,440,000

**Purpose:**  
To transfer TIF cash to the parking fund for the assistance of operations.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
G002 General Fund Auxiliary	E101 Sanitary Sewers	\$	82,000

**Purpose:**  
Transfer from the general fund to Sanitary Sewers as partial reimbursement for a transfer made to the general fund in FY2018.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
E101 Sanitary Sewers	E110 Sanitary Sewers Sinking	\$	1,990,129

**Purpose:**  
To transfer sanitary sewer cash to the sinking fund for the interest and principal payments of debt.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S888 LOSST	E301 Stormwater Utility Management	\$	550,000

**Purpose:**  
To transfer local option sales and service tax cash to the stormwater utility management fund to pay for citywide study.

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<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
E301 Stormwater Utility Management	E310 Stormwater Utility Sinking	\$	6,168,737

**Purpose:**  
To transfer stormwater utility cash to the sinking fund for the interest and principal payments of debt.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S754 Human Rights Misc. Grants	G001 General Fund	\$	3,479

**Purpose:**  
Close Human Services Special Revenue Fund and transfer balance to General Fund

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S370 Tax Increment Fund	G001 General Fund	\$	800,000

**Purpose:**  
To transfer TIF cash to the general fund to reimburse for costs paid within the general fund for work done on TIF projects. A journal is done monthly to allocate this cash.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S888 LOSST	G001 General Fund	\$	1,870,000

**Purpose:**  
To transfer local option sales and service tax cash to the general fund to pay for extended library hours, firefighter, mobile crisis services, and repayment of loan for stormwater projects.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S469 IPERS Tax Account	G001 General Fund	\$	3,761,387

**Purpose:**  
To reimburse budgeted expenditures captured in the general fund for health insurance where the revenue from the liability, property and self insurance tax levy is required to be deposited into a special revenue fund. A journal is done monthly to allocate this reimbursement.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S472 FICA Tax Account	G001 General Fund	\$	2,407,507

**Purpose:**  
To reimburse budgeted expenditures captured in the general fund for health insurance where the revenue from the liability, property and self insurance tax levy is required to be deposited into a special revenue fund. A journal is done monthly to allocate this reimbursement.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S466 FICA Medicare Tax Account	G001 General Fund	\$	1,459,643

**Purpose:**  
To reimburse budgeted expenditures captured in the general fund for health insurance where the revenue from the liability, property and self insurance tax levy is required to be deposited into a special revenue fund. A journal is done monthly to allocate this reimbursement.

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<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S457 Fire Retirement Tax Account	G001 General Fund	\$	5,903,373

**Purpose:**  
 To reimburse budgeted expenditures captured in the general fund for health insurance where the revenue from the liability, property and self insurance tax levy is required to be deposited into a special revenue fund. A journal is done monthly to allocate this reimbursement.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S463 Police Retirement Tax Account	G001 General Fund	\$	8,563,605

**Purpose:**  
 To reimburse budgeted expenditures captured in the general fund for health insurance where the revenue from the liability, property and self insurance tax levy is required to be deposited into a special revenue fund. A journal is done monthly to allocate this reimbursement.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S451 Other Employee Benefits	G001 General Fund	\$	19,378,978

**Purpose:**  
 To reimburse budgeted expenditures captured in the general fund for health insurance where the revenue from the liability, property and self insurance tax levy is required to be deposited into a special revenue fund. A journal is done monthly to allocate this reimbursement.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
G005 Tort Liability	G001 General Fund	\$	200,000

**Purpose:**  
 To reimburse budgeted expenditures captured in the general fund for health insurance where the revenue from the liability, property and self insurance tax levy is required to be deposited into a special revenue fund. A journal is done monthly to allocate this reimbursement.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S360 Road Use Tax Fund	G001 General Fund	\$	2,198,235

**Purpose:**  
 To transfer Road Use Tax funds to reimburse the general fund for street improvement related project expenses.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S370 Tax Increment Fund	G002 General Fund Auxiliary	\$	90,000

