



Roll Call Number

26-0423

Agenda Item Number

6

Date April 6, 2026

APPROVAL OF CONTRACT AND BOND FOR CONSTRUCTION OF PUBLIC IMPROVEMENT WITH ESTIMATED COST BELOW IOWA CODE COMPETITIVE BID THRESHOLD, POLICE STATION VESTIBULE IMPROVEMENTS, HILDRETH CONSTRUCTION SERVICES, L.L.C., MARK R. HILDRETH, OWNER, \$20,617

WHEREAS, Iowa Code Sections 26.3 and 26.12 exempt the City from advertisement for sealed bids and holding a public hearing on the proposed plans, specifications, form of contract and estimated cost of a public improvement when the Engineer's estimated cost for the public improvement is less than the competitive bid threshold established in Iowa Code Section 314.1B; and

WHEREAS, the City Engineer has utilized the City's competitive quotation process for public improvements below said statutory competitive bid threshold, pursuant to the City's bidding and contracting process approved by the Des Moines City Council on February 12, 2007, under Roll Call No. 07-291; and

WHEREAS, the Des Moines City Engineer has prepared an estimate for construction of the following public improvement:

Police Station Vestibule Improvements, 102026002

The improvement includes the installation of a new aluminum vestibule entrance system with laminated tempered glass, new aluminum door, structural box header, glass valence above, and Contractor coordination with City of Des Moines vendors for items which are not part of this contract to install a card reader, relocation of security camera, and necessary wiring, all in accordance with the contract documents located within the west entrance of the Des Moines Police Station building at 25 E 1st Street, Des Moines, Iowa

in the amount below said statutory competitive bid threshold of \$21,000; and

WHEREAS, the Des Moines City Engineer has requested competitive quotations for construction of said public improvement in accordance with the process outlined above, and recommends award of contract to Hildreth Construction Services, L.L.C., Mark R. Hildreth, Owner, 2754 Cumming Avenue, Cumming, IA 50061 in the amount of \$20,617, for construction of said public improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA: That the recommendation for construction of the above-described public improvement and the method of financing, and the recommendation of the Des Moines City Engineer submitting plans, specifications, contract documents, and Engineer's estimate of cost for the construction of said public improvement, all as included in the attached communication, be and the same are hereby approved and accepted.

BE IT FURTHER RESOLVED: That this Council hereby determines that it is necessary and advisable to construct said public improvement in the manner set forth in the plans, specifications, and contract documents submitted by the Des Moines City Engineer; and that payment for the cost of said public improvement shall be paid from the funding source identified below.

BE IT FURTHER RESOLVED: That said plans, specifications, contract documents, and Engineer's estimate of construction cost are hereby approved as the plans, specifications, contract documents, and Engineer's estimate of construction cost for said public improvement.



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BE IT FURTHER RESOLVED: That quotations for said public improvement were submitted by the following contractors:

Hildreth Construction Services, L.L.C., Cumming, IA - Low Quotation

Bergstrom Construction, Inc., Des Moines, IA

Comiskey Glass, LLC, Des Moines, IA - Quotation not read. Quotation contained additional terms and conditions which are not allowed.

which were received and opened by the Des Moines City Engineer in the City Council Chambers, 1st Floor, T.M. Franklin Cownie City Administration Building, 1200 Locust Street, Des Moines, Iowa 50309 on March 17, 2026. Said quotations and the attached tabulation of quotations for said public improvement be and are hereby received and filed.

BE IT FURTHER RESOLVED: That the Des Moines City Engineer has determined that the lowest responsive, responsible quotation for the construction of said public improvement was submitted by Hildreth Construction Services, L.L.C., in the amount of \$20,617, and said quotation be and the same is hereby accepted.

BE IT FURTHER RESOLVED: That the Des Moines City Engineer has secured execution by the lowest responsive, responsible contractor and its surety of the contract documents in the form approved by this Council.

BE IT FURTHER RESOLVED: That the contract and bond, in the amount of \$20,617, executed by Hildreth Construction Services, L.L.C, dated April 6, 2026, for the construction of said public improvement, the same to be performed in accordance with the plans and specifications which have been approved by this Council, be and the same are hereby approved, subject to receipt of the contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering Department.

BE IT FURTHER RESOLVED: That the Mayor be and is hereby authorized and directed to execute said contract on behalf of the City Council, subject to receipt of contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering Department, and the City Clerk be and is hereby authorized and directed to attest to same. No contract shall be deemed to exist between the City Council and said Contractor until said contract has been executed by the Contractor, and shall have been approved by this Council and executed by the Mayor and attested to by the City Clerk.

BE IT FURTHER RESOLVED: That the City Engineer is hereby authorized to approve requests to sublet work from the Contractor, subject to receipt of the contract and bond approved as to form by the Legal Department, and certificate of insurance acceptable to the Engineering Department.

BE IT FURTHER RESOLVED: That the Director of Finance is hereby authorized to encumber this contract amount against the funds as identified below, and to acquire Builder's Risk Insurance, if appropriate, for the above referenced public improvement.

BE IT FURTHER RESOLVED: That the City Council hereby authorizes the necessary closure of all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons for the Project.



Roll Call Number

260423

Agenda Item Number

6

Date April 6, 2026

Council Communication No. 26-128

Moved by Gatto to adopt.

Second by Voss

FORM APPROVED:

FUNDS AVAILABLE:

/s/ Glenna K. Frank
Glenna K. Frank
Deputy City Attorney

/s/Nickolas J. Schaul
Nickolas Schaul
Director of Finance

SLN Funding Source: 2025-26 CIP, Page 28, Police Building Improvements, BL062

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include BOESEN, SIMONSON, VOSS, BARRON, WESTERGAARD, MANDELBAUM, GATTO, and TOTAL.

CERTIFICATE

I, Laura Baumgartner, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED
Connie Boesen Mayor

Laura Baumgartner City Clerk