



Roll Call Number

25-0568

Agenda Item Number

17

Date April 21, 2025

**RESOLUTION APPROVING AMENDMENTS TO THE NEIGHBORHOOD
RECOGNITION POLICY**

WHEREAS, on May 24, 1993, by Roll Call No. 93-2026, the City Council approved the Neighborhood Recognition Policy (the "Policy") which establishes procedures for the formal recognition of neighborhoods by the City of Des Moines, establishes specific requirements for efficient functioning of the neighborhood organizations, and authorizes Recognized neighborhoods to advise the City on issues of concern; and

WHEREAS, the Neighborhood Services Department staff have reviewed the Policy and have proposed amendments that: (1) require neighborhood organizations to establish a financial management and internal controls policy to outline the board of directors' fiduciary duty to safeguard the organization's funds; (2) rename the Annual Neighborhood Survey the Annual Application for Recertification; (3) require the submission of meeting minutes from all general membership meetings held in the previous calendar year as part of the Annual Application for Recertification; and (4) require that general membership meeting minutes document that a financial report was provided to members; and

WHEREAS, a copy of the proposed amendments are attached hereto and on file in the Neighborhood Services office and in the Office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, as follows:

1. That the amendments to the Neighborhood Revitalization Policy, as attached hereto, are hereby approved, and the City staff are directed and authorized to administer the Policy in accordance with said amendments.

(Council Communication No. 25-158)

MOVED BY Gatto TO ADOPT. SECOND BY Voss

Approved as to form:

/s/ Gary D. Goudelock Jr.

Gary D. Goudelock Jr
Assistant City Attorney



Roll Call Number

25-05108

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COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN	✓			
SIMONSON	✓			
VOSS	✓			
COLEMAN	✓			
WESTERGAARD	✓			
MANDELBAUM	✓			
GATTO	✓			
TOTAL	7			

CERTIFICATE

I, LAURA BAUMGARTNER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED

APPROVED

Connie Breen

Mayor

Laura Baumgartner

City Clerk