**Purpose:**  
 To transfer TIF cash to a sub-fund of the general fund for the interest cost of an internal loan of \$3,000,000 for an economic development grant. A journal is done monthly to allocate this cash.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S370 Tax Increment Fund	G002 General Fund Auxiliary	\$	176,628

**Purpose:**  
 To transfer TIF cash to a sub-fund of the general fund for the internal loan of \$176,628.

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<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
G001 General Fund	S350 Housing Services	\$	86,069

**Purpose:**  
 To transfer general fund cash to a housing service fund for the support of public housing and section 8.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
G001 General Fund	S453 Severance Payouts	\$	2,500,000

**Purpose:**  
 To transfer general fund cash to the special revenue fund that records payouts for governmental fund employees being paid out for leave balances at separation from the City. A journal is done monthly to allocate this cash.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S371 Tax Increment Fund	S743 ED Enterprise Account	\$	374,000

**Purpose:**  
 To transfer TIF cash to the economic development enterprise account fund for the internal loan of \$374,000.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
G001 General Fund	S854 Stormwater Mitigation	\$	199,354

**Purpose:**  
 To transfer general fund cash to a stormwater mitigation fund to cover match/closeout of events.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
E301 Stormwater Utility Management	S854 Stormwater Mitigation	\$	483,750

**Purpose:**  
 To transfer stormwater utility fund cash to a stormwater mitigation fund to cover match/closeout of events.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S371 Tax Increment Fund Projects	S860 SSMID Sherman Hill	\$	3,904

**Purpose:**  
 Transfer property taxes collected in the Metro Center TIF district to the Sherman Hill SSMID.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S371 Tax Increment Fund Projects	S862 SSMID Downtown	\$	819,972

**Purpose:**  
 Transfer property taxes collected in the Metro Center TIF district to the Downtown SSMID.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
G001 General Fund	S876 CMO Special Projects	\$	68,003

**Purpose:**  
 To transfer general fund cash to city manager's office special projects fund to closeout/fund projects.

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<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
G001 General Fund	S888 LOSST	\$	925,000

**Purpose:**  
 To transfer general fund cash to assist funding for blitz on blight, special investment districts, and property improvement programs.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S020 CDBG	S888 LOSST	\$	132,197

**Purpose:**  
 To transfer CDBG fund cash to assist funding for property improvement program.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
D001 Debt Service	C034 Municipal Buildings Capital Projects	\$	8,194,683

**Purpose:**  
 Move bond proceeds for capital improvements approved in the capital improvement plan to project account.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
D001 Debt Service	C032 Bridges Capital Projects	\$	2,000,000

**Purpose:**  
 Move bond proceeds for capital improvements approved in the capital improvement plan to project account.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
D001 Debt Service	C041 Fire Capital Projects	\$	8,300,000

**Purpose:**  
 Move bond proceeds for capital improvements approved in the capital improvement plan to project account.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
D001 Debt Service	C042 Library Capital Projects	\$	1,340,000

**Purpose:**  
 Move bond proceeds for capital improvements approved in the capital improvement plan to project account.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
D001 Debt Service	C051 Miscellaneous Capital Projects	\$	15,360,000

**Purpose:**  
 Move bond proceeds for capital improvements approved in the capital improvement plan to project account.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
D001 Debt Service	C040 Parks Capital Projects	\$	7,585,000

**Purpose:**  
 Move bond proceeds for capital improvements approved in the capital improvement plan to project account.

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<b>Fund initiating transfer:</b> D001 Debt Service	<b>Fund receiving transfer:</b> C038 Streets Capital Projects	\$	<b>Amount:</b> 27,740,000
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**Purpose:**  
Move bond proceeds for capital improvements approved in the capital improvement plan to project account.

<b>Fund initiating transfer:</b> E101 Sanitary Sewers	<b>Fund receiving transfer:</b> C051 Miscellaneous Capital Projects	\$	<b>Amount:</b> 50,000
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**Purpose:**  
Help fund the City's Tree Replacement project.

<b>Fund initiating transfer:</b> E301 Stormwater Utility Management	<b>Fund receiving transfer:</b> C051 Miscellaneous Capital Projects	\$	<b>Amount:</b> 200,000
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**Purpose:**  
Help fund the City's Tree Replacement and Emerald Ash Borer Response projects.

