



**Roll Call Number**

24-0236

**Agenda Item Number**

13

**Date** February 19, 2024

**APPROVING EXCEPTION TO REQUEST FOR PROPOSAL (RFP) PROCESS FOR GOOD CAUSE AND APPROVING PROFESSIONAL SERVICES AGREEMENT (PSA) WITH BOLTON & MENK, INC. FOR DESIGN SERVICES FOR THE SAYERS PARK SPRAYGROUND DESIGN, NOT TO EXCEED \$114,500**

WHEREAS, the City Engineer recommends that the procurement of professional services for Sayers Park Sprayground Design be exempted from the requirements of the Engineering Department’s Request for Proposal (RFP) process and advertising requirement for good cause shown, pursuant to Section 2-726(b)(1)(A) of the Municipal Code of the City of Des Moines; and

WHEREAS, the City Engineer recommends that good cause exists to exempt the procurement of these professional services from the Engineering Department’s Request for Proposal (RFP) process, including advertisement, to efficiently complete the design of the Sayers Park Sprayground and Bolton & Menk, Inc. is qualified to perform the professional services and was selected based upon designing the previous six (6) spraygrounds for the Parks Department, having a good understanding of the standardization of equipment needs by Parks, and the design parameters the Parks Department requires.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA: That good cause has been shown to exempt the procurement of the above-described services from the requirements of the Engineering Department’s RFP process and the advertising requirement of such Section.

BE IT FURTHER RESOLVED: That the Professional Services Agreement between the City of Des Moines and Bolton & Menk, Inc., Bradley C. DeWolf, P.E., President/CEO, 1960 Premier Drive, Mankato, Minnesota, 56001-5900, for a total cost not to exceed \$114,500, based on hourly rates, to provide design services for Sayers Park Sprayground, is hereby approved, subject to approval as to form by the Legal Department.

BE IT FURTHER RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, said Professional Services Agreement for and on behalf of the City of Des Moines, Iowa.



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(City Council Communication Number 24099 attached)  
Activity ID 01-2024-010

Moved by Gatto to adopt. Second by Voss

FORM APPROVED: s/Kathleen Vanderpool  
Kathleen Vanderpool  
Deputy City Attorney

**SLN**  
*pw*

Funding Source: 2023-2024 CIP, Page 71, Sprayground Improvements, PK034, Local Option Sales and Service Tax (LOSST) funds

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN	✓			
COLEMAN	✓			
GATTO	✓			
MANDELBAUM	✓			
VOSS	✓			
WESTERGAARD	✓			
TOTAL	<u>6</u>			

MOTION CARRIED

APPROVED

Connie Preser Mayor

**CERTIFICATE**

I, Laura Baumgartner, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Laura Baumgartner City Clerk