

★ Roll Call Number 24-1425

Agenda Item Number 7

Date October 21, 2024

**APPROVING EXCEPTION TO REQUEST FOR PROPOSAL (RFP) PROCESS FOR GOOD CAUSE AND APPROVING A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH SUBSTANCE, LLC FOR PROFESSIONAL SERVICES FOR THE PRINCIPAL PARK – BULLPENS AND PLAYER PARKING IMPROVEMENTS PROJECT, NOT TO EXCEED \$185,774**

WHEREAS, the City Engineer recommends that the procurement of professional services for the Principal Park – Bullpens and Player Parking Improvements, be exempted from the requirements of the Engineering Department’s Request for Proposal (RFP) process and advertising requirement for good cause shown, pursuant to Sections 2-726(b)(1)(a) and 2-730 of the Municipal Code of the City of Des Moines.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA: That good cause has been shown to exempt the procurement of the above-described services from the requirements of the Engineering Department’s RFP process and the advertising requirement of such Section.

BE IT FURTHER RESOLVED: That the Professional Services Agreement between the City of Des Moines and Substance, LLC, Todd Garner, AIA LEED AP, Principal, 1300 Walnut St, Suite 201, Des Moines, IA 50309, for a total cost not to exceed \$185,774, based on a lump sum and reimbursable costs, to provide professional services for the Principal Park – Bullpens and Player Parking Improvements project, is hereby approved.

BE IT FURTHER RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, said Professional Services Agreement for and on behalf of the City of Des Moines, Iowa.

(City Council Letter Number 24-4B attached)  
Activity ID 01-2025-002

Moved by Gatto to adopt. Second by Voss

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FORM APPROVED: s/Kathleen Vanderpool  
 Kathleen Vanderpool  
 Deputy City Attorney

SLN  
pw

Funding Source: 2024-25 CIP, Page 55, Principal Park Improvements, BL138, Being: Tax Increment Funding Bonds and Private Funds

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN	✓			
COLEMAN	✓			
GATTO	✓			
MANDELBAUM	✓			
SIMONSON	✓			
VOSS	✓			
WESTERGAARD	✓			
TOTAL	7			

MOTION CARRIED APPROVED  
  
 Mayor

**CERTIFICATE**

I, Laura Baumgartner, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.



City Clerk