<b>Fund initiating transfer:</b> E301 Stormwater Utility Management	<b>Fund receiving transfer:</b> C038 Streets Capital Projects	\$	<b>Amount:</b> 325,000
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**Purpose:**  
Move Stormwater Utility funds for capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b> E101 Sanitary Sewers	<b>Fund receiving transfer:</b> C038 Streets Capital Projects	\$	<b>Amount:</b> 265,000
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**Purpose:**  
Move Sanitary Sewer funds for capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b> S360 Road Use Tax	<b>Fund receiving transfer:</b> C038 Streets Capital Projects	\$	<b>Amount:</b> 1,330,000
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**Purpose:**  
Move Road Use Tax funds for capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b> H767 Property Maintenance Fund	<b>Fund receiving transfer:</b> C051 Miscellaneous Capital Projects	\$	<b>Amount:</b> 2,316,820
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**Purpose:**  
Move land proceeds for capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b> C051 Miscellaneous Capital Projects	<b>Fund receiving transfer:</b> C034 Municipal Buildings Capital Projects	\$	<b>Amount:</b> 400,000
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**Purpose:**  
Help fund the construction of MSC phase 2

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<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
C034 Municipal Buildings Capital Projects	C040 Parks Capital Projects	\$	187,000

**Purpose:**  
 Move funds between municipal buildings capital improvements to parks capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
C038 Streets Capital Projects	C040 Parks Capital Projects	\$	46,080

**Purpose:**  
 Move funds between street buildings capital improvements to parks capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
C038 Streets Capital Projects	C032 Bridges Capital Projects	\$	700,000

**Purpose:**  
 Move funds between streets capital improvements to bridges capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S888 LOSST	C038 Streets Capital Projects	\$	5,000,000

**Purpose:**  
 Move LOSST funds for capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
S888 LOSST	C051 Miscellaneous Capital Projects	\$	800,000

**Purpose:**  
 Move LOSST funds for capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
E051 Parking Operations	E054 Parking Facilities Capital Projects	\$	3,500,000

**Purpose:**  
 Move Parking Operation funds for capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
E067 Park and Ride Operations	E068 Park and Ride Capital Projects	\$	250,000

**Purpose:**  
 Move Park and Ride Operation funds for capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b>	<b>Fund receiving transfer:</b>		<b>Amount:</b>
E301 Stormwater Utility Management	E104 Sanitary Sewer Capital Projects	\$	13,675,546

**Purpose:**  
 Stormwater backed SRF loan proceeds to help fund the City's sewer separation projects.

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<b>Fund initiating transfer:</b> E101 Sanitary Sewers	<b>Fund receiving transfer:</b> E104 Sanitary Sewer Capital Projects	\$	<b>Amount:</b> 6,748,687
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**Purpose:**  
Move Sanitary Sewer operation funds for capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b> G001 General Fund	<b>Fund receiving transfer:</b> E304 Stormwater Capital Projects	\$	<b>Amount:</b> 9,000,000
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**Purpose:**  
Move LOSST Loan from General Fund for Stormwater capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b> S876 CMO Special Projects	<b>Fund receiving transfer:</b> C034 Municipal Buildings Capital Projects	\$	<b>Amount:</b> 18,155
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**Purpose:**  
Move CMO Special Projects cash for capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b> S855 Stormwater Sales Tax Increment	<b>Fund receiving transfer:</b> E304 Stormwater Capital Projects	\$	<b>Amount:</b> 1,823,397
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**Purpose:**  
Move Sales Tax Increment for Stormwater capital improvements approved in the capital improvement plan.

<b>Fund initiating transfer:</b> E301 Stormwater Utility Management	<b>Fund receiving transfer:</b> E304 Stormwater Capital Projects	\$	<b>Amount:</b> 7,013,324
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**Purpose:**  
Move Stormwater Utility funds for Stormwater capital improvements approved in the capital improvement plan.